



SHORT TERM RENTAL APPLICATION PACKET

Please complete the following permit application packet.

All forms can be emailed to:

permits@kennett.pa.us

Must be PDF or scanned copy, no cell phone pictures please.

Short term rentals such as AIR B & B 's are permitted in Kennett Township.

Exceptions are communities with HOA's that do not permit short- term rentals.

All short-term rentals require a rental license/registration and an annual life safety inspection.

The cost is \$125 per year.

Short term rentals without a license will receive a notice of violation/code enforcement.

Once license is received, it must be visibly posted in residence.

All applications must have a 24 hour emergency contact.

KENNETT TOWNSHIP SHORT-TERM RENTAL REGISTRATION PROCEDURES



- ❖ Applicant completes the Rental License registration form and returns to Kennett Township via postal mail or scanned PDF- see addresses below.
- ❖ Payment can be a check made out to “Kennett Township” or credit card.
- ❖ When application is received, applicant receives a confirmation.
- ❖ Once the application is reviewed by Kennett Township staff, the township will reach out for a rental/life safety inspection of the unit.
- ❖ Rental inspection is scheduled and takes place.
- ❖ Owner is notified of any issues or non-compliance items that need to be fixed before a rental compliance certificate is issued (most common are missing smoke detectors).
- ❖ Owner has a set amount of time to fix items.
- ❖ Re-Inspection is scheduled if needed.
- ❖ Owner is given a Rental License Certificate that is good for one year.
- ❖ Owner posts Rental License in conspicuous area of lodging.

Questions: Please email us at: permits@kennett.pa.us

Mailing or dropping off an application:

Kennett Township/Permits

801 Burrows Run Rd.

Chadds Ford PA 19317



To pay with a credit card:

Go to Township website at kennett.pa.us

Click on “Pay Bill” drop down to “Permits”

SHORT TERM RENTAL APPLICATION



801 BURROWS RUN ROAD,
CHADDS FORD, PA 19317
PHONE: 610-388-1300

DATE RECEIVED:

To alter, erect or use a structure, to use land in accordance with the Zoning Ordinance, Building Code, and all other pertinent ordinances of Kennett Township, Chester County, Pennsylvania.

Property Owner
Name(s) _____

Rental Address (# & Street): _____

Property Owner Email: _____

Property Owner Phone: _____

How long have you owned this property? _____

How long has this property been a short-term rental? _____

Does the property have working smoke detectors? _____ YES _____ NO _____ NOT SURE

How many smoke detectors are in the property? _____ Type: _____ Battery _____ Hard Wired _____ Plug in

Are there Carbon Monoxide Alarms/Detectors installed? _____ How Many? _____

Who oversees the rentals? _____ Property Owner _____ Management or Realty Company

Does a Management Company oversee rental scheduling _____ YES _____ NO

IF yes, Name of Mgt or Realty Co: _____

24 HOUR EMERGENCY CONTACT: Name: _____

Phone: _____

RENTAL INSPECTION INFORMATION:

In order to obtain a short-term rental license, an inspection is required.

Rental inspections generally take 30 minutes or less.

Party responsible to be on site for the rental inspection:

_____ Owner _____ Property Manager

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Maximum # of guests who can stay in this property at one time? _____

Type of property:

_____ Single Family House _____ Townhouse _____ Condo _____ Apartment

Portion of Property Rented out (please check all that apply): _____ Entire Property _____ Room

_____ Guest Cottage _____ Entire Floor Other: _____

Property is on: _____ Septic _____ Sewer

Parking: _____ On Street _____ Off Street Total Number of parking Spaces: _____

Permit Number (for credit card payments only)

Permit number is STR + House Number. If your address is 41 Rental Lane, your permit # would be STR41.

A permit number is needed to make a credit card payment on our website.

PAYMENT INFORMATION- RENTAL LICENSE FEE IS \$125.00

_____ CHECK MADE OUT TO "KENNETT TOWNSHIP" IS ENCLOSED

_____ I HAVE PAID ONLINE WITH A CREDIT CARD (kennett.pa.us- Pay Bill-Permits)

Permit # (see above)

I certify that all information on this application is correct and true. I understand all my responsibilities as the property owner to remain in compliance with the Kennett Township Rental guidelines.

Applicant's Signature: _____ Date: _____

TOWNSHIP USE ONLY

Approved by: _____ Date: _____

Zoning: _____