



Policy Briefing Summary

Board of Supervisors

Date Presented: January 20, 2021

Prepared By: Eden Ratliff, Township Manager

RE: Biohabitats Task Order 7 Change Order- Constituent Engagement- Peter Doehring

Background

The Board of Supervisors have received a grant to implement a portion of the Kennett Greenway, a pedestrian friendly multi-use trail, in the western portion of the Township. The grant is currently being used to study design options on Chandler Mill Road at the request of the Board of Supervisors. This project is slated to be completed by June 30, 2021 with the possibility of an extension. The latest Task Order relevant to this project is Task Order #7 which was approved on January 4, 2021 enabling a traffic study to be completed on Chandler Mill Road along with preliminary engineering. The results from both will inform community engagement and discussion about the desire for the Greenway in this area. Additionally, Task Order #7 charged the consultants with evaluating Edge Lane Roads, also known as Advisory Shoulders, as a potential option for the project. Edge Lane Roads are an experimental traffic design per the Federal Highway Administration with an estimated 20 in existence in the United States.

Analysis

Township resident Peter Doehring has been a strong proponent of Edge Lane Roads advocating them as a design option for the Kennett Greenway on Chandler Mill Road. Doehring has hired his own consultant, Michael Williams, and has been providing much data and input on the design options, which are not yet developed, and process of design development as it relates to this project. While the Township consultants are studying Edge Land Roads as a design option for this project, Doehring desires for Williams to be part of, and influence the process, as Williams has spent the last several years advocating for Edge Lane Roads in the U.S. with his consulting company.¹

The original scope of Task Order 7 did budget for community engagement but did not plan for one on one engagement with residents on an ongoing basis, nor did it plan for engagement and detailed engineering with a consultant to a Township resident. Engagement of this magnitude, while appreciated and valued, is not without costs as it adds an additional layer of communication, collaboration, and workload to the project. Accordingly, to allow for this level of engagement, the consultants have prepared a time and materials task order to cover the change in scope.

Budget Impact

The change order to Task Order #7 is not to exceed \$14,390 with the bulk of that costs being allocated to detailed engineering. Should the Township decide not to pursue Edge Lane Roads, or it is determined they are not feasible, then the change order will be closed out not absorbing the full \$14,390.

¹ Williams, Michael, *About Me*, Resume <https://www.advisorybikelanes.com/about-me.html>

Exhibit

Changer Order to Task Order #7 dated January 20, 2021

Recommendation

I recommend the Board of Supervisors approve the change order to Task Order #7 to allow for specific engagement with Doehring and Williams to discuss Edge Lane Roads as a potential design option for the Kennett Greenway on Chandler Mill Road.



The Stables Building
 2081 Clipper Park Road
 Baltimore, MD 21211

January 20, 2020

Township of Kennett, Chester County
 801 Burrows Run Road
 Chadds Ford, PA 19317

RE: Task Order 7 – Change Order for Response and Coordination with Constituent Peter Doerring on Chandler Mill

Dear Eden,

Per a request made by Kennett Township the week of January 11th, you have asked us to perform additional services not currently included in Task Order 7. These additional services include:

- A review of Peter Doerring/Michael Williams email documentation and correspondence, internal team coordination and discussion
- January 22nd meeting preparation and attendance and coordination with project team
- January 22nd Meeting follow-up documentation
- Potential further follow-up coordination with project team and call with Township
- A potential expanded preliminary engineering study (this additional preliminary engineering study work to include advisory shoulder alternative, includes geometric layout, pavement markings/signage, evaluation of sight distance and other roadway safety issues)

These additional services will be billed as Time and Materials, in an amount not to exceed **\$14,390.00**. The table below shows likely costs projected based on assumed efforts needed, but actual costs may differ.

	McMahon	Biohabitats
Week of Jan 11 (engineering consultation and coordination)		
	\$1,415.00	\$700.00
Week of Jan 18 (engineering consultation and call on Jan22)		
	\$1,105.00	\$750.00
Jan 22 meeting follow-up and documentation		
	\$970.00	\$600.00
Week of Jan 25 (engineering consultation)		
	\$700.00	\$750.00
Additional preliminary engineering study on advisory shoulder alternative		
	\$6,800.00	\$600.00
TOTAL	\$10,990.00	\$3,400.00
GRAND TOTAL		\$14,390.00

If you have any questions regarding this, please contact me by phone 667-401-8472 or by email at jdowdell@biohabitats.com. Please sign below to fully execute the Agreement and give formal notice to proceed on these additional services. Once signed, please return a copy of the full Agreement to: contracts@biohabitats.com or to the mailing address above.



The Stables Building
2081 Clipper Park Road
Baltimore, MD 21211

Sincerely,

Biohabitats, Inc.

Jennifer Dowdell, Project Manager

January 20, 2020

Signature

Name, Title

Date

Client: Township of Kennett

Execution of this **Change Order** authorizes Biohabitats to **initiate the additional services** in accordance with the Scope of Work, Schedule, Fee and terms as provided in the approved **Task Order 7**, dated **December 23, 2020 – signed January 5, 2021**. If this Agreement is not accepted within 30 days from the date of receipt, the offer to perform the described Services may be withdrawn and Biohabitats may renegotiate this proposal.

Signature

Name, Title

Date