

**MINUTES OF THE BOARD OF SUPERVISORS
OF KENNETT TOWNSHIP
801 Burrows Run Road
January 7, 2019**

CLOSING MEETING 2018

Chairman Stevens called the meeting to order at 7:00 p.m., with Vice-Chair Hoffman and Supervisor Leff present.

Leff moved that the Minutes of the December 19, 2018 be approved as distributed, seconded by Stevens.

Motion carries unanimously with Hoffman abstaining as she was absent for this meeting.

ANNOUNCEMENTS

Stevens announced that in the coming year the Board of Supervisors will meet the 1st and 3rd Wednesdays of each month. The next Board of Supervisors meeting will be January 16, 2019 at 7pm.

Stevens announced the Planning Commission will 1st Tuesday at 6:30pm for their work session and the 2nd Tuesday of each month at 7pm for their regular meeting. The first work session will be held on January 15th 2019 at 6:30PM due to the Holiday conflict.

**Hoffman made a motion to adjourn. Leff seconded the motion.
Motion carried unanimously.**

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Michael O'Brien
Recording Secretary

**MINUTES OF THE BOARD OF SUPERVISORS
OF KENNETT TOWNSHIP**

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January 7, 2019

ORGANIZATIONAL MEETING – 2019

The Organizational Meeting for 2019 was called to order at 7:05 p.m. by a motion made by Hoffman and seconded by Leff, passing unanimously.

Leff moved that Stevens be appointed temporary Chairman and that Lisa M. Moore be appointed temporary Secretary-Treasurer, seconded by Hoffman. The motion carried with all three Supervisors in favor.

Hoffman moved that Stevens serve as Chairman of the Board, Leff as Vice-Chairman and Lisa Moore as Secretary-Treasurer seconded by Leff. The motion carried with all three Supervisors in favor.

Hoffman moved that Stevens serve as Voting Delegate to the PSATS Convention, seconded by Leff. The motion carried with all three Supervisors in favor.

Lisa Moore presented the following appointments for consideration to the Board:

Employees:

Township Manager	Lisa Moore
Assistant to Township Manager/Treasurer	Megan Cadreau
Executive Assistant to the Township	Michael O'Brien
Building Code Official & Asst Fire Marshal	Rich Hicks
Chief of Police	Chief Lydell Nolt
Right to Know Officer for Police	Chief Lydell Nolt
Right to Know Officer	Megan Cadreau
Fire Marshal	Bruce Mitchell
Public Works Director/Roadmaster	Roger Lysle
Zoning Officer	Diane Hicks

Committee Members:

Agricultural Area Advisory Committee	Chris Alonzo Peter Gray
Barkingfield Park Committee	Jenni Brand Mike Pia Carol Taylor Diane McGovern Lori Stewart Joan Phillips Kate Wise

Bikeway Committee	Joe Duffy Grete Klingenberg John Haedrich Tom Nale
Business Advisory Committee	Bill McLachlan Thomas Schorn Bob Listerman
Deer Management	Marlyn Dietz Dennis Royer Thomas Spell Merton Labare Kevin Ornforff
Emergency Mgmt. Coordinator	Jeff Hammaker
Emergency Mgmt. Coordinator - Deputy	Bill Doyle
Environmental Advisory Council	Steve Carter (21) Patricia Muller (22)
Historic Commission	Judy Merhar (23)
Kennett Area Park Authority	John Gaadt (22)
Kennett Area Regional Plng Com.	Jim Guthrie Scudder Stevens (Supv)
Land Conservation Advisory Board	Kate duPont (21) Lynell Laws (21)
Library Board	Bill McLachlan Jeff Yetter
Planning Commission	Rudy Karkosak (22) Patricia Muller-Alternate
Recycling Inspector	Roger Lysle
Safety Committee	Gus Teipelke Rick Farquhar Al Manwaring Bill Shelton Jeff Hammaker Eugenia Messick Jeff Whittle Ted Trevorrow Chris Plumley
Scenic Byways Com.	John V. Haedrich Tom Nale
SECCRA	John Robbins
Sidewalk & Trails Committee	Mike Bontrager Tim Peterson Rudy Karkosak TLC Member Alisa Jones Diane McGovern Tom Janton

The Land Conservancy for SCC	Kate duPont
	Tim Plemmons
Traffic Impact Fee Advisory Committee	Anthony Stancato
	Mike Pia, Jr.
	John Lynch
	Brian Campbell
	Art Bernardon
	Jeremy Ableson
	Jim Przywitowski
	Jim Nelson
UCC Appeal Board	James Nelson
	Shawn Knudson
	Jeremy Abelson
Vacancy Board Chairman	Joe Duffy
Ways Lane Committee	Jeff Yetter
	Mike Pia, Jr.
Zoning Hearing Board	Elizabeth Curtis Swain (21)
	Adam Singer (21)

Consultants:

Zoning Hearing Board Solicitor	Macree Harvey
Township Accountant	Barbacane Thorton & Co
Township Solicitor	The Law Offices of Sean Kilkenny
Township Engineer (General and Sewer)	AECOM
Township Real Estate Tax Collector	Berkheimer Assoc.
Township Earned Income Tax Collector	Keystone Collections
Township Landscape Architect	Thomas Comitta & Associates
Economic Development Director	Nathanial Echeverria
Sustainable Development Director & Grant Coordinator	Mike Guttman
Historic Consultant	Bob Wise
Environmental Advisory Consultant	Melanie Hess
“ “ “	Janet Ebert

Hoffman moved to approve all of the appointments as presented above by the Township Manager. Leff seconded the motion.

Discussion:

Hoffman commented that there is a great group of volunteers on the list and thanked them for their service. Stevens pointed out the number of residents that volunteer for the community and noted that the Board of Supervisors appreciate the work the volunteers put in and the Township does not do anything without the support of the volunteers.

Leff commented on his appreciation for the Township Volunteers.

Motion carried unanimously.

Resolutions:

Lisa Moore reviewed the following Resolutions:

- (1) 2019-1 Setting mileage reimbursement at \$.58/mile;
- (2) 2019-2 Naming Longwood and Kennett Fire Companies and the Kennett Township Police and State Police as fire and police services providers and Kennett and Longwood Ambulances for ambulance service for the Township;
- (3) 2019-3 Appointment of Consultants and Fees;
- (4) 2019-4 Fee Schedule including building and zoning permit fees;
- (5) 2019-5 2019 Tax Rate to 2.1 mills (.021) on each dollar;
- (6) 2019-6 Revising Cash Escrow basis for plan reviews and/or inspections for subdivision and/or Land Development.
- (7) 2019-7 Sewer Rates

Hoffman moved that Resolutions 2019-1-7 be adopted, seconded by Leff.

Discussion:

Leff asked if there was any major changes in consultant rates. Moore responded that there were no major changes, only slight increases in some cases.

The motion carried with all three Supervisors in favor.

Fire Company Contracts

Lisa Moore reviewed the fire company contracts for Kennett Fire Company and Longwood Fire Company noting the difference this year as there is an emergency services commission. Stevens commented that there has been a request by Longwood Fire company to change their boundaries and noted that the Board of Supervisors have not had time to address this request at this time and that request will be tabled until a future public meeting.

Hoffman moved to adopt the Longwood and Kennett fire companies contracts for 2019, seconded by Leff.

Discussion:

Gina Puoci representing Kennett Fire Company asked for a copy of the Longwood Boundary proposal, Stevens responded that a copy will be sent.

Motion carried unanimously.

Status of Township:

Lisa Moore reviewed the status and activities of the Township for 2019 and thanked the Board of Supervisors, Volunteers and Township staff for everything they did to help achieve all of the accomplishments.

Discussion:

Stevens and Leff commented on the highlights of the Township accomplishments.

Committee Reports:

Brief, informal Committee Reports were given by the respective Chairman or representative listing accomplishments for 2018 and goals for 2019:

Trails & Sidewalk Committee-Tom Janton
Planning Commission – Jim Guthrie

Kennett Area Regional Planning Commission – Scudder Stevens
Environmental Advisory Council – no report
Safety Committee –Gus Teipelke
Historic Commission – Sara Meadows
Library Board – Jeff Yetter
Kennett Area Park Authority – Liz Curtis-Swain
Deer Management-no report
Land Conservancy Advisory Committee – Jeff Yetter
The Land Conservancy for SCC-Abbie Kessler
Brandywine Scenic Byway & Route 52 Bikeway –no report
Grant Coordinator & Sustainable Development Director-no report
Economic Development Director-Nate Echeverria

PUBLIC COMMENT

No comments

ADJOURNMENT

**Leff made a motion to adjourn, seconded by Hoffman.
Motion carried unanimously.**

The meeting adjourned at 8:41 p.m. Light refreshments were served to everyone in attendance.

Respectfully submitted,

Michael O'Brien
Recording Secretary