

**MINUTES OF THE BOARD OF SUPERVISORS  
OF KENNETT TOWNSHIP  
Kennett Township  
801 Burrows Run Road  
Chadds Ford, PA 19317**

**June 19, 2019**

Stevens called the meeting to order at 7:00 p.m.

Present:           Chairman, Scudder G. Stevens  
                  Vice Chair, Dr. Richard Leff  
                  Supervisor, Whitney S. Hoffman  
                  Public Works Director, Roger Lysle  
                  Chief of Police, Lydell Nolt  
                  Dave Sander, Solicitor  
                  Alison Rudolf, Interim Township Manager

<b>MINUTES</b>
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**Hoffman made a motion to adopt the minutes from the June 5, 2019 meeting. Leff seconded the motion.**

**Discussion:**

Art Kaiser commented that the minutes are not posted to the website. Sander and Stevens replied that the minutes are not posted until they are approved by the Board of Supervisors, public comment is not required for the approval of the minutes. Kaiser noted that the videos of the meetings were not on the website, O'Brien replied noting that they are and offered to assist Kaiser locating them after the meeting.

**Motion passed unanimously.**

<b>ANNOUNCEMENTS</b>
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**Executive Session Announcement:**

Sander announced that the Kennett Township Board of Supervisors met in executive session on June 13, 14, 18 and 19 to discuss personnel matters.

**Holiday Hours:**

Rudolf announced that the Township offices will be closed on July 4<sup>th</sup> and July 5<sup>th</sup> in observance of the Independence Day holiday.

**July 3<sup>rd</sup> Supervisors meeting-Cancelled:**

Rudolf announced that the Supervisors meeting scheduled for July 3<sup>rd</sup> will not be held due to the holiday.

Board of Supervisors Meeting, June 19, 2019

## **Township Investigation Update:**

### **Investigation Update:**

Stevens read from the following written statement:

*Good evening, everyone.*

*As you know, the Kennett Township Board of Supervisors made a commitment to keep everyone as informed as possible into the two investigations currently underway in Kennett Township by the Chester County District Attorney's Office and a forensic auditor hired by the Township.*

*These investigations are looking into some suspicious transactions on Township accounts which came to light in late April of this year. As you know, all Township employees (including the Supervisors) have been asked by the District Attorney not to discuss any details which might jeopardize the investigations, and we have been following those instructions. That said, in keeping with our commitment to communicate what we can, we have a few items to report tonight.*

*First, on the progress of the investigations*

*As you will recall from our last update on Wednesday, June 5, I read a brief joint statement from the investigators (meaning the Chester County District Attorney's Office and our forensic auditors) that said that the investigation was in the final stages of securing records and documents from both internal and external sources and the investigators were in the process of analyzing and qualifying those documents, a process which will continue for a period of some months.*

*That is still the case. Tonight however, I would like to add that the Interview phase has also now begun.*

*I regret that I cannot be more specific and cannot provide any more details than that at the present time, under direction from the District Attorney's Office. I also cannot speculate or discuss who is being interviewed, the subjects covered, or how long the Interview phase may take.*

*As we are able, we will provide further updates. I appreciate your understanding as we work to fully support the investigation and not to do or say anything which might jeopardize it.*

*Second, a Township Operations Update*

*We continue to work diligently to ensure that the government of Kennett Township proceeds without interruption. I would like to briefly highlight three items:*

- *First, our new interim Township Manager, Alison Rudolph, joined our staff about two weeks ago. I'd like to introduce her to you (applause). She'll be giving us a report a bit later. Alison has begun the process of thoroughly reviewing all of our Township policies and procedures to identify areas that can be improved, made more efficient and effective in keeping with best practices, and made more secure. You will be hearing more about these efforts in future meetings.*

*Alison is also preparing for the Budget Process (which is quite extensive) and which will begin in late summer of this year.*

- *Second, in response to our ads, we have begun receiving applications for the permanent Township Manager position. Beginning in early July, we will begin reviewing those applications and narrowing the list.*

*Later in tonight's meeting, we will hear from David Woglom. Dave is the Associate Director for Public Service at the Meyner Center at Lafayette College for the Study of State and Local Government. He has 27 years' experience*

*in municipal management in southeastern Pennsylvania, including 20 years as the Borough Manager in Quakertown.*

*The Meyner Center provides independent and unbiased, professional guidance in choosing both the procedure for recruiting township managers and other municipal department heads and in the ultimate selection of the best candidate available.*

*The Meyner Center has an excellent reputation among municipal governments for their knowledge, expertise and professionalism.*

*Kennett Township has retained The Meyner Center to advise us on both the recruiting and selection processes for hiring a new Township Manager.*

*You will hear from Dave a bit later on and he will be glad to answer questions at that time.*

- *Last, on behalf of Richard Leff, Whitney Hoffman and myself, I would like to thank all our Township staff and all the residents of Kennett Township for their support and encouragement as we work to navigate our way through this difficult process.*

*I will now take questions specifically related to the investigations. We will take questions on other Township business later on in the meeting as we usually do.*

**Discussion:**

Richard Gaw asked who is conducting the interviews for the investigation and the nature of the interviews. Stevens replied that the District Attorney's office and forensic auditor's office are conducting the investigations and the nature is in relation to what is happening within the Township.

*Thank you for your questions. I'll be glad to answer additional questions personally after the meeting, should you have any.*

*Now we will return to the Agenda and Township Business.*

**Lafayette College Meyner Center:**

Stevens introduced Dave Woglom, Associate Director of the Meyner Center of Lafayette College who is assisting the Township with the search of a new Township Manager. Woglom described the services of Meyner Center noting that he has recruited over eighty public officials. Woglom noted that the main goal is to help the board recruit the best qualified manager.

Woglom described the two round interview process that the Township will undergo noting that applications are due by July 10<sup>th</sup> and hopes to have a new manager in place by the end of September.

**Discussion:**

Richard Gaw asked if background checks are conducted in this process. Woglom replied that a formal background investigation is part of the process.

Gaw asked how many applications have been received. Woglom replied about 10 to 12.

Diane McGovern asked how many applicants will be interviewed. Woglom replied that it depends on the applicant pool but expects ten or less.

Amy Heinrich asked if the Township will be keeping the Secretary and Treasure's position together. Sander replied that this decision would be up to the Board of Supervisors and they will make that decision at a later date.

Art Kaiser asked about the applicant pool noting that it looks like the movement is typically always between municipalities. Woglom commented on the amount of jumping between municipalities noting that there is less than there were 10 to 20 years ago.

Art Kaiser stated that he notes that the center deals with governance of Townships asking if he has been tasked to do any of that work for the Township. Woglom replied no.

## **REPORTS**

### **Township Manager:**

Rudolf thanked everyone for welcoming her to the Kennett Township Community and provided an overview of her first few weeks as interim manager.

### **Clifton Mill Bridge:**

It was reported that work on the Rt. 82/Creek Road (Clifton Mill Bridge) is expected to re-open in the beginning/middle of July.

### **Wild Neighbors:**

You won't save what you don't love, so join us to fall in love with some of Pennsylvania's common species! Wildlife rehabilitators get a chance to see animals up close and personal on a daily basis, and you can experience them, too, with a visit from some of Philadelphia Metro Wildlife Center's wild animal ambassadors. Learn about the work wildlife rehabilitators do and find out how we can be better stewards of our environment by reducing the negative human impact on our local wildlife, supporting vital wildlife habitats, and fostering peaceful coexistence with our wild neighbors. June 22<sup>nd</sup>, 3pm in the Township Meeting Room...fun for the entire family!

### **County Ordinance Review:**

The Township continues to work with the Chester County Planning Commission on a comprehensive review of Township Ordinances. Work will be done during the planning Commissions monthly work sessions which are now the first Tuesday of every month at 6:30pm in the Townships public meeting room.

### **Trails:**

Work on the refurbishment of the Parish and Pennock Park trails has begun. Please use caution when traveling this part of the trail network.

### **Sustainable Energy Task Force:**

The Sustainable Energy task force held their first meeting on May 8<sup>th</sup> and has another meeting scheduled in July. The Mission of the task force is "To identify and promote cost effective sustainable Energy". Residents interested in sustainable energy and would like to join this task force to brainstorm and investigate options for the Township and

residents are welcome to join or submit suggestions for the task force to consider. Please contact Michael OBrien in the Township office for details.

**Spar Hill Task Force:**

The Spar Hill task force held its first meeting on May 13<sup>th</sup>. The goal of this task force is to “To brainstorm ideas for the future of the Spar Hill Farm property and make recommendations to the Board of Supervisors”. As advertised, this task force is open to all residents, if you would like to join this task force or simply have ideas or suggestions for Spar Hill, please contact Michael OBrien in the Township office.

**Longwood Gardens Bridge/Overpass:**

Beginning last Monday through August, please expect delays around the Longwood Gardens section of Rt. 1. Work hours are scheduled 9am-3pm on weekdays. Longwood Gardens is making necessary repairs to the overpass bridge into Longwood Gardens. The bridge will not be closed however there will be times that there are lane restrictions. Route one will have partial closures to northbound and southbound Route 1 approaching Longwood. Clear lane restriction and directional signage will alert and direct drivers when work is taking place.

**Rosedale Road Sanitary Sewer Line**

Earlier this year, our Public Works Director reported to you that investigated studies have been completed on the Rosedale Road Sanitary Sewer line. The studies revealed that the portion of the line dated back to the earlier 1960’s and is in serious need of repair and/or replacement. As you are aware, the Planning Commission is currently reviewing the potential subdivision of the smith Property which would flow into this line. We are currently discussing with the applicant the sanitary improvements and the impact on our existing facilities. We will have further information for you regarding a proposed plan of action this summer.

**Discussion:**

Joe Duffy asked if the funds for the repair of the Sewer would come from the Sewer fund. Rudolf replied yes.

**Chief of Police Report:**

Chief Lydell Nolt presented the Chief of Police Report for the month of May 2019:

*The Kennett Township Police Department provided police services to 639 police incidents in the municipality of Kennett during the month of May 2019.*

*The department completed detail #2 of the 2019 Occupant Protection grant. The officers issued 62 citations during the focused enforcement detail. This specialized enforcement, focuses on the education and enforcement of the “seat belt laws”. This includes child safety seats, teen driver seat belt use, and also adult seat belt use.*

*A quick reminder, the department in partnership with the Red Cross is hosting a blood drive on June 21<sup>st</sup> from 11am -4pm here at the township.*

*The department is pleased to announce that the County Emergency Response Team situational training at the Spar Hill property went well. The training event including more than 75 personnel from the county wide ERT team, Department of Emergency Services, Tactical Medical Response team, the Kennett Township Police Department, and our local fire and ems*

providers. The training event included a mock situation of an active shooter, a mock situation of a barricaded hostage situation. On behalf of each department involved, we would like to thank the board of supervisors and the township for allowing the use of the property. This type of preparation training activity confirms our safety commitment to Kennett Township, In the event we would need county wide emergency safety services.

The department hosted a sobriety checkpoint on May 31<sup>st</sup> as part of our highway sobriety safety grant. The department in a joint effort with eight other Chester County police agencies conducted the checkpoint. The officers during a four hour period made contact with 758 drivers, conducted 16 impaired motorist investigations, arrested 3 drivers for DUI related to alcohol, 1 driver for DUI related to drugs and 2 drivers for DUI related to a combination of drug and alcohol.

The department provided professional devolvement training for the follow officers; Officer Urbany received 45 hours of crisis invention training. Officer Simmons received 40 hours of training in survival Spanish. Officer Juarez and Officer Urbany received 16 hours of criminal interdiction training. Sgt. Gordon received 8 hours of training for assisting veterans in crisis. Officer Urbany received 16 hours of training related to video examination.

The department engaged in 7 community policing events in May 2019. This reaffirms our commitment to community through police and community engagement programs.

**Discussion:**

Hoffman asked if there is an update on the previous discussion about Fireworks. Nolt replied that department is preparing a communication for residents.

Hoffman noted that she is aware of an incident where a Township officer assisted the State Police regarding a potential active shooter. Nolt replied noting that the officer assisted with translation services, thankfully there situation ended up not being an active shooter situation.

Leff commented that the incidents seemed to increase for the month and asked Nolt to comment. Nolt responded that there was a high volume of "calls for assistance" which are non-criminal in nature.

Leff discussed "what type of oversight committee" the Township residents should have. Nolt responded that an oversight committee is not a new concept noting that the he is working on creating this type of committee.

Art Kaiser asked if the storage of recordings is an issue. Nolt responded that an internal hard drive was purchased and has the capacity to retail 5 terabytes a year and it looks like it will be under that.

Art Kaiser asked what the policy is for body camera use. Nolt replied that the camera needs to be turned on for every call for service.

Stevens asked how long video needs to be maintained. Nolt responded that the normal state standard is 30 days, with some exceptions. Nolt noted the Township policy exceeds the state policy by about a year and a half.

**Public Works Director Report:**

Roger Lysle presented the Public Works Report for the month of May 2019:

*Our mowing and trimming for the first round was completed.*

*Our yard waste grinding was pushed back due to weather and machine breakdown issues. They will start grinding this week, June 17, 2019. The site will be closed for drop off while grinding is happening.*

*Our part-time summer help has started and he will be kept busy mowing and trimming the barking to park along with the Spar Hill property.*

*The large dog park was open back up on 25 May. It was closed for receiving, it has green up nicely. We ask that the owners please don't let your dog's dig holes they become Tripping hazards.*

*Drain pipes are being installed and patch paving is underway on streets that will be paved this summer.*

*Audubon Bird town signs have been installed at eight locations on the Kennett township sign posts.*

*Two new valucalc Managers were installed it to pump stations. The old Isco unit had failed I could not be fixed due to the age. Also, to automatic transfer switches have been repaired to allow generators to run when power is lost.*

*Our metal dumpster was dumped and it's full again. We will be calling for it to be dumped later this week. This is proving to be a great benefit to Township residence.*

*Chester water had a leak in old Hammonton on Dogwood Drive. This took several days to locate the ones found it was fixed. There was a lot of damage to yards and the street. As it dries out, repairs will be made.*

*Several trees down around the township. This is keeping our cruise very busy cleaning up and chipping.*

*Painting of crosswalks and stop bars are still being completed around the Township.*

***Discussion:***

*Beth Thomas asked when Hillendale road will be paved. Lysle noted that a specific date has not been set but once it is, residents who live on the road will be notified ahead of time.*

**Kennett Fire Company Report:**

Bruce Mitchell, Fire Chief reported that for the month of May, Kennett Fire Company responded to 29 Fire calls, 9 of which were in the Township, 136 calls for the year. For EMS, there were 97 total calls, 40 were in the Township, 507 year to date.

***Discussion:***

Stevens asked how many of the Fire Calls false alarms were. Mitchell responded that there was one false fire call in the Township. Stevens commented that he learned that about 1/3 of all fire calls are false alarms.

Art Kaiser commented that it looks like there is an increase of calls. Mitchell responded yes, it is due to the building in and surrounding the Borough.

## **OLD BUSINESS**

### **Avello Easement request**

Sander introduced a request from Rick Avello for an easement for a site distance issue. Mr. Avello provided an overview for his need of an easement for his proposed development. Sander reported that he has been working on the requested easement as directed by the Board with Mr. Avello's attorney and the School District that owns the land where the easement is needed that the Township would take in order for this development to proceed. Sander noted there would be a separate maintenance agreement and escrow between the Township and applicant.

Sander asked if the Board would like to make a motion to approve the execution of deed of easement and maintenance agreement subject to the full and final legal review by the Solicitors office and the School Districts concurrence with those documents.

**Hoffman made a motion to approve the execution of deed of easement and maintenance agreement subject to the full and final legal review by the Solicitors office and the School Districts concurrence with those documents. Leff seconded the motion.**

### **Discussion:**

Leff clarified how the maintenance agreement will work and how the fact that the road is a State Road pertains to this scenario, Sander replied.

Stevens confirmed the location and his experience with the sight distance in this location noting that he thinks the issue needs to be addressed.

**Motion carried unanimously.**

## **NEW BUSINESS**

### **Pay Bills**

**Hoffman made a motion to pay the bills for the month per the bill vouchers. Leff seconded the motion.**

**Motion carried unanimously.**

### **Checking Accounts**

Rudolf recommended that the Township proceed with the opening of new bank accounts, transferring funds from the old accounts to new accounts. Rudolf noted that the accounts would be limited to check writing by only the three supervisors and checks over \$2000 would continue to require two signatures. Rudolf presented the Township with a resolution from Fulton Bank authorizing the new accounts naming Fulton Bank as the depository. Rudolf noted that no additional accounts are being opened, this is only for a transfer of existing accounts.

**Hoffman made a motion to adopt Fulton Bank resolution. Leff seconded the motion.**

### **Discussion:**

Amy Heinrich confirmed that there would be two signers on checks over \$2000.00. Rudolf confirmed noting that bank will only police one signature but the two signature policy for the Township's internal policy stands.

Art Kaiser commented on the bank policing of signatures.

Richard Gaw asked whose recommendation this change was made by. Rudolf responded that she made the recommendation as she feels it better secures the Township's accounts. Stevens added that there is a tremendous amount of time being spent by the Supervisors reviewing each transaction being made and having new accounts will make this process easier.

Amy Heinrich commented that the two signature policy for purchases over \$2000.00 is a good value as public money is at stake and noted this is also a good internal control.

**Motion passed unanimously.**

### **Reorganization (Treasurer and Secretary)**

Sander noted that the former manager was appointed the Secretary and Treasurer of the Township and now that she is no longer here, a new Secretary/Treasurer needs to be appointed. Sander noted that he met with Rudolf and together recommend that Whitney Hoffman be appointed the Treasurer and Secretary for the Township. Sander noted that it is common in Township of the Second class in the Commonwealth of Pennsylvania to appoint a member of the Board of Supervisors to these positions.

**Leff made a motion to appoint Whitney Hoffman the Secretary/Treasurer of the Township. Stevens seconded the motion.**

### **Discussion:**

Leff asked if Hoffman will need to get bonded, Sander responded yes.

Amy Heinrich commented that she suggests that the Township re-evaluate having the same person serving dual roles of Secretary and Treasurer. Stevens commented that at some time down the road, the Township will be re-evaluating this. Hoffman commented that she believes this will be short term.

Richard Gaw asked what the duties of the job are. Rudolf commented that typically, the secretary would be "attesting" to the signing of documents, the "treasurer" duties will be attesting to any official actions. Sander noted that the official duties of these positions are listed in articles 7 & 8 of the Pennsylvania Second Class Township.

**Motion carried 2-0 with Hoffman abstaining from the vote.**

### **Renewable Energy Ordinance Discussion**

Sander introduced Tom Comitta, the Townships Landscape Architect who has taken directive from the Township to create a renewable energy ordinance for the Township. Comitta provided an update on the creation of a draft ordinance to refresh a current Ordinance. Comitta noted that he would like to review the current proposal with the Township's Sustainable Energy Task force to get their feedback on the proposed Ordinance.

**All Action deferred.**

## **Stormwater Ordinance-Kennett Township Trails waiver**

O'Brien reported that the Township has a grant to proceed with the construction of parts of the Parish, Whittle, Chandler Mill, South Street and Penn's Manor trails. As with most construction, the Township's Stormwater Ordinance applies. As noted in his June 3, 2019 letter to the Township, the Township Engineer noted that the Board of Supervisors can consider waiving these requirements bearing in mind the following:

-Public good – trails contribute to community health and wellness, incentivize growth and economic development, reduce environmental impacts via alternatives to vehicle use, and can generally contribute to improved quality of life for Township residents.

-Minimized stormwater impacts – although not entirely unique to Township sponsored trail projects, the stormwater management impact of trails would generally be mitigated due to:

- Trails are linear projects which will be generally parallel to existing ground contours where possible, resulting in lower risk for points of concentrated stormwater discharge.
- The natural environment will often allow for an impervious disconnection, whereby stormwater may substantially sheet flow over undisturbed vegetated areas to attenuate both water quality and quantity impacts. Trails located in a wooded setting may additionally benefit from tree canopy coverage to minimize stormwater impacts.
- Water quality impacts will be minimized since trail surfaces would not accumulate pollutants that are typically introduced by paved surfaces subject to vehicle traffic.

A letter of support from the Township Trails and Sidewalk committee dated June 17, 2019 was distributed to the board supervisors recommending the waiver of the stormwater ordinance as it pertains to trails constructed by Kennett Township.

*O'Brien asked that the Board of Supervisors consider making a motion to waive Stormwater Ordinance applicability for the trails constructed by Kennett Township with the following conditions:*

- All DEP Chapter 102 requirements as determined by the Chester County Conservation District to be applicable to the Township trail projects must be fully addressed.
- The Township Engineer shall be directed to ensure the impervious cover resulting from all new trail projects be incorporated in TMDL plan calculations and associated stormwater improvements for future TMDL Plan revisions.
- All Township trails must be designed to avoid concentrated discharge and / or increases in flow rates which could result in adverse impacts to a downgradient property, unless agreed upon in advance by an affected property owner.
- All Township trails must be designed to avoid concentrated discharges as may result in erosive conditions unless permanent erosion control measures are incorporated.

**Hoffman made a motion to waive Stormwater Ordinance applicability for the trails constructed by Kennett Township with the following conditions:**

**-All DEP Chapter 102 requirements as determined by the Chester County Conservation District to be applicable to the Township trail projects must be fully addressed.**

**-The Township Engineer shall be directed to ensure the impervious cover resulting from all new trail projects be incorporated in TMDL plan calculations and associated stormwater improvements for future TMDL Plan revisions.**

**-All Township trails must be designed to avoid concentrated discharge and / or increases in flow rates which could result in adverse impacts to a downgradient property, unless agreed upon in advance by an affected property owner.**

**-All Township trails must be designed to avoid concentrated discharges as may result in erosive conditions unless permanent erosion control measures are incorporated.**

**Discussion:**

Leff confirmed that this is only for trails that the Township is constructing and we will be checking ourselves that there will be minimum impact to runoff.

Elizabeth Curtis Swain confirmed that “paid for the by Township” implies that the trails must be paid for by the Township. Rudolf responded yes. Leff confirmed noting that the Township can contract this work out.

Stevens confirmed with the Township Engineer, Stan Corbett who was in the audience, that the conditions set in the motion were are consistent with his recommendations. Corbett responded that conditions in the motion are in align to what was in his recommendation letter. Stevens asked the Engineer if this waiver and its conditions will not in any way cause harm to the Township and the residents who live here. Corbett responded no, he does not believe so and the conditions in the motion are there to avoid any harm. Stevens replied this will help encourage trails without causing harm.

Leff asked if it needs to be specified that the trails being built must be for public use. Sander replied he does not think the specificity is necessary as it is assumed when the Township constructs the trails.

Hoffman commented that she feels this is a good plan and will encourage opportunities for new trails which benefits the public.

**Leff seconded the motion.  
Motion carried unanimously.**

**Kennett Township/East Marlborough-ARLE Grant-MOU**

Sander presented an overview of a proposed memo of understanding between Kennett Township and East Marlborough Township regarding the ARLE grant which is for the work that is scheduled to be done to improve the Rt 82/Rt. 1/Cedarcroft Road intersections. Sander noted that once designed, Kennett Township will bid the project and enter into an agreement with the chosen contractor. The cost to the Township for this work is \$61,110.00. The same cost is being paid by East Marlborough Township, the balance is covered under the grant. Sander noted that the memorandum is being reviewed by himself and the Solicitor of East Marlborough Township. Sander asked the Board of Supervisors to consider making a motion to authorize the execution of the MOU subject to final legal review and the preparation and advertisement of an Ordinance as required by the inter-governmental cooperation act to approve the MOU with East Marlborough Township.

**Hoffman made a motion to motion to authorize the execution of the MOU subject to final legal review and the preparation and advertisement of an Ordinance as required by the inter-governmental cooperation act to approve the MOU with East Marlborough Township. Leff seconded the motion.**

**Discussion:**

Leff asked who is being authorized, Sander replied “the Township” and any Board member could sign.

Stevens commented that this MOU is addressing a problem that has been discussed with East Marlborough Township for the better part of the last ten years and once completed, this will benefit all of those who travel and use Rt. 1, 82 and Cedarcroft intersection.

**Motion carried unanimously.**

**CFA-MTF grant submission (5 Points intersection)**

*Commonwealth Financing Authority-Multimodal Transportation Fund*

Rudolf presented the opportunity for the Township to apply for a grant to make improvements to the 5 Points intersection. The grant would be to the Commonwealth Financing Authority with the application submittal to be prepared by the Delta Group. The proposed cost is \$1500 a month over a period of ten months. Rudolf noted that the preliminary project estimate for the improvements to the intersection is just over \$2.2 million. Rudolf noted that this estimate will need to be reviewed by the current Township.

Rudolf asked the Board of Supervisors to consider a motion to authorize the Interim Township Manager to enter into a contract with the Delta Group for \$15000.00 to prepare and submit the CFA-MTF application for the five points intersection.

**Hoffman made a motion to authorize the Interim Township Manager enter into a contract with the Delta group for \$15000.00 to prepare and submit the CFA-MTF application for the five points intersection.**

**Discussion:**

Stevens commented that \$15,000 for the possible return sounds pretty good especially with the Townships grant history.

Leff asked Rudolf if she has worked with the Delta group before, she replied that she had not. Hoffman noted that Township has for many grants and have been successful. Rudolf noted that she did speak with them on the phone upon receiving the proposal and vetted them noting she is comfortable with moving forward.

**Leff seconded the motion.**

**Motion carried unanimously.**

**SUBDIVISIONS**

**Summers Final Minor Subdivision**

O'Brien introduced the Summers application noting that the application proposes the adjustment of existing property lines to redefine the common line between UPI # 62-4-96 (537 Rosedale Road – 1.022 acres) and UPI # 62-4-78 (555 Rosedale Road – 1.443 acres), located in the LI – Limited Industrial Zoning District . The plan proposes to add a portion of UPI # 62-4-78 (labeled as Lot #1 – 0.084 acres) to UPI # 62-4-96. UPI # 62-4-96 currently contains seven existing buildings and associated driveway. UPI # 62-4-78 is a flag lot and contains an existing building. The lots are currently serviced through on-lot wells and public sewer. No construction or earth moving activities are proposed as part of the proposed subdivision. The Planning Commission recommended Final Plan approval to the Board of Supervisors on June 12, 2019 with the contingent upon the Township receiving deeds of dedication and title insurance policies for review and approval from the Township solicitor.

O'Brien asked that the Supervisors consider approving the Final Minor Subdivision Plan for the Summers application prepared by Register Associates, Inc. dated 4/15/2019, last revised 5/20/19 consisting of 1 sheet Board of Supervisors Meeting, June 19, 2019

with approval of the requested waivers SALDO Sections 206-403 B-L given that no earth movement or construction is proposed with this application and DEP Planning Module waiver be approved and with a condition that the Township receives the deeds of dedication and title insurance policies for review and approval from the Township solicitor.

**Hoffman made a motion to approve the Final Minor Subdivision Plan for the Summers application prepared by Register Associates, Inc. dated 4/15/2019, last revised 5/20/19 consisting of 1 sheet with approval of the requested waivers SALDO Sections 206-403 B-L given that no earth movement or construction is proposed with this application and DEP Planning Module waiver be approved and with a condition that the Township receives the deeds of dedication and title insurance policies for review and approval from the Township solicitor. Leff seconded the motion. Motion carried unanimously.**

## **PUBLIC COMMENT**

Hoffman reported that the Chester County Planning Commission held their Board meeting in the Township meeting room and took a tour of the Kennett area discussing all of the great things are happening in the Kennett area. An article was published and is posted on the Township's website.

Diane McGovern asked for an update on the EMS commission. Stevens replied that the commission is currently working on ideas to better retain fire volunteers and recruit new.

Amy Heinrich asked if Kennett adopted the resolution that gives a reduction to Earned Income Tax. Stevens replied that it is being considered although many of the volunteers are seniors and students that do not have an income which ends up not being a benefit.

Art Kaiser asked if volunteers are covered by workers compensation. Sander replied that all members of the fire company are covered.

## **ADJOURNMENT**

**Hoffman made motion to adjourn. Leff seconded the motion. Motion carried unanimously.**

The meeting adjourned at 9:11 p.m.

Respectfully submitted,  
Michael O'Brien  
Recording Secretary