



Board of Supervisors Meeting Minutes

Hybrid Meeting Via 801 Burrows Run Road & Zoom

March 4, 2026

7:00 p.m.

Attending Board of Supervisors: M. Patricia Muller, Chair; Geoffrey Gamble, Esq., Vice-Chair; Michael J. Bailey, Supervisor

Township Personnel: Alison S. Dobbins, Township Manager; Amy Heinrich, Director of Finance; Katelynn Morgenstern, Director of Planning & Zoning; Ted Otteni, Director of Public Works; Dave Sander, Solicitor.

Excused: Matt Gordon, Chief of Police

1. Call to Order

Ms. Muller called the meeting to order at 7:00pm.

2. Pledge of Allegiance

Ms. Muller led the meeting in the Pledge of Allegiance.

3. Executive Session Announcements

Solicitor Sander announced that there were not any executive sessions to announce.

4. Meeting Minutes

a. February 18, Meeting Minutes

Motion to approve the February 18, 2026, Meeting Minutes was made by Mr. Bailey and seconded by Ms. Muller.

Motion passed 2-0. One (1) abstention

b. **Kennett Library Presentation**

Collis Townsend, Kennett Library President gave a brief presentation on the vitality of the Kennett Library.

5. Business Items

a. March 4, 2026, Bill Voucher

Motion to approve the March 4, 2026, bill voucher in the amount of \$182,116.73 and to approve the total transfers in the amount of \$15,241.78 was made by Mr. Gamble and seconded by Mr. Bailey.

Motion passed 3-0.

b. Consider Resolution 2026-10: Pennsylvania Municipal Assistance Program (MAP)

Motion to adopt Resolution 2026-10: Municipal Assistance Program (MAP) Grant Application was made by Mr. Bailey and seconded by Mr. Gamble.

Katelynn Morgenstern, Director of Planning & Zoning, discussed what the Municipal Assistance Program (MAP) is and the financials for the Comprehensive Plan update.

Motion passed 3-0.

o. Consider approving Anson B Nixon's Capital Campaign Letter of Support

Motion to sign the letters of support for Anson B. Nixon Park's Capital Campaign was made by Mr. Gamble and seconded by Mr. Bailey.

Alison Dobbins, Township Manager, gave a brief overview of the letters of support for the Kennett Area Park Authority's campaign. There is no financial obligation for the township. The letters would be going to the Senate and our State Representative.

Diane McGovern (E. Hillendale Rd.) inquired about the grant amount that the Kennett Area Park Authority is seeking. Alison Dobbins; Township Manager announced she will follow up with Kennett Area Park Authority regarding the grant amount.

Motion passed 3-0.

p. Consider execution of agreement to relocate Verizon poles for trail project

Motion to authorize the Township Manager, Alison Dobbins, to sign the Letter Agreement with Verizon regarding the E. Hillendale Road Trail Project with an estimated cost of \$14,300.00 was made by Mr. Bailey and seconded by Mr. Gamble.

Ted Otteni, Director of Public Works, gave a brief overview of the agreement with a figure showing the new pole replacement to accommodate part of the Greenway trail.

Motion passed 3-0.

q. Consider authorizing the execution of a contract for meeting room Audio Visual repairs and enhancements

Motion to authorize Alison Dobbins, the Township Manager, to execute a final contract with the chosen provider not to exceed \$25,000 and to amend the 2026 Budget to include the contract amount was made by Mr. Gamble and seconded by Mr. Bailey.

Amy Heinrich, Director of Finance & HR, gave background information on the current state of the AV system, the temporary system that was configured to keep all hybrid meetings on track since the beginning of 2025 when the system crashed.

Ms. Muller & Mr. Bailey commented on the transparency of the township.

Motion passed 3-0.

dd. Review results of fuel bids via CCIU

Amy Heinrich, Director of Finance & HR, went through the current prices that the township is locked into for the year.

6. Township Manager

Alison Dobbins, Township Manager announced that there will be a Polic Facility Design Workshop on Wednesday, March 11th at 6pm. Registration is required. The next Board of Supervisors meeting will be on Wednesday, March 18th at 7:00pm.

7. Board of Supervisors Comments

Mr. Gamble suggested adding additional amenities to the Public Meeting Room.

Ms. Muller commented on the Municipal Facility Expansion, thanking the public for their input and is interested in the design meeting that is coming up on March 11th.

8. Public Comment

There were no public comments.

9. Adjournment

Motion to adjourn. The meeting was adjourned at 7:42pm.

DRAFT