

# KENNETT TOWNSHIP POLICE DEPARTMENT

801 Burrows Run Road  
Chadds Ford, PA 19317  
P | 610.388.2874  
F | 610.388.8594

## INCIDENT REQUEST FORM

The fee for a copy of a police report is \$15.00. Please return this request form, along with a check payable to KTPD or you may pay with a credit card online at [www.Kennett.pa.us](http://www.Kennett.pa.us)

Date: \_\_\_\_\_

Name of Requestor: \_\_\_\_\_ Phone: \_\_\_\_\_

Requestors Address: \_\_\_\_\_

Email: \_\_\_\_\_

Incident Number: \_\_\_\_\_

Date of Incident: \_\_\_\_\_

Incident Location: \_\_\_\_\_

Time of Incident: \_\_\_\_\_

Please describe any other information which may help regarding this information request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### INTERNAL USE ONLY

Officer Handling Request: \_\_\_\_\_ Date: \_\_\_\_\_

Was the request located? \_\_\_\_\_ YES NO, if so-reason \_\_\_\_\_