



THE LAND CONSERVANCY FOR SOUTHERN CHESTER COUNTY

LOCATION

541 Chandler Mill Road
Avondale, PA 19311

CONTACT

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January 28, 2021

Project Scope: Grant Assistance for Kennett Township Acquisition

Following is a revised proposal for grant assistance and project guidance for the proposed Kennett Acquisition project. TLC appreciates the chance to put forth a revised estimate, but wants to clarify that this revision is based on a great deal of unpaid work from previous attempts to protect the property and this work ensures a quick turnaround for the grant applications. The revised numbers reflect 2021 work only and are all inclusive with TLC handling the details of the grant applications and process on behalf of and in partnership with the Township. TLC strives to make the protection process as painless as possible for landowners and we will work to do this for Kennett as well.

The Proposed Acquisition project is one TLC has worked on in the past and this knowledge and understanding of the property and participants will allow TLC to complete grant applications efficiently. *All work and documentation created by TLC previously remains work product of TLC* and provides an advantage for TLC to move new grant applications forward and contributes to the value for the proposed scope of work, as described below. This work will allow TLC to complete grant applications on time if a sale is agreed to by the current landowner.

Grant Applications:

1. *Pre- and Post-Award Assistance* **\$3,000**
 - Participate in family negotiations or township meetings as needed to ascertain application needs and details
 - Determine general elements of Township's desires for the property
 - Determine family's wishes and impact on grant options
 - Identify additional grant options beyond two included *if desired*
 - Aid with understanding the appraisal as it pertains to the final agreed upon sale
 - Post-grant meetings to provide guidance regarding project needs and tasks
 - Execution of grant paperwork if awarded
 - Assistance with ensuring that project scope does not violate grant awards received

2. *Chester County Preservation Partnership Program (PPP- Due Feb. 26th)* **\$2,000**
 - Prepare grant materials based on scope of project
 - Coordinate property walk with County rep if needed and hold phone call if not
 - Prepare new maps illustrating future goals of the acquisition

PROTECT. RESTORE. ENGAGE.

- Review application with Township representatives as desired prior to submission
- Compile all required documents for the grant submission and submit on behalf of the Township
 - For letters of funding or support, draft templates and provide to relevant parties for quick turnaround
 - PNDI reports are free for municipalities so coordinate with staff to create account (if not already established) and avoid the fee for land trusts

3. Pennsylvania Dept. of Conservation and Natural Resources (DCNR) **\$2,000
 Community Conservation Partnerships Program (C2P2- Due April 14th)**

- Revise and expand County application materials for the C2P2 application
- Create additional required documents
- Coordinate property walk with DCNR rep if needed and hold phone call if not
- Expand Township vision with permission to include beneficial elements for improved ranking if not already part of the future vision
- Review application with Township representatives as desired prior to submission
- Compile all required documents and submit on behalf of the Township

*Please note that if DCNR is not interested in funding this acquisition based on the property use, then this portion of the proposal will be eliminated. TLC fully expects that DCNR will be supportive of the project, but the grant size may be based on the high-quality wetlands and other elements rather than based on total acreage. This will be determined before a grant application is started.

Notes:

- If additional grants are deemed worth applying to, TLC can complete those applications at the hourly rate with a minimum price of \$1,000 per application.
- Work beyond the scope proposed here within pertaining to the Project and done at the request of the Township will be completed based on an hourly rate and invoiced monthly.
- Any project costs incurred by TLC will be paid by the Township and are not included in the above charges. No costs are expected at this point, but anything that comes up will be cleared with the Township and then pursued if approved.

Fee Schedule:

Item 1: 50% paid upon acceptance and signing of the proposal and 50% paid upon closing on property.

Item 2: Paid upon submission of grant application.

Item 3: Paid upon submission of grant application.

If this proposal is accepted, please sign below and TLC will begin the work upon receipt of the signed proposal.

 Supervisor:

 Date: