



KENNETT TOWNSHIP CONTRACTOR REGISTRATION

This registration application is needed for a project that is ALREADY PERMITTED, not for NEW PERMITS.

If you are filling out a new permit form/application, we have everything we need in your application packet.

OR

If you are a contractor who does regular, steady work in Kennett Township and we keep your annual registration on file.

Use this form if:

- You are coming on to an already permitted project where new work/construction has been added.
- You are a new contractor coming on to an already permitted project as a replacement for another contractor.
- You are a sub-contractor for a large project that has already been permitted.
- You do work in the Township on a regular basis and we keep your annual registration on file.



WHAT IS CONTRACTOR LICENSE IN KENNETT TOWNSHIP?

Kennett Township does not have any “licenses”, we have a contractor registration. The word “license” is used mistakenly by construction personnel when referring to the Township.

Sometimes a GC may tell you to get a “license” from KT, we have no such item. Other municipalities may require or issue a local municipal license, Kennett Township does not. We DO require that you have a state license, insurance, and a federal ID # or EIN.

I AM A CONTRACTOR DOING WORK IN KENNETT TOWNSHIP FOR A PROJECT THAT IS ALREADY PERMITTED, AND CONSTRUCTION HAS STARTED, WHAT DO I NEED TO DO?

Please fill out the form and email or mail to us AND:

HOW DO I GET THE PERMIT # OF THE CONSTRUCTION PROJECT?

Please email us at : permits@kennett.pa.us

Or call us at 610-388-1300 ext 110

PLEASE HAVE THE SITE ADDRESS READY

Just because your project is in Kennett Square it does not automatically mean that the address is in Kennett Township.

COMPLETED APPLICATION INCLUDES:

Application Page

Insurance or COI

Copy of State Business License



Kennett Township Contractor Registration Form

Kennett Township requires all contractors working within the township to file this form and submit a certificate of insurance every year (per Ordinance #209)

Cost of Registration: \$25 (jobs \$0-\$50,000) \$50 (jobs over \$50,000)

Form can be emailed to: permits@kennett.pa.us



LOCATION OF WORK BEING PERFORMED		
Name of Business or Property Owner: _____		
Property is: _____ Commercial _____ Residential		
Site Address (# and Street):		
Permit # (if applicable): (email us if unsure)		
CONTRACTOR INFO		
Contractor Name/DBA:		
Contractor Phone:		
Contractor Contact Name:		
Contractor Address-# & Street:		
City:	ST:	Zip:
Contractor Email:		
FED ID #:		
State of License:	TOTAL COST OF WORK: \$	
Type of Contracting Business:		

[Insurance Information OR Certificate of insurance is required with this form.](#)

Certificate Holder should be named as: Kennett Township

<u>Payment Type:</u> _____ I am enclosing a check _____ Please invoice me to pay with a credit card

Signature of Applicant:	Printed Name of Applicant:
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