

**MINTUES OF THE BOARD OF SUPERVISORS  
OF KENNETT TOWNSHIP  
Kennett Township  
801 Burrows Run Road  
Chadds Ford, PA 19317**

**April 17, 2019**

Stevens called the meeting to order at 7:00 p.m.

Absent: Township Manager, Lisa Moore

Present: Chairman, Scudder G. Stevens  
Vice Chair, Dr. Richard Leff  
Supervisor, Whitney S. Hoffman  
Public Works Director, Roger Lysle  
Chief of Police, Lydell Nolt

<b>MINUTES</b>
----------------

**Hoffman made a motion to adopt the minutes from the April 3, 2019 meeting. Leff seconded the motion. Motion passes unanimously.**

<b>ANNOUNCEMENTS/REPORTS</b>
------------------------------

**Township Manager:**

Michael O'Brien presented the managers' report on behalf of the Township Manager:

**Clifton Mill Bridge:**

Moore reported that work on the Rt. 82/Creek Road (Clifton Mill Bridge) has begun and PennDOT expects the work should be completed this summer.

**Office Hours Kennett:**

Office Hours Kennett is pleased to offer a two-part series on Succession Planning for Business. Diamond State Financial Group kicks off the series with an in-depth check list of the steps you need to take to successfully transition your business to the next owners. Whether you are transitioning to a trusted family member or you are entertaining an employee sale or sale to an unrelated third party, you will not want to miss this very informative Office Hours Kennett. The first session will be held on April 25<sup>th</sup> at the Creamery.

Following up on April's Business Succession Planning – Financial Perspective, is our May 23<sup>rd</sup> presentation by the law firm of MacElree Harvey LLC – Business Succession Planning – Legal Perspective.

Mark your calendars for both events. This two-part series offers a complete perspective for a successful business transition. It is never too soon to plan for your business's future!

### **Community Based Land Stewardship**

May 22<sup>nd</sup>, 7pm Township Meeting Room  
Establishing a Meadow Residential Meadow

Presented by Kelly Gill, Xerces Society and US Natural Resources Conservation Service, at the Township Public Meeting room. Native meadows make a great lawn alternative to provide biodiversity and improve water management on residential properties. Get practical advice on establishing and maintaining a meadow in Kennett Township.

### **County Ordinance Review:**

The Township continues to work with the Chester County Planning Commission on a comprehensive review of Township Ordinances. Work will be done during the planning Commissions monthly work sessions which are now the first Tuesday of every month at 6:30pm in the Townships public meeting room.

### **Discussion:**

Leff commented that this effort is also to work on simplifying the code. Stevens asked if efforts were being made to work with surrounding Townships, Leff noted that the grant was only to work in conjunction with Kennett Borough.

### **Trails:**

The Township has completed the bid process for the refurbishment of the Parish and Pennock Park trails, work should begin in the Spring/Early Summer.

### **Chief of Police Report:**

Chief Lydell Nolt presented the Chief of Police Report for the month of March 2019:

*The Kennett Township Police Department provided police services to 526 police incidents in the municipality of Kennett during the month of March 2019.*

*The department is implementing a program to address commercial vehicle traffic safety issues. Officer Cramer is assigned to a specialized commercial motor safety program. The Federal Motor Carrier Safety Assistance Program (MCSAP) is designed to coordinate training and regulations involving commercial motor carrier traffic. Officer Cramer, upon successful completion of the 120 hour training program, will be tasked with the commercial safety program for the department.*

*The department is continuing to receive complaints which result in people being victimized due to scams. We encourage the public to report any suspicious activity, phone calls, to the department, prior to making a financial transaction. The department will assist with determining the validity of the incident.*

*The department is pleased to announce, we received a drug take back bin as part of a grant application from the Rite Aid Corporation. The public can drop of unwanted medication at any time. The department is also hosting a Drug Take Back Event on April 27<sup>th</sup> from 10am to 2pm. This event will continue our mission to remove unwanted prescription medication from our community.*

*The department provided professional devolvement training for the follow officers, Officer Urbany, Officer Juarez, Officer Melendez and Officer Simmons, all received training in courtroom testimony. Officer Melendez received CPR/First Aid update training. The department as a whole was recertified to conduct sobriety checkpoints in the commonwealth.*

*The department engaged in 28 community policing events in March 2019. This reaffirms our commitment to community through police and community engagement programs.*

**Discussion:**

Leff presented questions regarding specifics of the MCSAP program.

**Public Works Director Report:**

Roger Lysle presented the Public Works Report for the month of March 2019:

*Spring cleanup was held on March 30, 2019. This was in conjunction with red clay valley cleanup. There was a great turn out for both groups. The weather is great and many volunteers came and picked up in many areas. A big thank you to all who took Time to make our area a beautiful place to live.*

*Township road sweeping was completed in all subdivisions. Roads were swept in the areas were standing was pushed in yards were cleaned up. Other areas that were damaged by snow plowing were cleaned up and re-seeded.*

*Barkingfield Park Meadow was mowed off in preparation of wildflowers being planted later this spring. The large dog park will be closed later this week for reseeded. Temporary closing will be posted during this time. The small dog park will be used with a large dog park is closed.*

*Our new sewer camera was used in the Longwood Crossing subdivision. The main was inspected along with several laterals to help locate a sinkhole issue. This information was passed on to the homeowners for repairs.*

*Our yard waste pile is set to be ground in May. They heavy use of this makes for two grindings a year at a cost of about \$2500 per grinding. Each time the pile is ground, it yields about 700 to 800 tons of Mulch.*

*Line painting was completed throughout the Township on all roads requiring painting. The short line being stop bars, crosswalks, turn arrows are set to be done in the next couple of weeks. This is dumb sometimes at night due to traffic.*

*The township is out the bid for our paving and sealing for the summer of 2019. When the bid is opened our co-op will make recommendations on the low bid to the township for acceptance. The roads being paved are: West Hillendale, Chandler Mill, Elmwood Drive, Oak Lane, Normady dr. and Montbard. Sealing will be completed on Hannum road, Willow Glen drive, Willow Glen Circle, Huntsman Path, Deerfield lane, Patrice lane, Burrows Mill and Mill Race.*

*Winter is done. Plows have been repaired, cleaned, covered and put away along with the spreaders.*

*Mulch was made up and delivered to the Lilly beds at McFarlan road for the EAC.*

*We are still working on several drainage issues around the township. Sinkholes are being repaired around in lutes and rip rap installed where needed.*

*Crack sealing will be taking place in the next few weeks. This is done with the contractor and our group. Work zones will be set up in traffic will be one lane during the process. Please slow down and follow flagman's directions.*

**Discussion:**

The Board of Supervisors and Lysle discussed sealing and paving options for Township roads.

Stevens asked if there was an update on the Rt. 1/82/Cedarcroft red light. It was noted that the plans are currently in the design phase.

**Kennett Fire Company Report:**

For the month of March, Kennett Fire Company responded to 27 Fire calls, 13 of which were in the Township. For EMS, there were 108 total calls, 54 were in the Township.

**OLD BUSINESS**

N/A

**NEW BUSINESS**

**Pay Bills**

**Hoffman made a motion to pay the bills for the month per the bill vouchers. Leff seconded the motion. Motion carried unanimously.**

**PUBLIC COMMENT**

Cathy Burkett thanked the Township staff for working with her HOA on speeding that is currently happening in the Greenwood Hills development.

Hoffman asked if the Township has or could have a program for new drivers. Nolt responded that there is no official program, but parents are welcome to set up time to have officers meet with officers while training their drivers.

**ADJOURNMENT**

**Hoffman made motion to adjourn. Leff seconded the motion. Motion carried unanimously.**

The meeting adjourned at 7:36 p.m.

Respectfully submitted,  
Michael O'Brien  
Recording Secretary