

KENNETT TOWNSHIP DECK REPLACEMENT PERMIT APPLICATION



Please use this application packet for any DECK REPLACEMENT, DECK REPAIR, OR PARTIAL DECK REPLACEMENT. This application packet is for decks where NO new square footage is being added, and you are tearing down or replacing a deck with the same size.

Reminder: When you are replacing an older deck, the new deck MUST be constructed according to, and plans must follow the 2021 IRC, see our "DECK CONSTRUCTION GUIDELINES" for more info.

This application can be emailed to the permit department at:
permits@kennett.pa.us

NO PICTURES OF PERMITS WILL BE ACCEPTED, SUBMISSIONS MUST BE PDF, SCANNED OR HARD COPY MAILED OR DROPPED OFF AT THE TOWNSHIP BUILDING

Please refer to our DECK CONSTRUCTION GUIDE on the "FORMS" page on website for Building Code deck construction compliance requirements. These pages do not need to be part of the application submission.

Construction plans must clearly show:

- Footer details
- Framing details
- Flashing details
- Handrail details
- Hardware details
- House attachment details (if applicable)
- Stair details (if applicable)

We have 15 days to issue a permit, from when we receive a completed submission, please make sure all forms are filled out completely and all items on checklist are submitted, to help expedite the process.

No money is due with any permit application submissions, we will issue an invoice.

Email us with any questions- permits@kennett.pa.us

KENNETT TOWNSHIP DECK REPLACEMENT
PERMIT CHECKLIST

- Deck Building Permit Application (2 PAGES)
- Scope of work/customer proposal or customer invoice
- 1 set of drawings with construction details (see deck construction guide for specific code compliance)
- Electrical application if adding lights, switches, receptacles (see Forms "Electrical permit")
- HOA Letter of Approval (if required)
- Insurance certificate for contractor
- Kennett Township Liability Statement
- Kennett Township UCC (inspections) form
- Workers' Comp form (if applicable)

SUBMISSIONS/PERMIT APPLICATIONS CAN BE EMAILED TO:

permits@kennett.pa.us

- ❖ PDF or Scanned documents only
- ❖ No cellphone pictures will be accepted
 - ❖ If dropping off paperwork at the office, no staples please

To mail a permit, send to:

KENNETT TOWNSHIP/PERMITS
801 BURROWS RUN ROAD
CHADDS FORD, PA 19317



DECK REPLACEMENT BUILDING APPLICATION

TOWNSHIP USE ONLY: Permit #: _____

ZONING: _____

Use this form for deck repair and or deck replacement with no size or footprint changes

To alter, erect or use a structure, to use land in accordance with the Zoning Ordinance, Building Code, and all other pertinent ordinances of Kennett Township, Chester County, Pennsylvania.

PLEASE FILL OUT ENTIRE APPLICATION

Homeowner Name(s) _____

& Street Address: _____

Homeowner Email: _____

Homeowner Phone: _____

Contractor Company Name/DBA: _____

Contact Name at Company: _____

Phone: _____

Mailing Address: _____

City: _____ ST: _____ Zip _____

Email _____

CONSTRUCTION DETAILS:

_____ FULL DECK REPLACEMENT _____ PARTIAL DECK REPLACEMENT _____ DEMO OF OLD DECK

FINISHED DECK SIZE: _____ X _____ X _____ TOTAL SQ FEET: _____

PRINCIPAL MATERIAL: _____ TREX _____ WOOD OTHER: _____

HEIGHT OF DECK OFF GROUND IN SQUARE FEET: _____

TOTAL COST OF PROJECT \$ _____

DECK REPLACEMENT BUILDING APPLICATION

Plans and Specs have been reviewed and follow code _____ (initial)

Who is responsible for inspections? _____ Contractor _____ Homeowner

IS HOA APPROVAL REQUIRED? _____ YES _____ NO

If yes an HOA approval letter or email must accompany this permit application.

WILL ELECTRIC BE ADDED? _____ YES _____ NO

If yes, an electrical application and stamped electrical plans must be submitted.

Who should we contact with CONSTRUCTION questions about this permit?

Who is responsible for payment of permit? _____ Homeowner _____ Contractor

I certify that all information on this application is correct, and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniformed Construction Code) and any additional applicable codes, ordinances and regulation of Kennett Township. I understand issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel, or set aside any provisions of the codes or ordinances of Kennett Township or any other governing body. I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Applicant's Signature: _____ Date: _____

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TOWNSHIP USE ONLY:

Building Code Official Approval: _____ Date: _____

Construction Type: _____ Use Type: _____

Permit Fee/Construction: \$ _____ State Fee \$4.50

Other Fees: \$ _____ \$ _____

Total Permit Cost: \$ _____ Billed on: \$ _____



KENNETT TOWNSHIP DECK INSPECTION FORM (UCC FORM)

UNIFORM CONSTRUCTION CODE INSPECTION REQUIREMENTS/PROCEDURES

KENNETT TOWNSHIP CODE ENFORCEMENT DEPARTMENT

All inspections require 48 hours' notice.

REQUIRED DECK INSPECTIONS:

- FOOTING
- FRAMING*
- FINAL

*Framing and final inspections may be done as 1 inspection if the deck is 5 feet or more above ground level.

I fully understand that it is my responsibility, or the person that I have listed on the application as my designee to call for inspections and, that if inspections are not made according to this procedure, I or my designee may be in violation of the UCC and may be subject to persecution. I/we also understand that no one may occupy the structure (or portion thereof) until a UCC certificate of Occupancy or Certificate of Compliance is obtained.

No work may start until a permit is issued.

Printed Name: _____

Signature: _____

Party responsible for being at inspections: _____

Phone number: _____

KENNETT TOWNSHIP LIABILITY STATEMENT

To be completed by Owner or Authorized Agent

Construction Address: _____

The issuance of this permit is conditioned upon compliance with all facets of the approved permit application and/or the subdivision plan from which this lot was created, to include, but not be limited to, soil erosion controls, stormwater management, grading plan, monument placing and all other details of the subdivision approval.

If, upon inspection, work is being done other than as approved, a Stop Work Order will be issued with the condition that corrections be made before any work is resumed.

If it is necessary to make a change, the proposed change shall be detailed by the applicant and submitted in writing. A written approval must be received prior to proceeding, as requested. Failure to procure written change approval will result in an obligation to construct as originally approved.

When inspection for a Use and Occupancy Permit is made and it is noted that the provisions of the permit issuance and/or subdivision approval have not been accomplished, a Use and Occupancy Permit will NOT be issued.

Print Name: _____

Signature: _____

_____ Homeowner _____ Contractor _____ Other

Date: _____

Kennett Township Workers' Compensation Form

Workers Compensation Insurance Coverage Information

To be completed ONLY if contractor has NO liability and Workers' compensation insurance.

~This form must be notarized~

Commonwealth of Pennsylvania

County of: _____

I _____ affirm that I am not required to provide workers' compensation insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons:

- Property Owner performing own work. Homeowner assumes liability.

- Contractor with no employees. Contractor is prohibited by law from employing any individual to perform work pursuant to the building permit unless contractor provides proof of insurance to the township.

- Religious Exemption under the Workers' Compensation Act.

Signature

Signed and sworn (or affirmed) before me on

_____ day of _____ 20____.

Signature of Notary Public

Notary Seal:
