

DEMOLITION PERMIT INSTRUCTION SHEET

Please complete the following forms:

1. Building Permit Application
(portion pertaining to work being done as wrecking)
2. Workers Compensations Insurance Coverage Information
 - a. Provide Certificate of Liability insurance naming as Certificate Holder:

**KENNETT TOWNSHIP
801 BURROWS RUN ROAD
CHADDS FORD, PA 19317**

Also required:

- A detailed description of the work being performed.
- Notification that all utilities have been shut off.
- Information regarding possible historic resource (if applicable)
- PA Contractor's Registration number.

***NOTE: All Pennsylvania DEP requirements for Asbestos Abatement and Demolition/Renovation must be complied with prior to the issuance of a permit.
(See Demolition of Structures)***

DEMOLITION OF STRUCTURES

THE CONTRACTOR OR OWNER IS RESPONSIBLE TO COMPLY WITH THE DEP ASBESTOS REMOVAL PROGRAM. THE FORMS AND INSTRUCTIONS ARE LOCATED AT

http://www.dep.state.pa.us/dep/deputate/AIRWASTE/AQ/asbestos/docs/2700_fm_aq0021_inst.doc

An extermination letter must accompany any application for demolition as well as a site plan showing the properties to be demolished. All Demolition work must comply with Chapter 33 of the IBC 2009, including but not limited to:

3303.1 Construction documents.

Construction documents and a schedule for demolition must be submitted. No work shall be done until such construction documents or schedule, or both, are approved.

3303.2 Pedestrian protection.

The work of demolishing any building shall not be commenced until pedestrian protection is in place as required by this chapter.

3303.4 Vacant Lot.

Where a structure has been demolished or removed, the vacant lot shall be filled and maintained to the existing grade or in accordance with the ordinances of the jurisdiction having authority.

3303.5 Water accumulation.

Provisions shall be made to prevent the accumulation of water or damage to any foundation on the premises or the adjoining property.

3303.6 Utility connections:

Before a structure is demolished or removed, the owner or agent shall notify all utilities having service connections within the structure such as water, electric, gas, sewer and other connections. A permit to demolish or remove a structure shall not be issued until a release is obtained from the utilities, stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner.

3306.9 Adjacent to excavations

Every demolition and/or excavation shall be enclosed with a barrier not less than 6 feet high. Barriers shall be of adequate strength to resist wind pressure as specified in Chapter 16.

PROTECTION OF ADJOINING PROPERTY

3307.1 Protection required.

Adjoining public and private property shall be protected from damage during construction, remodeling and demolition work. Protection must be provided for footings, foundations, party walls, chimneys, skylights and roofs. Provisions shall be made to control water runoff and erosion during construction or demolition activities.

Pedestrian protection must be inspected before demolition commences.

All construction debris is to be removed from the site in accordance with PA DEP requirements.

Building Permit Application



Date submitted _____	Building fee		Tax Parcel _____
Final approval date _____	Zoning fee		Zoning District _____
	Occupancy fee		
	Driveway fee		
	ACT 45 Fee	\$4.50	
	Contractor Registration Fee		
	Engineer Review fee		
	TOTAL		

IMPORTANT-Applicant to complete all items in sections: I, II, III, and IV

I. LOCATION OF BUILDING

At Location _____
(No.) (Street)

Between _____ and _____
(Cross street) (Cross street)

Subdivision _____ Lot _____ Block _____ Lot Size _____

Is your property a corner lot? Yes No

II. IDENTIFICATION – To be completed by applicant legibly

Name	Mailing Address	E-Mail	Phone/Cell
Owner or Lessee			
Contractor			PA Contractors #
Architect or Engineer			

III. Type and Cost of Building – All applicants complete Parts A-D

A. Type of Improvement 1 New Building 2 Addition (If residential, enter number of all new housing units added, if any, in Part D, 13) 3 Alteration (See 2 above) 4 Repair, Replacement 5 Wrecking (if multifamily residential, enter number of units in building part D, 13) 6 Moving (relocation) 7 Foundation only		D. Proposed Use – For "Wrecking" most recent use <table border="0"> <tr> <th>Residential</th> <th>Nonresidential</th> </tr> <tr> <td>12 One Family</td> <td>18 Amusement, recreational</td> </tr> <tr> <td>13 Two or more – Enter number of units _____</td> <td>19 Church, other religious</td> </tr> <tr> <td>14 Transient hotel, motel, or dormitory – enter number of units _____</td> <td>20 Industrial</td> </tr> <tr> <td>15 Garage</td> <td>21 Parking Garage</td> </tr> <tr> <td>16 Carport</td> <td>22 Service station, repair garage</td> </tr> <tr> <td>17 Other-specify _____</td> <td>23 Hospital, institutional</td> </tr> <tr> <td></td> <td>24 Office, bank, professional</td> </tr> <tr> <td></td> <td>25 Public utility</td> </tr> <tr> <td></td> <td>26 School, library, other educational</td> </tr> <tr> <td></td> <td>27 Stores, mercantile</td> </tr> <tr> <td></td> <td>28 Tanks, towers</td> </tr> <tr> <td></td> <td>29 Other-specify _____</td> </tr> </table>		Residential	Nonresidential	12 One Family	18 Amusement, recreational	13 Two or more – Enter number of units _____	19 Church, other religious	14 Transient hotel, motel, or dormitory – enter number of units _____	20 Industrial	15 Garage	21 Parking Garage	16 Carport	22 Service station, repair garage	17 Other-specify _____	23 Hospital, institutional		24 Office, bank, professional		25 Public utility		26 School, library, other educational		27 Stores, mercantile		28 Tanks, towers		29 Other-specify _____
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B. Ownership 8 Private (individual, corporation, nonprofit institution, etc.) 9 Public (federal, state, or local government)																													
C. Cost 10. Cost of improvement _____ <i>To be installed but not included in the above cost</i> a. Electrical _____ b. Plumbing _____ c. Heating, air conditioning _____ d. Other (elevator, etc.) _____ 11. TOTAL COST of Improvement _____ <small>(Omit cents)</small>		Nonresidential-Describe in detail proposed use of buildings, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for department store, rental office building, office building at industrial plant. Use of existing building is being changed, enter proposed use.																											

IV. SELECTED CHARACTERISTICS OF BUILDING

For new buildings and editions, complete Parts E-L; for wrecking, complete only Part J, for all others skip to IV.

E. Principal Type of Frame 30 Masonry (wall bearing) 31 Wood Frame 32 Structural steel 33 Reinforced concrete 34 Other-specify _____	G. Type of Sewage Disposal 40 Public or private company 41 Private (septic tank, etc.)	J. Dimensions 48 Number of stories _____ 49 Total square feet of floor area, all floors, based on exterior dimensions _____ 50 Total land area, sq. ft. _____
	H. Type of Water Supply 42 Public or private company 43 Private (well, cistern)	K. Number of off-street Parking Spaces 51. Enclosed _____ 52. Outdoors _____
	I. Type of Mechanical Will there be central air-conditioning? 44 Yes 45 No Will there be an elevator? 46 Yes 47 No	L. Residential Buildings Only 53. Number of bedrooms _____ 54. Number of bathrooms – Full _____ - Partial _____
E. Principal Type of Heating Fuel 35 Gas 38 Coal 36 Oil 39 Other ↓ 37 Electricity		

I hereby certify that the proposed work is authorized by the owner of record and that I had been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction. All information on this application will be in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code) and any additional applicable codes, ordinances and regulations of Kennett Township. I understand issuances of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of Kennett Township or any other governing body. I understand that calls for inspections in accordance with UCC procedures are the responsibility of the Applicant, as well as all fees associated with the permit. I/We understand that no one may occupy the structure (or portion thereof) until a UCC Certificate of Occupancy has been issued. I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant _____	Address _____	Application Date _____
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DO NOT WRITE BELOW THIS LINE

V. PLAN REVIEW RECORD – FOR OFFICE USE ONLY							
Plan Review Required	Check	Plan Review Fee	Date Plans Started	By	Date Plans Approved	By	Notes
BUILDING		\$					
PLUMBING		\$					
MECHANICAL		\$					
ELECTRICAL		\$					
OTHER		\$					

VI. ADDITIONAL PERMITS REQUIRED OR OTHER JURISDICTIONAL APPROVALS

Permit or Approval	Check	Date Obtained	Number	By	Permit or Approval	Check	Date Obtained	Number	By
BOILER									
CURB OR SIDEWALK CUT									
ELEVATOR									
ELECTRICAL									
FURNACE									
GRADING									
OIL BURNER									
OTHER									

VII. VALIDATION

Building Permit Number _____ Building Permit Issue _____ Building Permit Fee _____	Approved By: <div style="text-align: center;">_____</div> (Signature) _____ (Print Name)
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WORKERS' COMPENSATION INSURANCE COVERAGE INFORMATION

(attach to building permit application)

A. The Applicant is

A contractor within the meaning of the Pennsylvania Workers' Compensation Law.

YES NO

If the answer is "yes", complete Sections B and C below as appropriate.

B. Insurance Information

Name of Applicant: _____

Federal or State Employer Identification No.: _____

Applicant is a qualified self-insurer for workers compensation.

Certificate attached

Name of Workers' Compensation Insurer: _____

Workers' Compensation Insurance Policy No.: _____

Certification attached

Policy Expiration Date: _____

C. Exemption

Complete Section C if the applicant is a contractor claiming exemption from providing workers' compensation insurance.

The undersigned swears or affirms that he/she is not required to provide workers compensation insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons, as indicated.

Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the township.

Religious exemption under the Workers' Compensation Law.

Subscribed and sworn to before me this

_____ day of 20_____

(Signature of Notary Public)

My commission expires: _____

Signature of Applicant _____

Address _____

County of _____

Municipality of _____

(Seal)

**KENNETT TOWNSHIP
REQUIRED INSPECTIONS DURING THE STAGES OF DEMOLITION**

The issuance of the Demolition Permit requires you to comply with all provisions set forth in the International Building Code and Fire Code pertaining to both demolition and demolition inspections. Listed below are the stages when the Kennett Township Code Administrator must be notified. Inspections must be scheduled 24 hours in advance, unless otherwise specified in the Inspection Instructions, and before proceeding to the next stage.

1. SITE INSPECTION PRIOR TO START OF DEMOLITION (UTILITY DISCONNECT).
2. SITE INSPECTION PRIOR TO BACKFILLING EXCAVATION – ALL DEBRIS AND CONCRETE FLOORS TO BE REMOVED.
3. FINAL INSPECTION - UPON COMPLETION OF GRADING, SEEDING, & MULCHING.

Any deviation from the approved plans must be approved by Kennett Township before proceeding with the work.

I have received a copy of the required inspection instructions and I am fully aware of the requirements.

Kennett Township
Code Administrator

Applicant's Signature

Date

Building Permit # _____

DEMOLITION PERMIT DATA FORM

for Class 1 and Class 2 historic structures in Kennett Township

1. Owner of record: _____

2. Address: _____

Tax parcel #: _____

3. Historic Resource Survey Classification: _____

4. Recent photographs of structure proposed for demolition - *please attach*

5. Site plan showing all buildings and structures on property - *please attach*

6. Reasons for demolition: _____

Note: If your plan is to demolish only an accessory structure such as a shed or out-building, or a modern-day addition, having no historical significance, you should make that clear here.

7. Method of demolition: _____

8. Proposed use for site and timeline for implementation of proposed use:

9. Proposed disposition of materials from the demolition site: _____

10. Alternatives that the applicant has considered prior to demolition:

Kennett Township Historic Property Demolition Notice

Regarding the demolition permit application for this address _____
and tax parcel # _____: This property is classified in the Kennett Township Historic
Resource Survey as a Class _____ property and requires additional information for the permit process.

The 2011 Kennett Township Historic Resource Survey created an inventory of Township properties 50 years and older. Each identified property is classified Class 1 (listed on the National Register), Class 2 (potentially eligible for the National Register or locally significant -- which could mean, for example, an old school house or unusual architectural design), or Class 3 (no historical significance). The Classification applies to the entire property identified by the tax parcel number, not just to a single structure.

When an application for change to such a property is submitted to the Township, the classification is checked. Class 3 properties receive no special review. For Class 1 and Class 2 properties, the permit application request is reviewed by the Historical Commission.

In addition, if the permit application is for the demolition of a structure on a Class 1 or Class 2 property, section 2019 of the Township Zoning Ordinance requires that the application be reviewed by the Planning Commission. The Ordinance requires the following additional information for that review:

- (a) Owner of record
- (b) Classification on the historic resource inventory and map.
- (c) Recent photographs of the structure proposed for demolition.
- (d) A site plan showing all buildings and structures on the property.
- (e) Reasons for demolition.
- (f) Method of demolition.
- (g) Proposed use for the site, timeline for implementation of proposed use for the site, and proposed disposition of materials from the demolition site.
- (h) Alternatives that the applicant has considered prior to demolition.

For assistance in providing this information, please contact the Township Historical Commission through the Township office.

You can reach Sara Meadows, Commission chair, at the Township office 610-388-1300.

Important Note: If your plan is to demolish only an accessory structure such as a shed or out-building, or a modern-day addition, having no historical significance, you should make that clear.