KENNETT TOWNSHIP HIGHWAY OCCUPANCY PERMIT

Highway or Road Occupancy Permits (HOPs) are required for installing, constructing, maintaining, staging and/or operating any equipment in Township Roads or Right-of-Way. HOPs are also required for maintaining and operating any telecommunications equipment in the road or Right-of-Way.

If you are not sure if a permit is required, please contact the Township Public Works Director, Ted Otteni at:

ted.otteni@kennett.pa.us

or

610-388-1300 ext. 112

Please e-mail completed forms to:

permits@kennett.pa.us

Permit:
Date:

801 BURROWS RUN ROAD, CHADDS FORD, PA 19317
PHONE: 610-388-1300
permits@kennett.pa.us

Please note: DO NOT SEND ANY MONEY WITH THIS APPLICATION
NO STAPLES ON ANY APPLICATION PACKETS PLEASE IF MAILING

ROAD OCCUPANCY PERMIT APPLICATION

Description: _____

_____

Site Address: _____

And or (cross street):_____

(Route, Road or Street Name where work is to be completed).

Is this a subdivision?_____

If yes, what is the subdivision name? _____

Under and subject to all conditions, restrictions and regulations prescribed by the Township and on the general provisions and specifications, a true copy whereof is attached and made a part hereof, with the same force and effect as if written or printed and under the subject to the special conditions, restrictions, and regulations hereinafter set forth.

General:

Main Company requesting: _____PECO _____CWA

Approx. Start Date: _____Approx. End Date:_____

The road surface is improved to a width of _____feet.

Distance from center/line of street to: Gutter/ditch_____(ft)

To Right of Way line_____(ft)

Dimension of area in street/right of way to be utilized_____(linear feet)

Poles and Towers:

Number of poles to be erected/replaced_____ Distance from centerline of street to structure_____(ft)

Dimension of area ins street/right of way to be utilized_____(ft)

Pipelines and Conduits:

Improved area of the street_____**will** or _____**will not** be opened.

Approximate area of opening in improved surface_____(sq.ft)

Opening for unimproved surface_____(sq ft)

Length of trench within right-of-way_____(ft)

Depth of trench below surface_____(ft)

Applicant Information

Name: _____Phone: _____

Company Name: _____

Email: _____

Applicant is: _____3rd Party Permit agency _____PECO _____CWA

Payment information:

_____We will be mailing a check after we receive an invoice.

_____We will be paying with a credit card-please include email address for invoice.

Permit Form Instructions:

NO STAPLES PLEASE

Any work performed within a Township Street, right-of-way, or easement (including new or widened driveways) requires:

- Completed Application Form (2 PAGES).
- 2 copies of sketch/site plans showing the location and details of the proposed work.

For Township Use Only:

Approved by:_____

Date:_____

Fee: $_____

SCHEDULE OF FEES FOR HIGHWAY OCCUPANCY PERMITS

NO MONEY IS DUE WITH ANY PERMIT APPLICATION, WE WILL SEND AN INVOICE

PERMIT FEES

1.) APPLICATION FEES:
Utility…….. $ 50.00
Driveways……$ 15.00
A. Minimum use
(Single family dwellings, apartments with five or fewer units) …… $15.00
B. Low Volume (Office buildings)…….. $ 30.00
C. Medium Volume (Motels, restaurants, service stations)……$40.00
D. High Volume (Office complexes, shopping centers, apartments)……$50.00
E. Other (bank removal, sidewalk, or curb)……$20.00
2.) SUPPLEMENT FEE (for each 6 month extension or each submitted change)…$10.00
3.) EMERGENCY PERMIT CARD (each card)……..$10.00
4.) EXEMPTIONS (See below for exemptions)

GENERAL PERMIT INSPECTION FEES

Fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspections of the permitted work, and/or subsequent inspection(s) after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions.

5.) DRIVEWAYS
A. Each minimum use driveway……$10.00
B. Each low-volume driveway……$20.00
C. Each medium-volume driveway……$35.00
D. Each high volume driveway……...$50.00

6.) SURFACE OPENINGS (Fees are calculated on total linear feet of opening permitted within different areas of the right-of-way).
A. Opening in pavement……..$40.00
B. Opening in shoulder……$20.00
C. Opening outside pavement and shoulder……$10.00

SCHEDULE OF FEES FOR HIGHWAY OCCUPANCY PERMITS

7. SURFACE OPENINGS OF LESS THAN 36 SQ .FT.
   (Service connections performed independently of underground facility installation, pipeline repairs (each opening)).
   D. Opening in pavement……..……$40.00
   E. Opening in shoulder……..……$20.00
   F. Opening outside pavement and shoulder……..……$10.00

8. ABOVE GROUND FACILITIES
   A. Up to 10 physically connected above-ground facilities (each continuous group) ….$20.00
   B. Additional above-ground physically connected facilities (each continuous group) …..$2.00

9. CROSSINGS
   Overhead tipples, conveyors, or pedestrian walkways. Includes boring…….$80.00

10.) NON EMERGENCY TEST HOLES IN PAVEMENT (Each hole) ……$5.00

11.) OTHER (Bank removal, sidewalk and curb) …… ……$20.00

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

1. The Commonwealth.
2. Political Subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement.
3. Government authorities organized under the laws of the Commonwealth.
4. The Federal Government.
5. Charitable organizations that are following Act 337.
6. Utility Facility owners for:
   A. The installation of streetlights at the request of PennDOT or the political subdivision.
   B. The replacement or renewal of their facilities prior to a Township resurfacing project after notice from the Township.
   C. The removal of poles and attached appurtenances.
   D. Facilities moved at the request of PennDOT or the political subdivision.
   E. The reconstruction or maintenance of facilities that occupy the right-of-way under private status.

ADDITIONAL INSPECTION FEES

If the Township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the work on more than an on-the-spot inspection basis, the permit will so indicate, and the permittee shall be charged.