

**MINUTES OF THE BOARD OF SUPERVISORS
OF KENNETT TOWNSHIP
Kennett Township
801 Burrows Run Road
Chadds Ford, PA 19317**

July 17, 2019

Chairman Stevens called the meeting to order at 7:00 p.m.

Present: Chairman, Scudder G. Stevens
Vice Chair, Dr. Richard Leff
Supervisor, Whitney S. Hoffman
Public Works Director, Roger Lysle
Chief of Police, Lydell Nolt
Dave Sander, Solicitor
Alison Rudolf, Interim Township Manager

TOWNSHIP INVESTIGATION UPDATE

Chairman Stevens presented the following prepared statement on the Township Investigations:

Good evening, Everyone.

As you know, we made a commitment to keep you informed about the two investigations currently underway in Kennett Township by the Chester County District Attorney's Office and a forensic auditor hired by the Township.

These investigations are looking into suspicious transactions on Township accounts which came to light in late April of this year.

As you know, all Township employees (including the Supervisors) have been asked by the District Attorney not to discuss any details which might jeopardize the investigations, and to refrain from speculation. We have been following those instructions and cooperating fully in the investigations.

That said, in keeping with our commitment to communicate what we can, we have a few items to report tonight.

First, on the progress of the investigations

As you will recall from our last update on Wednesday, June 19, I mentioned that the Interview phase of the investigation was underway. The Supervisors (myself included) have been interviewed. As you would expect, the investigators are being thorough, objective and professional.

I regret that I cannot provide any more details than that. I also cannot speculate or discuss who else is being interviewed, the subjects covered, or how long the Interview phase may take.

I appreciate your understanding as we work to fully cooperate with the investigation, including not to do or say anything which might jeopardize it.

Second, a Township Operations Update

We continue to work diligently to ensure that the government of Kennett Township proceeds without interruption.

I would like to briefly highlight three items:

- ***First, as you know, our new interim Township Manager, Alison Rudolph, joined our staff about six weeks ago and many of you have met her. As she did last month, she'll be giving us a report a bit later.***
- ***Second, as I mentioned at the last meeting, Alison has been thoroughly reviewing all our Township policies and procedures to insure that we operate according to best practices in areas such as cost, efficiency and effectiveness. We are looking for improvements and efforts to make all our operations more effective and more secure.***

Two of the areas currently under review are:

Our operations – to make sure all of us are optimizing our time and resources in the best manner.

Our finances – and as you can imagine during a time like this, there are lots of rumors and speculation – and we will have some brief remarks later.

- ***Third, an update on the search for a new Township Manager***

You'll recall that we have been advertising for candidates for our permanent Township Manager position. We received 33 qualified applicants. With the help of our advisers from the Meyner Center, we have narrowed the list to nine candidates as of now and will begin interviewing those nine soon. We will have updates as that process unfolds.

- ***Last, on behalf of Richard Leff, Whitney Hoffman and myself, I would like to thank all our Township staff and all the residents of Kennett Township for their continued support and encouragement as we navigate our way through this challenging process.***

Chairman Stevens asked Vice-Chairman Leff to give a financial update. Vice Chairman Leff presented an overview of the Townships Financial Status noting that the Township finances are secure. Vice Chairman Leff stated that between the money in the bank and investment account, there is a little over six million dollars which is about the same as last month and the line of credit stays at a balance of just over three million dollars, about the same as the prior month.

I will now take questions specifically related to the investigations. We will take questions on other Township business later on in the meeting as we usually do.

Discussion:

Art Kaiser asked Vice Chairman Leff to clarify the line of credit balance. Vice Chairman Leff responded noting the line of credit was originally opened for up to five million dollars, a withdraw was made for 3.1 million dollars for the Spar Hill open space purchase and noted that 3.1 million dollar principle remains.

Now we will return to the Agenda and Township Business.

MINUTES

Supervisor Hoffman made a motion to adopt the minutes from the June 19, 2019 meeting. Vice Chairman Leff seconded the motion.

Motion passed unanimously.

ANNOUNCEMENTS

Executive Session Announcement:

Sander announced that the Kennett Township Board of Supervisors met in executive session on July 11, 2019 to discuss personnel matters.

REPORTS

Township Manager:

Clifton Mill Bridge:

The Rt. 82/Creek Road (Clifton Mill Bridge) is now open.

County Ordinance Review:

The Township continues to work with the Chester County Planning Commission on a comprehensive review of Township Ordinances. Work will be done during the planning Commissions monthly work sessions which are now the first Tuesday of every month at 6:30pm in the Townships public meeting room.

The Township is working to schedule a synchronization meeting to bring all parties working on Ordinance amendments together to share where they stand on their work and their goals.

Economic Development-Joint meeting:

Kennett Township and Kennett Borough will hold our quarterly joint economic development meeting on Monday, July 29th at 6:30pm at Genesis (101 E. State Street) in the Pennsbury room. The public is welcome and encouraged to attend!

Trails:

Work on the refurbishment of the Parish and Pennock Park trails continues. This portion of the trail is typically closed while work is being done. Please use caution when traveling this part of the trail network.

Kennett Greenway Master Plan Public Meeting:

Kennett Township would like to invite the public to an informational session on the Kennett Greenway Shared Use Path and Trail System Master Plan. Penn Trails LLC will present the vision of the Kennett Greenway Shared Use Path and Trail System with an overview of the Master Plan process and alignment being evaluated. Questions and comments will be reviewed and answered by members of Kennett Townships Trails and Sidewalk Committee whom have been working tirelessly on this project for many years. Please join us on August 7, 2019 from 6 to 7pm at the Township Building.

Longwood Gardens Bridge/Overpass:

Work on the Longwood Gardens Bridge/Overpass continues, please expect delays around the Longwood Gardens section of Rt. 1. Work hours are scheduled 9am-3pm on weekdays. Longwood Gardens is making necessary repairs to the overpass bridge into Longwood Gardens. The bridge will not be closed however there will be times that there are lane restrictions. Route one will have partial closures to northbound and southbound Route 1 approaching Longwood. Clear lane restriction and directional signage will alert and direct drivers when work is taking place.

Zoning Hearing Board Case No. 501:

NOTICE is hereby given that the Zoning Hearing Board of Kennett Township will conduct a public hearing at the Kennett Township Municipal Building, 801 Burrows Run Road, Chadds Ford, Pennsylvania 19317, at 7:00 PM, on Thursday, August 1, 2019 to act upon the following rescheduled appeal:

Case No. 501: Application of Cellco Partnership d/b/a Verizon Wireless lessee of property located at 124 Old Kennett Road, Chester County, PA. The Property which is the subject of the application consists of 56.46 acres utilized as a mushroom farm; being tax parcel 62-6-24 and owned by Phillips Mushroom Farms. The Property is located in the SA Specialized Agricultural Zoning District. The Applicant proposes the placement of a wireless telecommunications facility and associated equipment on the property. The Applicant seeks variance relief from Section 240-1100. A of the Kennett Township Zoning Ordinance setting forth the uses permitted within the SA Specialized Agricultural Zoning District, in order to allow for the use of a wireless telecommunications facility and from Section 240-1912.C (1) to allow for the placement of a wireless telecommunications facility within 211 feet of an inhabited structure (not a dwelling but used for business purposes) as opposed to the required 250 feet. Finally the Applicant applies for such other variances, interpretations, waivers, and/or relief as may be required.

Alison Rudolf reported that she along with the Township Staff continue to work to keep the Township business in motion and noted that she has almost completed all of her internal staff interviews with Township employees and evaluation of the current personnel policies and procedures and is working on a comparison study of other comparable communities to develop some best practices to present to the Board of Supervisors with recommendations to changes of the Township's personnel policies.

Discussion:

Richard Gaw asked if the personnel policies and procedures that are being worked on to amend will be shared with the public, Alison Rudolf responded that some of it may be discussed by the Board of Supervisors but because it is personnel in nature, those items would not be revealed.

Chief of Police Report:

Chief Lydell Nolt presented the Chief of Police Report for the month of June 2019:

The Kennett Township Police Department provided police services to 542 police incidents in the municipality of Kennett during the month of June 2019.

The department's blood drive in partnership with the Red Cross on June 21st was a great success. The drive collected over 17 pints of blood for the Red Cross. We will be holding another event in December of 2019.

The department received another wave of grant funding for aggressive driving. This wave of enforcement will run from July 22, 2019 to September 1, 2019. Motorist should be aware that the increased enforcement targets those drivers who choose to drive aggressively.

The department released a public safety announcement just prior to the Fourth of July holiday relating to fireworks.

The department provided professional devolvement training for the follow officers, Officer Cramer received training in federal motor carrier regulations. Detective Wenrich received training as a forensic child investigation interviewer. Officer Simmons received training in law enforcement data base research. Officer Melendez received training in (ARIDE) Advance Roadside Impaired Driving Enforcement.

The department engaged in 5 community policing events in June 2019. This reaffirms our commitment to community through police and community engagement programs.

Discussion:

Chairman Stevens asked that Chief Nolt have the Fireworks overview be placed on the Township website. Supervisor Hoffman agreed noting the importance of safety.

Ted Trevorow asked if the use of Fireworks have to apply to the Townships noise ordinance, Chief Nolt responded yes.

Ted Trevorow asked how the training of officers is held. Chief Nolt responded that they are held in classroom, onsite and online.

Art Kaiser asked Chief Nolt to discuss drug substance testing for police officers. Chief Nolt responded that the Township has a drug testing policy that includes pre and post hiring drug testing policy and noted that there is not any state mandate regarding drug testing for police officers. Chief Nolt reported that there are some catch all's giving act 120 certification as an example. Discussion between the Board of Supervisors and Art Kaiser ensued.

Chairman Stevens asked Chief Nolt if the incidents are consistent month over month. Chief Nolt responded that the number of incidents are in line with other months.

Barbara Fawcett asked Chief Nolt to address the aggressive driving grant and what the entails. Chief Nolt responded that the money awarded by the State to provide education and enforcement measures with a goal to show results in minimizing aggressive driving.

Public Works Director Report:

Roger Lysle presented the Public Works Report for the month of June 2019:

Yard waste grinding started. The company work two days to try to make more room. They will return in a few weeks. The drop off will be closed when grinding starts again.

Repairs to Headwall on Rosedale was completed after an accident. Traffic was restricted to one lane during the repair.

Trees that were down around the township have a cleaned up after storms along with washouts and other issues that have popped up.

Patch paving is being completed in Greenville Meadows part of paving. Valve boxes are being fixed, intake boxes are being raised.

Tree trimming was completed on West Hillendale Rd. and Mill Road to allow for paving to be completed.

Mowing of intersections for site distance is being done for safety until we mow again.

In that boxes were raised on West Hillendale Rd. for paving.

Signs were posted for paving along with notices passed out to residents W. Hillendale road and Chandler Mill Road along with the website and social media postings.

Paving was started on July 8, 2019 on West Hillendale Road. Our crew had the milling's from the site to the shop and to local areas that were close by. The crew move to Chandler Mill Road on the 9th, 10th, 11th and move back to West Hillendale Road on the 12 for base paving and finished up on the 15th with top paving. We are doing everything possible to work with the traffic flow during the paving operations. It worked very well for the paving crew and residents. Detours were posted, notices were passed out, directional signs were posted that each driveway telling residence which way to go during the process. It does make for delays, but it works. Thank you for working with us. The rest of the paving will take place in late August. It will be posted and scheduled similarly.

Discussion:

Supervisor Hoffman asked how the road crew is doing with the heat. Roger Lysle responded that the crew is doing well and keeping hydrated.

Art Kaiser asked if the Township was asked to help with the water line break in the Borough. Roger Lysle responded that the Township yard waste area was used during the water line break repairs.

Art Kaiser asked how road crew employees are drug tested. Roger Lysle responded that the Township is in the PSASTS random pull program for CDL drivers.

Kennett Fire Company Report:

Bruce Mitchell, Fire Chief reported that for the month of June, Kennett Fire Company responded to 20 Fire calls, 12 of which were in the Township, 152 calls for the year. For EMS, there were 89 total calls, 42 were in the Township, 601 year to date. It was reported that 35% of calls are false alarms. Chairman Stevens commented that since the EMS Commission was started, he has become aware of the alarming rate of false alarms that ties up resources. Mitchell noted the importance of maintaining alarm systems.

Discussion:

Amy Heinrich asked if dispatches can be recalled. Bruce Mitchell responded they can but he typically does not, usually just reduces the speed.

Ted Trevorow asked if during the day the fire company gets full cooperation of mutual aide. Bruce Mitchell responded yes. Trevorow commented on the University of Delaware false alarm policy noting that this could be looked at for repeat offenders.

Art Kaiser asked Bruce Mitchell if the Fire Company has a drug test policy. Bruce Mitchell responded yes, the Kennett Fire Company has a drug testing policy.

Bruce Mitchell asked the public for their safety and the safety of the volunteers to please not travel through standing, high water during flooding events.

NEW BUSINESS

Pay Bills

Supervisor Hoffman made a motion to pay the bills for the month per the bill vouchers. Vice Chairman Leff seconded the motion. Motion adopted unanimously.

Authorization to Advertise Transfer of Development Rights (TDR) Ordinance

Tom Comitta, Townships Landscape Architect presented an overview of the proposed revisions to the Townships Transfer of Development rights Ordinance noting that comments have been received from the Chester County Planning Commission, Township Planning Commission and LCAC. Sander asked the Board of Supervisors if they would like to make a motion to advertise the Ordinance for public hearing and consideration for adoption.

Supervisor Hoffman made a motion to authorize the advertisement of a proposed revised Transfer of Development Rights Ordinance. Vice Chairman Leff seconded the motion.

Discussion:

Vice Chairman Leff commented on the benefits of the proposed ordinance.

Discussion ensued regarding the need for an additional review of the Ordinance by the Planning Commissions since there was a change.

Amy Heinrich asked who is requesting these changes noting the cost to change an ordinance for a small change. Tom Comitta responded, noting that the owners of the Exelon property would like to sell off the rights of their undeveloped land. Chairman Stevens commented on how Transfer of Development Rights work.

A member of the audience asked why the one Planning Commission member voted against the motion. It was clarified that the Planning Commission chair voted “present” and not against or for the motion.

Motion adopted unanimously.

Open Space Plan Presentation and Resolution

Tom Comitta, the Townships Landscape Architect presented the Kennett Township Open Space, Trails & Parks Master Plan that he had been working on at the pleasure of the Township. Proposed Resolution 2019-20, formally adopting the master plan was presented. Supervisor Hoffmann commented that she has been involved in the group who helped develop this plan and commented on the value of open space.

Supervisor Hoffman made a motion to adopt Resolution 2019-20, accepting the Kennett Township Open Space, Trails & Parks Master Plan and Needs Assessment as the approved Recreation Plan. Vice Chairman Leff seconded the motion.

Discussion:

Chairman Stevens commented on the process in the development of the presented plan and its purpose.

It was noted that the Township does not currently have a Recreation Fee in Lieu but this plan would help move towards that direction.

Chairman Stevens clarified that this plan is just a strategy and is not required to be followed exactly.

Supervisor Hoffman commented that she is happy with the final report noting that the process was very thorough.

Vice Chairman Leff commented that the document will help with connectivity and pulls a lot of information together in one spot that will help guide in cases like Spar Hill Farm.

Supervisor Hoffman commented giving an example of the request from residents for playgrounds noting this document helps guide how much land is needed and where the Township should be looking.

Elizabeth Curtis Swayne asked how to get copies of the report. It was stated that the report is on the Township's website.

Mike Majeski commented that he is concerned that the more open space the Township acquires, the more work will be needed from the Public Works department when they should be out fixing roads. Supervisor Hoffman agreed noting that this document will help address this issue. Chairman Stevens thanked him for the important comment.

Motion adopted unanimously.

Special Events-Hourly Rates

Chief Nolt presented proposed Resolution 2019-17, revising the hourly rates charge for staffing Special Events in the Township.

Supervisor Hoffman made a motion adopt Resolution 2019-17. Vice Chairman Leff seconded the motion.

Discussion:

Vice Chairman Leff suggested the word "man" in the resolution should be changed to "public works employee".

Vice Chairman Leff made a motion to amend the motion to change the word "Man" to "public works employee". Supervisor Hoffman seconded the motion.

Amy Heinrich commented that the rate seemed low and asked if the rate takes overtime into consideration. Chief Nolt responded that the rates were recommended by the Townships accountant.

Alison Rudolf noted that this can be revisited again during the adoption of the fee schedule in January.

Supervisor Hoffman made a motion to amend the motion to change the word "man" to "public works employee". Vice Chairman Leff seconded the motion to amend original motion.

Motion to adopt amended resolution 2019-17 was adopted unanimously.

Historical Commission-Isaac Allen House

Sara Meadows, Chair of the Kennett Township Historical Commission presented an overview of the ISAAC ALLEN HOUSE reading the following prepared statement: *The house is currently owned by Chatham Financial and the Township has been working with them since late 2016, to reach an agreement for the preservation or restoration of the structure. In April 2018, Bob Wise, an often-used Township Historic Consultant, submitted a proposal which is attached.*

The proposal will allow a closer examination of the structure and provide their findings which can help us to make better decisions about the future of the house. This is the first step for a possible preservation plan and the cost is an estimated \$6,400.

Not much progress had been made until just recently when Glenn Bauer, from Chatham Financial asked what was happening and we at the Township tried to get the project moving again.

Here's some basic information: Although no formal Lease Agreement has been reached, a lease agreement would not be required until the Township has made a decision to proceed with the restoration/preservation. So this initial investigation can start as soon as funding has been approved. The lease fee has been discussed as a "nominal" one and the details of agreement and approval would have to be worked out by the respective counsel of the Township and Chatham Financial.

Background on the House:

In the summer of 2016, Chatham Financial applied for a demolition permit for the house. Because the house was identified as circa 1800 in our Historic Resources Survey, the Historical Commission recommended denying the permit until a closer examination of the structure could be made. The owners gave permission for Seth Hinshaw, from RGA, to examine the interior. I accompanied him and in the attic, Seth made an exciting discovery of an unusual nail which had been in use from the mid to late 1700's. This meant that house was probably more than 200 years old.

In the fall of 2016, at the urging of the Historical Commission and the Township BOS, Chatham Financial agreed to have a Historic Structures Report done by RGA. This research indicated that the house appears to have probably been constructed circa 1751 by Isaac Allen. A larger original 350 acre parcel had been purchased in 1713 from Letitia Penn, but no records were found that had anyone living there before 1751.

Although hidden by vegetation, with the exception of a 1920's frame addition, newer windows and stucco covering the original Hornblende stone, the exterior of the house has changed very little.

The original core is just 12 feet off the road and consists of just 2 rooms – one over the other, measuring 17' x 18', with 18" thick walls making the interior rooms just 14' x 15'.

Although little remains of the original architectural details, the house appears to have been well maintained and we, the Historical Commission, believe it is worthy of preservation. It is one of the earliest residences in the Township and was directly in the path of the British forces as they marched to the Battle of the Brandywine on September 11, 1777. It is an important part of our story and its location makes it an ideal site for a marker, at least, which could describe how the early residents of Kennett Township lived.

We feel this is an important first step for the preservation or restoration of this house.

Sara Meadows asked that the Township Supervisors consider making a motion to fund an architectural study of the Isaac Allen House at 427 McFarlan Road with a maximum cost of \$6400.00.

Vice Chairman Leff made a motion to fund an architectural study of the Isaac Allen House at 427 McFarlan Road with a maximum cost of \$6400.00. Supervisor Hoffman seconded the motion.

Discussion:

Vice Chairman Leff asked Alison Rudolf if she had looked into this proposal, she responded that she had not. Vice Chairman Leff asked Sara Meadows what the next steps would be after an architectural study, Sara Meadows replied that this study would help identify what the next steps would be.

Chairman Stevens commented that it seems that one of the complications is that the Township does not own the property and no longer term definition of a lease has been tied down. Chairman Stevens commented that he is sympathetic to the project and understands the importance this house has in history. Chairman Stevens confirmed that the relationship with Chatham financial be defined before proceeding. Sara Meadows noted that she has been in contact with Chatham Financial and they are on board with this next step and noted that insurance certificates have been pulled.

Solicitor Sander commented that he will work with Chatham Financial on creating a temporary lease agreement to be put into place before moving forward with the architectural study.

Supervisor Hoffman made a motion to table the motion. Vice Chairman Leff seconded the motion. Motion to table the motion was adopted unanimously.

Authorization to Accept Grant from Rencourt Foundation for Spar Hill

O'Brien reported that the Township has been awarded a \$20,000.00 grant from the Rencourt Foundation for the Spar Hill Farm project. O'Brien asked the Board of Supervisors to consider a motion to accept the grant.

Supervisor Hoffman made a motion to accept the Rencourt Foundation grant of \$20,000.00 to be used for Spar Hill Farm. Vice Chairman Leff seconded the motion.

Discussion:

The Board of Supervisors noted the generosity of the foundation and thanked those involved.

Motion adopted unanimously.

Spar Hill-Historical Structures Report

O'Brien asked the Board of Supervisors to consider a motion to authorize the Township to have Historical Structures report completed for the Spar Hill main house with a maximum cost of \$6735.00.

Supervisor Hoffman made a motion to have a historical Structures report of the Spar Hill main house completed by RGA Associates with a maximum cost of \$6735.00. Motion seconded by Vice Chairman Leff.

Discussion:

Chairman Stevens commented that when the Spar Hill property was purchased, it was discussed that an evaluation of all of the structures needed to be completed in an effort to come up with a larger vision of how to best use the property. Michael OBrien reported that the Spar Hill Task Force is still working on evaluating the structures and developing suggestions on how to best utilize the farm and noted that a general architectural review of each of the structures has been completed.

Vice Chairman Leff commented that this survey would be used to document the house so that the history is available for future generations.

Motion adopted unanimously.

Five Points Intersection-Grant Resolution

O'Brien presented proposed Resolution 2019-19 authorizing the submittal of a Multimodal Transportation Fund Program Grant application to the Pennsylvania Department of Community and Economic Development.

Supervisor Hoffman made a motion to adopt Resolution 2019-19 authorizing the submittal of a Multimodal Transportation Fund Program Grant application to the Pennsylvania Department of Community and Economic Development. Vice Chairman Leff seconded the motion. Motion adopted unanimously.

Vision Partnership Program Grant

Alison Rudolf, Interim Township Manager presented a Vision Partnership Proposal which is a project to create a Brandywine Battlefield Heritage Interpretation Plan. Birmingham Township is acting as the lead municipality for the project and is committed to forming a project task force that includes at least one (1) member of its governing body, at least one (1) member of its planning commission, and one (1) member of its Historical Commission. Each partner municipality, including Kennett Township, is committed to appointing at least one (1) member of its governing body and at least one (1) member of its Historical Commission or Planning Commission to serve on the project task force.

Birmingham Township has appointed Sheila Fleming with the Brandywine Conservancy to submit the VPP Application on its behalf. The total project cost is \$43,000. The VPP Application requests \$29,000 which represents 67% of the project cost. \$12,000 of the project cost (28%) will be funded by \$2,000 contributions from six municipal partners: Birmingham (lead municipality); East Bradford; Westtown; Thornbury; Pennsbury; and Kennett. Additional funding of \$2,000 (5%) will be provided by an outside entity (Chadds Ford Township, Delaware County). We understand that, if awarded, the VPP grant program reimburses \$29,000 to Birmingham Township once the project is completed to the satisfaction of Chester County and after each partner municipality formally accepts the completed project.

Supervisor Hoffman made a motion to commit to fund \$2000 towards the Brandywine Battlefield Heritage Interpretation Plan as part of the Vision Partnership Program grant being applied by Birmingham Township with a total of six municipalities including Kennett Township. Vice Chairman Leff seconded the motion.

Discussion:

Chairman Stevens commented that \$2000 does not seem to be a significant in comparison to the heritage benefits.

Vice Chairman Leff commented that he feels that the fair share division seems to be off but would cost more in time to negotiate a lower part of the funding and commented on the history of the British march.

Art Kaiser commented on the significant role Kennett played in the Battle.

Motion adopted unanimously.

Lord Howe-Land Management Proposal

O'Brien presented the proposed continuance of the Land Management agreement with The Land Conservancy of Southern Chester County for the Lord Howe property noting the cost would be \$6,600.00 and the agreement would run through June 2020.

Supervisor Hoffman made a motion to adopt the Land Management agreement with The Land Conservancy of Southern Chester County for the Lord Howe property through June 2020 in the amount of \$6,600.00. Vice Chairman Leff seconded the motion.

Discussion:

Supervisor Hoffman commented that she would like to see reporting for the use of these trails provided by The Land Conservancy as they are doing that maintenance.

Vice Chairman Leff asked if this is separate than the funding that the Township provides to The Land Conservancy, Alison Rudolf responded yes, this is in addition to.

The Board discussed the efforts taken by The Land Conservancy last year to get rid of invasive plants and establish the trails on the Lord Howe property.

Discussions ensued regarding the need for a parking lot at the Lord Howe property. It was noted that a parking lot needs to be discussed to see if it is needed on the Lord Howe property or if the trails can be accessed from Spar Hill where there is already parking.

Motion adopted unanimously.

Intergovernmental Agreement-E. Marlborough Township-Rt. 1/82/Cedarcroft improvements

Solicitor Sander asked the Board of Supervisors for authorization to consider adopting an Ordinance that allows Kennett Township to enter into a Memorandum of Understanding to the Kennett Township and East Marlborough Township intergovernmental agreement concerning the Route 1/Rt. 82/Cedarcroft Road improvements. Solicitor Sander reviewed the particulars of the Memorandum of Understanding.

Supervisor Hoffman made a motion to adopt Ordinance 284 authorizing the execution of a memorandum of understanding between Kennett Township and East. Marlborough Township regarding intersection improvements at Rt. 1, Rt. 82 and Cedarcroft Road. Vice Chairman Leff seconded the motion.

Motion adopted unanimously.

Memorandum of Understanding-Leasing property in Kennett Township

Sander reported that the Township is in the beginning process of exploring for a potential placement of a Police headquarters. The search has discovered a parcel that may meet the criteria but will not know for certain until a feasibility study is completed. The location or property owner can not be disclosed until a lease is signed. Solicitor Sander asked authorization for the Chairman of the Board of Supervisors to execute a memorandum of understanding with the property owner to allow the Township to investigate the possibility of leasing the property in the Township for Police Department use.

Vice Chairman Leff made a motion to authorize the Chairman of the Board of Supervisors to execute a memorandum of understanding with the property owner to allow the Township to investigate the possibility of leasing the property in the Township for Police Department use. Supervisor Hoffman seconded the motion.

Motion adopted unanimously.

PUBLIC COMMENT

Chairman Stevens reported that East Marlborough Township is entertaining a subdivision at the intersection of School House Road and Route One that touches or possibly overlaps into Kennett Township noting that this part has not yet been brought to Kennett Township by the developer.

Chairman Stevens reported that the email address questions@kennett.pa.us goes directly to him and is open to receiving emails to that address when residents have questions come up.

Supervisor Hoffman commented that Historic Kennett Square has put together wayfinding maps which will be available at the Township and around town.

Hunter Tower asked when or how long the Open Space resolution was advertised prior to tonight's meeting. Solicitor Sander responded that resolutions do not require advertisement.

Hunter Tower asked how much the Township paid Thomas Comitta associates for the Open Space Plan. Solicitor Sander responded that nobody would have that information readily available and suggested Mr. Tower submit a Right to Know request for that information.

Richard Gaw asked if the date(s) the interviews took place for the part of the Township Investigation and if everyone was interviewed individually. Chairman Stevens responded that each were interviewed separately.

Richard Gaw asked if each Supervisor was accompanied by the Township solicitor during their investigation interviews? Each Supervisors responded no.

ADJOURNMENT

Supervisor Hoffman made motion to adjourn. Vice Chairman

Leff seconded the motion.

Motion adopted unanimously.

The meeting adjourned at 10:26 p.m.

Respectfully submitted,
Michael O'Brien
Recording Secretary