



801 Burrows Run Road
Chadds Ford, PA 19317

BOARD OF SUPERVISORS MEETING MINUTES

March 4, 2020
7:05 p.m.

Present: Dr. Richard L. Leff, Chairman; Whitney S. Hoffman, Vice Chair; Scudder G. Stevens, Supervisor; Eden R. Ratliff, Township Manager; Amy Heinrich, Finance/HR Director; Roger Lysle, Public Works Director; Matt Gordon, Acting Chief of Police; Dave Sander, Solicitor

1. CALL TO ORDER

Chairman Leff called the meeting to order at 7:05 p.m.

Chairman Leff led the Supervisors, staff, and audience in reciting the pledge of allegiance.

Leff commented on COVID-19 and directed citizens to the Chester County Department of Health as a valid source of information, which one can link to from the Kennett Township website. Ratliff added that the Municipality's function in these times of health concerns is to follow the lead of the CDC and the State of Pennsylvania, as well as be a conduit of information to its citizens.

Leff commented on the purpose of the Board of Supervisors public meetings and addressed how the questions and answers should go. The purpose is for the Board to debate, discuss and vote in public on items in accordance to the agenda at hand. When the public has a question, they can direct it to him for a direct response, or it will be deferred to another member of the leadership team. A follow up question is permitted, but should dialogue continue, Leff may chose to move that discussion to the public comment section of the meeting or arrange for a separate meeting. The hope of this is to facilitate more effective and efficient meetings.

2. TOWNSHIP RECOVERY UPDATE

Township Manager Ratliff commented that there is no new information to report, that it is in the hands of the justice system. The Township is continuing the discussion with the insurance company over the surety bond of \$1 million dollars and hope to have more information available by April. The preliminary hearing is still scheduled for April 21, 2020.

Discussion:

- There was no discussion

3. EXECUTIVE SESSION ANNOUNCEMENTS (ACTION ITEM)

Solicitor Sander announced that the Kennett Township Board of Supervisors met in executive session on March 4, 2020 to discuss matters of personnel.

4. NEW BUSINESS (ACTION ITEMS)

a. Kennett Area Park Authority Board Appointment

Ratliff explained that at the Kennett Area Park Authority (KAPA) is a joint municipal authority between the Borough of Kennett Square and Kennett Township for Anson Nixon Park. Kennett Township is entitled to board seats, and there is currently a vacancy. Township Resident Eric Gaver has agreed to serve on that board on behalf of Kennett Township.

Motion presented by Stevens to Eric David Gaver be appointed to the Kennett Area Park Authority Board for a term ending December 31, 2023. Hoffman seconded the motion. The motion was passed unanimously.

b. Transportation and Community Development Initiative Grant Resolution

Ratliff commented that this Transportation and Community Development Initiative (TCDI) Grant was discussed and approved at the last meeting; however, the Delaware Valley Regional Planning Commission requires a very specific resolution consistent with similar grants. Ratliff presented the proposed resolution and reminded the board that the match for this grant is \$10,000 with \$5,000 being a cash match (which will not come out of the 2020 budget) and the other \$5,000 in kind staff services. This grant will fund a micro transit study and works with several community partners. Ratliff thanked Historical Kennett Square for their work on writing this grant application.

Motion presented by Stevens to resolve Resolution 2020-05 authorize the application to the Transportation and Community Development Initiative Grant to be adopted. Hoffman seconded the motion. The motion was passed after the following discussion.

Discussion:

- Stevens suggested modifying the last paragraph to read, “Now, therefore, be it resolved...” Ratliff was agreeable to that, but pointed out that in the prior sample resolution, the language was, “Now therefore it be resolved...”
- (Resolution 2020-5 can be found at <https://www.kennett.pa.us/DocumentCenter/View/3995/2020-5-TCDI-Grant>)

5. PUBLIC COMMENT

- Ratliff commented that there will be a future discussion regarding some changes to the budget in upcoming meetings.
- Tom Zunino (523 Chandler Mill Road) asked what the Township’s Ordinance on recycling was, as he is concerned that comingled recycling does not work based on a television program he watched. Leff could not recall that specific Ordinance, but commented that there is no Township wide service, that everyone has a private service. Leff offered to follow up with Mr. Zunino once he reviewed the Ordinance. Stevens commented that SECCRA does indeed recycle, that a representative presented at a previous meeting, and that tours can be taken to see it in action. Hoffman found and read Recycling Ordinance, Section 192-12.

6. MOTION TO ADJOURN

Motion presented by Hoffman to adjourn. Stevens seconded the motion. The motion was passed unanimously with no discussion.

The meeting adjourned at 7:22 p.m.

Respectfully submitted,
Eden R. Ratliff
Township Secretary