



801 Burrows Run Road
Chadds Ford, PA 19317

BOARD OF SUPERVISORS MEETING AGENDA

May 6, 2020

7:00 p.m.

Remote Meeting via Zoom

1. Call to order
2. Township Recovery Update
3. Executive Session announcement (Action Item)
4. Meeting Minutes (Action Item)
 - a. Consider Approval of the [February 19th Meeting Minutes](#)
 - b. Consider Approval of the [March 4th Meeting Minutes](#)
5. Old Business (Action Items for Ratification)
 - a. Adopt [Resolution 2020-6](#): Memorandum of Understanding for Police Services with Kennett Square, Southern Chester County Regional, and Oxford Borough
6. New Business (Action Items)
 - a. [May 6, 2020 Bill Voucher](#) in the Amount of \$423,434.30
 - b. Proposed [Resolution 2020-8](#) Concerning the Sale of Chester Water Authority
7. Public Comment
8. Motion to Adjourn

TOWNSHIP REPRESENTATIVES

Dr. Richard L. Leff, *Chair* Whitney S. Hoffman, *Vice-Chair*
Scudder G. Stevens, *Supervisor*
Eden R. Ratliff, *Township Manager*



801 Burrows Run Road
Chadds Ford, PA 19317
(610) 388-1300 Fax (610) 388-0461
Website: www.kennett.pa.us
Email: Kennett.twp@Kennett.pa.us

Joining the Zoom public Board of Supervisors Meeting Wednesday, May 6, 2020 at 7:00 p.m.

There are three ways to join our Zoom Board of Supervisors Meeting this coming Wednesday, May 6, 2020 at 7:00 p.m.:

- 1) Using a computer, click the following link: <https://us02web.zoom.us/j/87100591968>
Enter Password: 052003
** You'll need to have already downloaded the Zoom App to use this.
If prompted to allow Zoom to use your computer's camera and microphone, please allow.
- 2) Using the Zoom app, enter the following:
Meeting ID: **871 0059 1968**
Password: **052003**
** You'll need to have already downloaded the Zoom App to use this.
If prompted to allow Zoom to use your smart phone or computer's camera and microphone, please allow.
- 3) Using your telephone, call 929-205-6099:
"Welcome to Zoom. Enter your Meeting ID followed by pound (#)"
Enter Meeting ID: **871 0059 1968 #**
"Enter your Participant ID followed by #, otherwise just press # to continue."
Press: #
"Please enter the meeting password followed by #"
Enter Password: **052003 #**

Once you've successfully logged into the meeting, you'll be put in the virtual "Waiting Room." Don't worry, this is just a security feature and you will promptly be "let in." You will automatically be muted by the host. This means we won't be able to hear you if you try to talk to us. Having as many people muted as possible helps facilitate a distraction-free virtual meeting setting. Also note that this meeting will be recorded and posted to the Kennett Township website just like all other Board of Supervisor meetings.

As always, we encourage your participation during the Public Comment sections. If you have something you'd like to say, simply send the host a "Chat." (If you're on a computer, the Chat window can be accessed by clicking the Chat icon in the bottom menu bar. If you're on your phone, the Chat feature can be found by clicking the ellipsis "... more.") **Type your name and address followed by your question or comment.** The host will voice your comment at the once the meeting enters the discussion portions. If your topic requires further discussion, the host will unmute you to participate and mute you again once your discussion is completed. If your comment/question is received after the relevant topic has concluded, it will be held until the end of the meeting during the "public comment" section.



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If you are using option 3 and calling into the meeting, you too will be able to participate. Once the chats have been addressed, we will pause at the end of each discussion section to allow you to unmute yourself and make your comment or ask your question. To unmute yourself, simply press *6 on your phone's keypad. You must state your name and address before delivering your comment/question. Once you are finished, please press *6 again to mute yourself. If another member of the community is currently speaking, please wait until they are done to take your turn.

We strongly encourage you to test Zoom out on your own prior to our Board of Supervisors Meeting. It's a great way to stay connected with friends and loved ones during this time of social distancing. If you have any questions or concerns about how to use Zoom, please email the Township Manager's Executive Assistant, gretchen.flack@kennett.pa.us PRIOR to the meeting starting.



801 Burrows Run Road
Chadds Ford, PA 19317

BOARD OF SUPERVISORS MEETING MINUTES

February 19, 2020
7:00 p.m.

Present: Dr. Richard L. Leff, Chairman; Whitney S. Hoffman, Vice Chair; Scudder G. Stevens, Supervisor; Eden R. Ratliff, Township Manager; Amy Heinrich, Finance/HR Director; Diane Hicks, Planning and Zoning Director; Roger Lysle, Public Works Director; Matt Gordon, Acting Chief of Police; Dave Sander, Solicitor

1. CALL TO ORDER

Chairman Leff called the meeting to order at 7:00 p.m.

Chairman Leff led the Supervisors, staff, and audience in reciting the pledge of allegiance.

2. TOWNSHIP RECOVERY UPDATE

Township Manager Ratliff informed everyone that due to the former manager's preliminary hearing being pushed back until April, the Township does not want to incur unnecessary litigation charges until they know the outcome of that hearing. Civil litigation processes are being considered, but they are not ready to file a suit until judgement is made. The Township is continuing the discussion with the fidelity insurance company over the surety bond of \$1 million dollars and hope to have more information available by April.

Discussion:

- Art Kaiser (109 Young Ave) asked if any of the discovery papers requested of the township supervisors for the possible trial would be shared with the public. Ratliff clarified that the only document going back and forth is the forensic accountant's report, and that there has been no discovery of any Township staff or the Board of Supervisors.
- Ed Burns (151 Forrest Dr) asked if the preliminary hearing would be open to the public. Solicitor Sander said yes, unless it is closed by the judge which may not be known until the day of the hearing. The date and location were also clarified as April 21, 2020 at the New Garden MDJ. Ratliff added that a Township representative would be present and would include their report in upcoming Township recovery updates.
- Richard Gaw (Chester County Press) asked if there was a legal representative for the Township yet. Ratliff said that they will wait to see what the ruling is first. He emphasized that the Chester County DA's office was responsible for prosecuting the case, and that Kennett Township has no say in this preliminary hearing. There was also discussion to clarify the location of the MDJ office in New Garden Township on the 900 block of West Baltimore Pike.

3. EXECUTIVE SESSION ANNOUNCEMENTS (ACTION ITEM)

Solicitor Sander announced that the Kennett Township Board of Supervisors met in executive session on February 11 and February 17, 2020 to discuss the acquisition of real property.

4. REPORTS/ANNOUNCEMENTS

a. Township Manager

Ratliff gave a detailed report that included his recent meetings with state elected officials, the Brandywine Valley Scenic Byway Commission, the Sothern Chester County Opportunity Network (SCCON), and the Emergency Medical Services (EMS) Commission. He also highlighted the Township's recent non-financial support of the American Mushroom Institute. The complete report can be found at https://www.kennett.pa.us/DocumentCenter/View/3981/Agenda-Item-4_a_Township-Manager-Report-Feb-2020.

Discussion:

- Stevens added praise of the Brandywine Valley Scenic Byway Commission and mentioned a second byway with the recommendation that the Township also remain active in that one. Asked if John Haedrich would be able speak to the name of that Byway.
- John Haedrich (268 Kennett Pike) explained that the Red Clay Valley Scenic Byway is officially recognized in Delaware, however not yet in Pennsylvania. Harriett Tubman National Scenic Byway in Delaware was also discussed.
- Art Kaiser (109 Young Ave) asked about the proposed 2020 budget on the website. Ratliff clarified that that proposed budget was adopted in December of 2019 and that they'll make sure that final budget is on the website.

b. Finance/HR Director

Amy Heinrich gave an overview of the current HR projects including the collecting applications for the five open staff positions (two of which are being interviewed for), launching a new benefits package for the employees to align with the benefits of other Chester County townships, and the revamping of HR policies. On the financial side, Heinrich reported that new Township employee Dina McIlvaine was getting up to speed on the software and they are revamping the controls. Heinrich also reminded everyone of the Township's new external auditor, who gave a presentation at the prior meeting, will assist in a full 2019 audit as well as setting the foundation to have a robust reporting infrastructure going forward.

Discussion:

- Art Kaiser (109 Young Ave) asked when the search for the new auditor began and if there were any specific qualifications the Township was looking for in that auditor. Heinrich recommend he watch the last several meetings where this was discussed at length and that her experience in finance lead her to choose Maillie, LLP, who specializes in working with governments. There was further discussion of Heinrich's credentials, projections, and pension controls.
- Beth Thomas (126 W Hillendale Rd) asked how the revamped employee benefits had changed. Heinrich explained the changes with vacation time, sick time, holidays, overtime structure, and healthcare, which now requires a small employee contribution. Heinrich also said they are still working on the pension, liability, and short- and long-term disability. Ms. Thomas asked if these changes were only for new hires, to which Heinrich stated the changes are for all non-uniform (non-police) staff, not just new hires.
- Dave Meadows (East Marlborough Township) asked if the 2014 Personal Policy Manual was being enforced until recently replaced. Ratliff commented that there was a later version from 2016, but that version was recently repealed in full.

c. Police Department

Matt Gordon, Acting Chief of Police, presented statistics from January 2020 and announcements including a recent security detail for the Church of the Advent, plans for officer training, and the Police Chaplain Annalie Korengal's recent honor of being named Southern Chester County Chamber of Commerce Citizen of 2019. There will be continued policing at Greenwood Elementary, accidents decreased in the month of January, and Gordon will be meeting with Longwood Gardens to plan the Township's PD assistance with their upcoming spring and summer events. The PD is currently hiring for one full-time officer and two part-time officers. The complete report can be found at https://www.kennett.pa.us/DocumentCenter/View/3982/Agenda-Item-4_c_Police-Department-Report.

Discussion:

- Art Kaiser (109 Young Ave) asked to repeat the number of requests for services and asked what kind of calls were included in that total. Gordon clarified and listed the types of calls.
- Leff asked if the numbers were higher than previous months. Gordon explained the differences in the way he reports this information versus the way the previous chief reported this information. Gordon's reports come from CAD and show similar numbers compared to months prior.
- Leff asked about the level one crime activity. Gordon answered that there were none for January, but they are dealing with some commercial burglary issues by suspected juveniles.
- Art Kaiser (109 Young Ave) commented on the importance of these reports and the new difficulty in comparing old data due to the new way it is being reported. Gordon reported that because the information is documented in Computer Automated Dispatch (CAD), managed and operated by the Chester County Department of Emergency Services, he will be able to reproduce numbers for a fair comparison from 2018 and 2019. Leff asked Gordon if he could include those comparisons in the upcoming annual report to which Gordon agreed. Mr. Kaiser asked for clarity of what reports will be available and if trends will be visible. Gordon clarified. There was discussion between Mr. Kaiser and Ratliff surrounding the change of the PD to full time in 2019 and how 2019 will become a baseline going forward for trends.
- John Haedrich (268 Kennett Pike) asked for clarification on what residents should do to reach the police. Gordon explained to always call 911, not the main police number. Mr. Haedrich asked what the current staff looked like. Gordon explained the chain of command, the current officers (6), and that there is always someone on duty 24/7. There was also discussion surrounding the time it takes to service alarm calls.
- Ed Burns (151 Forest Dr) asked if it was possible to know trends of serious crimes before 2018. Gordon explained how the FBI requires the reporting of those crimes through their Universal Crime Reporting (UCR). The FBI is in the process of upgrading this system, but the FBI will have this data. Ratliff suggested we include this info in the March annual report.
- Dave Meadows (East Marlborough Township) asked again if calling 911 was advised. Gordon and Leff confirmed that it was. Mr. Meadows also commented on the amount of federal government employee holidays and vacation time.
- Heinrich added that the open staff positions she mentioned earlier did not include the current openings for the Police Department.

d. Public Works Department

Roger Lysle gave a detailed report that included recent street patching, tree trimming, updates on the construction of the bridge on Chandler Mill Road, traffic light updates on Rt 1 from PennDOT, the upcoming Spring Clean-Up on March 28, sewer repairs on Rosedale Road, and streetlight issues on Dogwood Dr. The complete report can be found at https://www.kennett.pa.us/DocumentCenter/View/3983/Agenda-Item-4_d_Public-Works-Report.

Discussion:

- Leff asked about snow events. Lysle recapped their work from the ice storm on January 18th.
- Leff also added details about a downed tree on Kaolin Rd and thanked police and fire police for their help in moving the traffic during school bus hours.

- Stevens thanked Lysle and crew for the cleanup work done at the intersection of Bayard and Hillendale Roads, which was a result of a windstorm.
- Hoffman echoed her thanks of the whole team.

e. Planning & Zoning Department

Diane Hicks shared a report that detailed the recent Planning Committee’s review of initial submissions for Kennett Gateway and Enterprise, both of which remain under review. In addition, the Codes Department of Kennett Township processed 23 Building/Zoning permits in the month of January. The complete report can be found at https://www.kennett.pa.us/DocumentCenter/View/3984/Agenda-Item-4_e_Planning-and-Zoning-Feb-Report.

Discussion:

- John Haedrich (268 Kennett Pike) asked for an update on Stephens Gardens. Hicks explained that it was sold and the current owner is completing the clean-up process. She wasn’t certain of the intended use of the property by the current owner but did confirm that it was zoned to be a gardening center. Hoffman added her recent observations of the property and her appreciation of the cleanup.
- Richard Gaw (Chester County Press) asked for the name of the company that purchased Stephens Gardens. Hicks did not know.

f. Fire Company Reports

Kennett Township Fire Company Fire Chief Bruce Mitchell reported that there were 10 fire calls in the Township, 6 in the Borough, 1 in East Marlborough, 1 in Concord Township, and 1 in Media for a total of 19 fire calls as of January. There were 36 ambulance calls in the Borough, 48 in Kennett Township, 6 in East Marlborough, for a total of 100 ambulance calls for the year as of January.

Discussion:

- Leff thanked the Fire Chief for all he and the fire department does.
- Chief thanked the Public Works and Police Departments for the terrific job they do in helping keep the school buses running whenever there is a down tree.

5. NEW BUSINESS (ACTION ITEMS)

a. Approve Bill Voucher

(February Bill Voucher can be found at https://www.kennett.pa.us/DocumentCenter/View/3985/Agenda-Item-5_a_Approve-Bill-Voucher)

Motion presented by Stevens to approve the presented bill voucher in the amount of \$505,490. Hoffman seconded the motion. The motion was passed unanimously.

Discussion:

- There was no discussion.

b. Isaac Allen House Presentation – Bob Wise, RGA Associates

Sara Meadows, chair of the Historical Commission, gave a brief background on the Isaac Allen House including where it is located and who owns it (Chatham Financial). Upon the Township receiving a permit for demolition in 2016, it was reviewed by the Historical Commission and decided that further investigation was needed on the interior of the house. After that investigation by Mrs. Meadows and Seth Henshaw from RGA, it was determined that the House predated the 1800’s. These finding lead to a

historic resource report, which Bob Wise completed in November 2016 and presented at a previous Board Meeting. (A copy of the 2016 study can be found at https://www.kennett.pa.us/DocumentCenter/View/3986/Agenda-Item-5_b_2016-229PA-Kennet-Cox-Tenant-House-11-14-2016.) Mr. Wise summarized his findings and recommendations from that report tonight. Options for the house include:

- **Stabilization:** Prevents demolition by neglect. Makes sure house is secure from people/animals, ventilated, inspected quarterly. This is the easiest/cheapest/quickest option.
 - Cost estimation: \$10,000
- **Restoration:** Architectural assessment would need to be completed before a plan and costs are determined. Can restore incrementally over several years.
 - Remove framed addition and just keep historic stone house, cost estimate \$10-20,000
 - Stabilize remaining stone section, cost estimate \$6-10,000
 - Restore stone exterior, redo windows, new roof, remove stucco, remove porch, new hardware, cost estimate \$150-250,000
- Clearing the sight and adding a sign about the house are recommended regardless of which option is chosen by the Board to move forward with.

Discussion:

- Leff asked if they stabilize it now, would they be able to follow other recommendations in the future. Mr. Wise reported that yes, if the exterior is secured, there is time to decide what else to do although the interior would not allow for much more than a house museum due to its small size. Discussion of clearing the property and parking continued.
- Hoffman questioned why this house is not eligible to be on the National Register of Historic Places. Mr. Wise cited the many alterations of this building as the reason he believes it would not be eligible.
- Stevens thanked Mr. Wise for his work on this project as well as other work for the Township. Mr. Wise credited Seth Henshaw for prior work.
- Heinrich asked if there is a market or demand for someone to purchase this property. Mr. Wise explained that while he was unaware of such market, it would not apply in this case as the owner is not interested in someone buying it. They would rather it be torn down, although that may have changed since 2016. Discussion continued with Sara Meadows regarding the lease agreement between the current owners and Kennett Township. Ratliff added the zoning challenges that are present even if the owners desired to divide the property and sell it.
- Ratliff asked if there was an option to preserve and display just the historic nail that was found at the house, which helped to set the date of the house, especially since so much of the house has been modified. Mr. Wise reviewed those modifications and again recommended doing something to keep the building since it is so small and simple. Mrs. Meadows added the home's visibility from the road and accessibility to the public.
- Stevens asked about the interior, and whether they could essentially ignore that while stabilizing the shell outside with some efforts to restore it to the original look and add an educational sign outside. Mr. Wise was in full agreement to that idea.
- Leff asked about the specifics of ventilation and if electricity was needed. Mr. Wise answered that electric fans are the best, but not needed and that currently the electric is shut off to that building.
- Ratliff commented that there is no money in the 2020 budget to address this project, but he encouraged the Board of Supervisors to determine their priorities with this property for future decisions and actions, as well as the public, so that the Township can plan accordingly.
- Leff asked if there were any grants available for the stabilization project, to which Mr. Wise did not know specifically. Mr. Wise did comment that he believed it is easier to get grant funding when a building is on the National History Registry, which this house is not.
- Heinrich asked if Mr. Wise was aware of any other townships spending \$150,000 or more for this type of property. He answered East Vincent purchased a property, but it was a far more complex building. While he does not believe we are the only township to own historic buildings, he did not offer any other comparable townships. Diane Hicks offered that Penn Township as an example.
- Leff recapped the good attributes of the property and discussion around timetables continued.

- Stevens asked for clarification on the size of the building. Mr. Wise knows that it is 15'x15' and that would change slightly if the stucco is removed.
- Hoffman asked Sara Meadows if the Historical Commission would be willing to try to raise the money for stabilization. Mrs. Meadows said that it would be discussed at their next meeting and she would let the Board know. Mike Boyle suggested that the owner might be willing to contribute, if they were willing to pay to have the building demolished. Leff and Ratliff can discuss with the owners once they know what the Historical Commission is willing and able to do.
- Denise Klein (594 E Hillendale Rd) asked if, in the budget, there was a line item for emergencies or for other unforeseen expenditures. Ratliff answered that yes, there is a reserve fund, but the Board and Finance Department would have to present a recommendation whether this project qualified for that fund. Klein followed up with questions about how to make sure certain things are on next year's budget. Ratliff explained that all volunteer committees can submit budget requests for the next year. They just are not always granted. This has been submitted by the Historical Commission in the past.
- Ed Burns (151 Forest Dr) asked if the report would be available online. Ratliff commented that if it was not, it would be.
- Leff thanked Mr. Wise and summarized the Board's position that they would like to consider some type of stabilization verses the full restoration. Hoffman added that it is a matter of budget and priority, but that if the Historic Commission could produce the funding, then it would not be objected.
- Diane McGovern (345 E Hillendale Rd) asked if the report had been shared with Chatham Financial. Ratliff replied that he and the Chairman would share all this information when they enter that discussion.

c. Boyle Conditional Use Application

(A copy of the decision can be found at https://www.kennett.pa.us/DocumentCenter/View/3987/Agenda-Item-5_c_Kennett---Boyle---Conditional-Use-Decision-v3)

Motion presented by Stevens to grant the application of Michael T. Boyle for a conditional use to allow a business of professional office in the V-1 Village (Hammorton) Zoning District in Kennett Township at address 260 Kennett Pike, Chadds Ford, PA 19317, condition on the applicant's compliance with the following conditions:

- a. The typical hours of operation of the proposed use shall be 7:30 a.m. to 5:30 p.m., with some early morning, evening and/or weekend hours.
- b. There shall be a maximum of six (6) employees working at the Property at any one time, unless sufficient additional parking spaces are provided at which time no more than eight (8) employees shall work at the Property at any one time.
- c. Prior to the issuance of an occupancy permit for the proposed use, the Applicant shall provide additional landscaping and screening where required by the Township Director of Planning and Zoning or the Township Engineer.
- d. The proposed use shall be operated in substantial compliance with the testimony and evidence presented to the Board of Supervisors at the Hearing.
- e. All signage for the proposed use will comply with the Ordinance or the Applicant will apply for and obtain the appropriate relief.
- f. All lighting on the Property shall comply with the Ordinance and all other applicable Township ordinances, rules, and regulations governing lighting.
- g. Prior to performing any work on the Property, the Applicant shall obtain all required permits and approvals from the Township and all other agencies with jurisdiction over the proposed work.

Hoffman seconded the motion. The motion was passed unanimously after the following discussion.

Discussion:

- Hoffman commented that this was great use for the property and consistent with how it has been used in the past.

- Mr. Boyle thanked the Board for this process, their attention and time spent.
- Denise Klein (594 E Hillendale Rd) asked for clarification on the location of this. Mr. Boyle offered that clarification.

d. Brandywine Valley Scenic Byway Commission Appointments

Ratliff explained that the Brandywine Valley Scenic Byway Commission did not receive appointments to its Commission at the annual reorganization meeting. As detailed in his Manager’s Report, this was an oversight of the Township who annually appoints John Haedrich and Tom Nale to the Commission.

Motion presented by Stevens to reappoint John Haedrich and Tom Nale to the Brandywine Valley Scenic Byway Commission as our Kennett Township representatives. Hoffman seconded the motion. The motion was passed unanimously after the following discussion.

Discussion:

- Hoffman asked Mr. Haedrich if he was willing to continue, to which Mr. Haedrich said yes.
- Leff thanked Mr. Haedrich for his efforts as a part of this Commission.
- Mr. Haedrich commented for Tom [Nale], that he too was willing to continue to serve as he has been serving as the Treasurer to the Commission for a number of years.

e. Open Space Property Grant

Motion presented by Stevens to authorize a grant in the amount of \$500,000 to the Land Conservancy of Southern Chester County for the acquisition of open space in Kennett Township. Hoffman seconded the motion. The motion was passed with a vote of 2-0, with 1 abstention (Hoffman) after the following discussion.

Discussion:

- Leff explained that when the Township acquires open space, they do not talk about the property itself as it may be a multi-year process, so he is unable to answer specific questions at this time. The Land Conservancy of Southern Chester County (TLC) is going to put in a grant as they have a number of potential sources of funds for land preservation. The amount that Kennett Township would offer to assist in acquiring those other grants is \$500,000. Kennett Township tries to keep their section to a fraction of the total cost of the land, never to exceed the fair market value.
- Denise Klein (594 E Hillendale Rd) asked if this money was in the budget. Heinrich said that there was a line item in the budget for potential property purchases in the current budget. Ratliff commented that while they were made aware of the potential opportunity in 2019, it is not expected to be outlaid in 2020. This would be supported by the Open Space Fund, which has its own EIT revenue. Klein commented that it would have been nice if it was \$490,000 to allow the other \$10,000 to go towards the Isaac Allen House. Ratliff informed that the \$500,000 was a fraction of what was requested of the Township.
- John Haedrich (268 Kennett Pike) asked if this grant was for a specific property. Leff answered that yes it was. Ratliff added that if the process wasn’t completed on this property, the grant would not be expended.
- Ed Burns (151 Forest Dr) asked about the criteria that is considered when looking for a property. Leff and Stevens explained those qualities and that TLC has a list that prioritized all properties based on specific criteria. Ratliff offered to send Mr. Burns copies of the Township’s Open Space plan as well as the County’s Open Space Plan. Heinrich pointed Mr. Burns to the Township’s website where information about the Land Conservation Committee, who helps advise the Board, is listed.

f. Transportation and Community Development Initiative Grant

Ratliff explained that at the Delaware Valley Regional Planning Commission (DVRPC) has an a Transportation and Community Development Initiative (TCDI) Grant application out. This is a planning grant brought to the Township's attention by Economic Development Director Nate Echeverria, who also works with the Borough. After discussions between the Township and Borough, it was determined that there is mutual interest to study a micro transit system, which would help Kennett Township further their Active Transportation Plan. The Township is requesting \$100,000 and the match is a 20% split between the Borough and the Township. The Township is proposing half of their \$10,000 as a \$5,000 cash match and the other half as a donation in kind (staff hours worked toward the grant project). There is significant community support from the American Mushroom Institute, Longwood Gardens, KACS (Kennett Area Community Services), LCH (La Comunidad Hispana), Historic Kennett Square and the Borough of Kennett Square, Transportation Management Association of Chester County (TMACC) plus others for this study.

Discussion:

- Stevens asked if this would include industrial transportation of the mushroom trucks. Ratliff explained that no, this micro transit study would focus on how people around the Township.

Motion presented by Stevens to authorize the Township Manager to submit a Transportation and Community Development Initiative Grant with the cash match of \$5,000. Hoffman seconded the motion. The motion was passed unanimously after the following discussion.

Discussion:

- Hoffman commented that it was good that people are coming together to study this.
- Stevens commented on the complexity of transportation issues and agrees that this piece would be an effective spoke under the hub of transportation.
- Leff asked what outcomes or recommendations could potentially come out of this study. Ratliff stated that the purpose is to study how people are currently moving in our community so that deliverables can be recommended to address the weaknesses and/or enhance the strengths found in the study. Leff also asked about where the study would focus. Ratliff confirmed the entire Township and the Borough.
- A member of the audience asked if a Kennett shuttle could come from this. Ratliff said he does not know and will not know until the study is complete. He currently does not understand the Township's current transportation network vulnerabilities, which is why this study would be so valuable.
- Art Kaiser (109 Young Ave) asked if the SCOOT Bus was involved to which Ratliff confirmed. Mr. Kaiser went on to comment that perhaps Walmart would want to be a part of this. Ratliff welcomed the suggestion.

6. PUBLIC COMMENT

- Gert Zerbe (201 Victoria Gardens Dr) asked what a home inspection on new construction for residential properties entailed. Hicks reported that all inspections must adhere to the 2019 International Building Code and Residential Code and continued to explain the inspection process. Ms. Zerbe asked how her direct-wired oven that was installed 14 years ago passed inspection, commented on her concern for the community, and that she does not feel it should be her financial responsibility to fix the oven wiring. Hicks commented that she was not familiar with the codes from 14 years ago and that typically the electrical inspection is handled by a third party which would have been hired by the developer. Ratliff suggested a meeting to discuss this matter farther. Stevens suggested that the Homeowner's Association also be included.
- Diane McGovern (345 E Hillendale Rd) asked when the Historical Commission could access historical documents located in the Township Building. There was also discussion with Sara Meadows on this topic. Hicks explained that the History Room is now also a meeting room, so she would need to know in advance to make sure that room is not occupied.

- Art Kaiser (109 Young Ave) asked if there was a study of our current open space that looked at the utilization of current trails. Hoffman reported that she has been trying to get that information from the Land Conservancy of Southern Chester County (TLC) about usage and explained the overall use of open space and her desire for the public to have access to Kennett's open space. Hoffman added that she will report at the next meeting when that information is expected from TLC.
- Beth Thomas (126 E Hillendale Rd) asked if the Township would consider more than passive recreation, such as baseball field, basketball courts, etc. for Open Space. Hoffman referenced last year's survey and that the response was low for active recreation. Ratliff spoke to the conservation objection of Open Space. Stevens commented that once a property has an easement on it, it is bound by the usage put forth by that easement. Heinrich commented that she was surprised by the low response of people with young children on the survey and she said she is committed to learning more about the easement process so that future properties are not limited in usage. Ms. Thomas added that local youth sports leagues are always looking for practice fields.
- Ed Burns (151 Forest Dr) thanked Hoffman for her explanation and enthusiasm of Open Space. Leff commented that his enthusiasm is similar. Mr. Burns then asked what the proposed uses were of the new property mentioned earlier in this meeting. Ratliff clarified that the grant mentioned earlier was not for the Township to acquire the land; it was so TLC could purchase the property and that there will be many future discussions about the use of that land once the acquisition was final.

7. MOTION TO ADJOURN

Motion presented by Hoffman to adjourn. Stevens seconded the motion. The motion was passed unanimously with no discussion.

The meeting adjourned at 9:43 p.m.

Respectfully submitted,
Eden R. Ratliff
Township Secretary



801 Burrows Run Road
Chadds Ford, PA 19317

BOARD OF SUPERVISORS MEETING MINUTES

March 4, 2020
7:05 p.m.

Present: Dr. Richard L. Leff, Chairman; Whitney S. Hoffman, Vice Chair; Scudder G. Stevens, Supervisor; Eden R. Ratliff, Township Manager; Amy Heinrich, Finance/HR Director; Roger Lysle, Public Works Director; Matt Gordon, Acting Chief of Police; Dave Sander, Solicitor

1. CALL TO ORDER

Chairman Leff called the meeting to order at 7:05 p.m.

Chairman Leff led the Supervisors, staff, and audience in reciting the pledge of allegiance.

Leff commented on COVID-19 and directed citizens to the Chester County Department of Health as a valid source of information, which one can link to from the Kennett Township website. Ratliff added that the Municipality's function in these times of health concerns is to follow the lead of the CDC and the State of Pennsylvania, as well as be a conduit of information to its citizens.

Leff commented on the purpose of the Board of Supervisors public meetings and addressed how the questions and answers should go. The purpose is for the Board to debate, discuss and vote in public on items in accordance to the agenda at hand. When the public has a question, they can direct it to him for a direct response, or it will be deferred to another member of the leadership team. A follow up question is permitted, but should dialogue continue, Leff may chose to move that discussion to the public comment section of the meeting or arrange for a separate meeting. The hope of this is to facilitate more effective and efficient meetings.

2. TOWNSHIP RECOVERY UPDATE

Township Manager Ratliff commented that there is no new information to report, that it is in the hands of the justice system. The Township is continuing the discussion with the insurance company over the surety bond of \$1 million dollars and hope to have more information available by April. The preliminary hearing is still scheduled for April 21, 2020.

Discussion:

- There was no discussion

3. EXECUTIVE SESSION ANNOUNCEMENTS (ACTION ITEM)

Solicitor Sander announced that the Kennett Township Board of Supervisors met in executive session on March 4, 2020 to discuss matters of personnel.

4. NEW BUSINESS (ACTION ITEMS)

a. Kennett Area Park Authority Board Appointment

Ratliff explained that at the Kennett Area Park Authority (KAPA) is a joint municipal authority between the Borough of Kennett Square and Kennett Township for Anson Nixon Park. Kennett Township is entitled to board seats, and there is currently a vacancy. Township Resident Eric Gaver has agreed to serve on that board on behalf of Kennett Township.

Motion presented by Stevens to Eric David Gaver be appointed to the Kennett Area Park Authority Board for a term ending December 31, 2023. Hoffman seconded the motion. The motion was passed unanimously.

b. Transportation and Community Development Initiative Grant Resolution

Ratliff commented that this Transportation and Community Development Initiative (TCDI) Grant was discussed and approved at the last meeting; however, the Delaware Valley Regional Planning Commission requires a very specific resolution consistent with similar grants. Ratliff presented the proposed resolution and reminded the board that the match for this grant is \$10,000 with \$5,000 being a cash match (which will not come out of the 2020 budget) and the other \$5,000 in kind staff services. This grant will fund a micro transit study and works with several community partners. Ratliff thanked Historical Kennett Square for their work on writing this grant application.

Motion presented by Stevens to resolve Resolution 2020-05 authorize the application to the Transportation and Community Development Initiative Grant to be adopted. Hoffman seconded the motion. The motion was passed after the following discussion.

Discussion:

- Stevens suggested modifying the last paragraph to read, “Now, therefore, it resolved...” Ratliff was agreeable to that, but pointed out that in the prior sample resolution, the language was, “be it resolved.”
- (Resolution 2020-5 can be found at <https://www.kennett.pa.us/DocumentCenter/View/3995/2020-5-TCDI-Grant>)

5. PUBLIC COMMENT

- Ratliff commented that there will be a future discussion regarding some changes to the budget in upcoming meetings.
- Tom Zunino (523 Chandler Mill Road) asked what the Township’s Ordinance on recycling was, as he is concerned that comingled recycling does not work based on a television program he watched. Leff could not recall that specific Ordinance, but commented that there is no Township wide service, that everyone has a private service. Leff offered to follow up with Mr. Zunino once he reviewed the Ordinance. Stevens commented that SECCRA does indeed recycle, that a representative presented at a previous meeting, and that tours can be taken to see it in action. Hoffman found and read Recycling Ordinance, Section 192-12.

6. MOTION TO ADJOURN

Motion presented by Hoffman to adjourn. Stevens seconded the motion. The motion was passed unanimously with no discussion.

The meeting adjourned at 7:22 p.m.

Respectfully submitted,
Eden R. Ratliff
Township Secretary

**KENNETT TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2020-6

A RESOLUTION OF KENNETT TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, APPROVING AND AUTHORIZING THE TOWNSHIP TO ENTER INTO A COOPERATIVE POLICE MUTUAL AID AGREEMENT WITH OXFORD BOROUGH, KENNETT SQUARE BOROUGH, AND THE SOUTHERN CHESTER COUNTY REGIONAL POLICE DEPARTMENT FOR POLICE SERVICES DURING A DECLARATION OF DISASTER EMERGENCY; REPEALING ALL INCONSISTENT RESOLUTIONS OR PARTS THEREOF; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, effective as of March 6, 2020, there were presumed positive cases of Coronavirus (COVID-19) confirmed in the Commonwealth of Pennsylvania which led to a Proclamation of Disaster Emergency issued by the Governor of Pennsylvania, Tom Wolf; and

WHEREAS, pursuant to the provisions of §7501 of the Pennsylvania Emergency Management Services Code, (35 Pa C.S. §7101 et seq.), the Board of Supervisors of Kennett Township issued a Declaration of Local State of Disaster Emergency (the “Declaration”) declaring the existence of a local disaster emergency in Kennett Township, Chester County, effective as of March 13, 2020, which was thereafter extended by Resolution of the Board of Supervisors of Kennett Township on March 24, 2020, until further action by the Board; and

WHEREAS, COVID-19 presents the possibility of spreading both nationwide and within Kennett Township, Chester County, and, therefore, threatens to create substantial public health, medical, and emergency response burdens within Kennett Township, Chester County; and

WHEREAS, immediate proactive emergency management measures are required to mitigate and reduce the severity of this public health emergency for purposes of protecting the health, safety and welfare of residents of Kennett Township, Chester County; and

WHEREAS, the effect of the Declaration was to activate the response and recovery aspects of any and all applicable local emergency management plans and to authorize the furnishing of aid and assistance thereunder; and

WHEREAS, pursuant to the provisions of the Intergovernmental Cooperation Act, the Act of December 19, 1996, P. L. 1158 No. 177 (53 Pa. C.S.A. §2301, et seq.), local governments may enter into intergovernmental cooperation agreements for the purpose of cooperatively performing intergovernmental powers and duties; and

WHEREAS, pursuant to the authority set forth in 42 Pa.C.S. §8953 entitled Statewide Municipal Police Jurisdiction, subsection (e) (relating to police service agreements), 53 Pa.C.S. §2303 of

the General Local Government Code (relating to intergovernmental cooperation authorized), 35 Pa.C.S. §7503 of the Emergency Services Management Code (relating to powers and duties of political subdivisions), and 53 Pa.C.S. §§1903 and 1904 of the Second Class Township Code (relating to contracts to secure and provide police services), the Board of Supervisors desires to enter into an inter-municipal cooperation agreement with Oxford Borough, Kennett Square Borough, and the Southern Chester County Regional Police Department for the purpose of mutual police and emergency protection.

NOW, THEREFORE, be it, and it is hereby ***RESOLVED***, by the Board of Supervisors of Kennett Township, and it is hereby ***ADOPTED*** and ***RESOLVED*** by authority of same as follows:

A. As required by the provisions of 53 Pa. C.S. §2307, the Board of Supervisors states as follows:

1. Intergovernmental Cooperation Agreement - The covenants, terms and conditions of the Cooperative Police Mutual Aid Agreement (“Agreement”), attached hereto as Exhibit "A," are hereby incorporated herein by reference.
2. Duration of Agreement – This Agreement is intended to remain in place for the duration of time that the Parties thereto remain under a Declaration of State of Emergency, unless and until terminated.
3. Purpose and Objectives of the Agreement - The purpose of the Agreement is to provide for mutual police and emergency protection under the terms set forth in the Agreement.
4. Manner and Extent of Financing the Agreement – As set forth in paragraph 1(a) of the Agreement, the police officers shall remain employees of the municipality by which they are employed. Accordingly, satisfying all of the terms and conditions of employment (including wages, benefits, disability and liability insurance purposes) shall remain the responsibility of the employing municipality.
5. Organizational Structure Necessary to Implement the Agreement - No new organizational structure is necessary to implement the Agreement.
6. The Manner in which Real or Personal Property shall be Acquired, Managed, Licensed or Disposed of – The Agreement does not contemplate the acquisition, management, license or disposition of real or personal property.

B. The Board of Supervisors authorizes the Chairman of the Board of Supervisors and the Township Manager to execute the Agreement on the Township’s behalf.

C. All resolutions or parts thereof inconsistent with this Resolution are hereby repealed to the extent of the inconsistency.

D. This Resolution is declared to be severable. If any provision of this Resolution is declared by a court of competent jurisdiction to be invalid or unconstitutional, such determination shall have no effect on the remaining provisions of this Resolution.

E. This Resolution shall become effective immediately upon its legal adoption.

ADOPTED and **RESOLVED** this 6th day of May, 2020.

ATTEST:

**BOARD OF SUPERVISORS OF
KENNETT TOWNSHIP**

Eden Ratliff, Manager

Richard L. Leff, Chairman

Whitney S. Hoffman, Vice-Chair

Scudder G. Stevens, Member



Bill Voucher Report
5/6/2020

CHECKS

GENERAL FUND	Check No: 1356 THROUGH 1360	\$ 14,333.75
GENERAL FUND	Adjustment (Approved as ACH; changed to Pay By Check)	\$ (187.87)
SEWER FUND	Check No: 1054 THROUGH 1056	\$ 15,705.11
SUBTOTAL		\$ 29,850.99

ACH - Pulled by Vendor

GENERAL FUND	Reconciled Pulls through April 2020	\$ 217,844.72
SEWER FUND	Reconciled Pulls through April 2020	\$ 966.49
GENERAL FUND	Adjustment (Approved previously; voided due to vendor credit)	\$ (2,774.56)
SUBTOTAL		\$ 216,036.65

ACH - To be Pushed to Vendor

GENERAL FUND		\$ 140,450.77
SEWER FUND		\$ 23,707.00
ESCROW FUND		\$ 13,388.89
SUBTOTAL		\$ 177,546.66

TOTAL BILLS PAID		\$ 423,434.30
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TRANSFERS

From Sewer to General Fund	Independence Blue Cross	\$ 1,074.92
From Sewer to General Fund	Reimburse GF for ACH pushes above	\$ 23,707.00
From Escrow to General Fund	Reimburse GF for ACH pushes above	\$ 13,388.89

TOTAL TRANSFERS		\$ 38,170.81
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May 6, 2020

Dr. Richard L. Leff

Whitney S. Hoffman

Scudder G. Stevens

Kennett Township
Check Detail
May 6, 2020

Type	Num	Date	Name	Memo	Fund	Account	Paid Amount	Original Amount
Bill Pmt -Check	1054	05/06/2020	Borough Of Kennett Square	2483-1	100.41	Sewer Fund x3012 New		-58.93
Bill	2843042020	04/14/2020		Water Consumption/ Creek Rd.	Sewer:Creek Rd	429.364 · Sewer Treatment, KS Borough	-58.93	58.93
TOTAL							-58.93	58.93
Bill Pmt -Check	1055	05/06/2020	Chester Water Authority		100.41	Sewer Fund x3012 New		-581.18
Bill	3588738	03/09/2020		Water/McFarlan PS/ Mar 20	Sewer	429.360 · Utilities (Sewer)	-13.31	13.31
Bill	3600508	03/20/2020		Water/Richardsons Brook/ Mar 20	Sewer	429.360 · Utilities (Sewer)	-175.77	175.77
Bill	3610376	04/07/2020		Water/McFarlan PS/ Apr 20	Sewer	429.360 · Utilities (Sewer)	-24.20	24.20
Bill	2020-00000027	04/08/2020		Water Readings/1QTR 2020 Billing	Sewer	429.491 · Sewer Water Readings	-367.90	367.90
TOTAL							-581.18	581.18
Bill Pmt -Check	1056	05/06/2020	East Marlborough Sewer Company		100.41	Sewer Fund x3012 New		-15,065.00
Bill	371	04/09/2020		Sewer Service/Q1 2020	Sewer	429.365 · Sewer Treatment, E Marlborough	-15,065.00	15,065.00
TOTAL							-15,065.00	15,065.00
Bill Pmt -Check	1356	05/06/2020	Chester Water Authority	ACCT. 02816078394	100.59	New Fulton Consolidated		-4,356.00
Bill	3608479	04/01/2020		Fire Hydrants/ Apr 20	General Fund	411.448 · Hydrant Fees	-4,356.00	4,356.00
TOTAL							-4,356.00	4,356.00
Bill Pmt -Check	1357	05/06/2020	Diane Hicks		100.59	New Fulton Consolidated		-26.43
Bill	04152020	04/15/2020		Office Supplies	General Fund	401.210 · Office supplies, equip, furnit.	-26.43	26.43
TOTAL							-26.43	26.43
Bill Pmt -Check	1358	05/06/2020	Dixie Land Energy, LLC	68107	100.59	New Fulton Consolidated		-8,810.02
Bill	T312210	12/05/2019		Clear Diesel	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-50.56	50.56
Bill	T312334	12/05/2019		Gasoline	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-508.62	508.62
Bill	11468	12/11/2019		Gasoline	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-405.73	405.73
Bill	11467	12/11/2019		Clear Diesel	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-170.87	170.87
Bill	12951/11028	12/19/2019		Clear Diesel	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-130.65	130.65
Bill	12952/11027	12/19/2019		Gasoline	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-423.85	423.85
Bill	13786	12/26/2019		Gasoline	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-388.02	388.02
Bill	16991	01/02/2020		Clear Diesel	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-108.84	108.84
Bill	19408	01/09/2020		Gasoline	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-332.66	332.66
Bill	22642	01/16/2020		Clear Diesel	General Fund	409.360 · Utilities (PW Bldg)	-188.82	188.82
Bill	22643	01/16/2020		Gasoline	General Fund	409.360 · Utilities (PW Bldg)	-270.05	270.05
Bill	16992	01/20/2020		Gasoline	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-337.59	337.59
Bill	19409	01/20/2020		Clear Diesel	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-318.68	318.68
Bill	25553	01/23/2020		Gasoline	General Fund	409.360 · Utilities (PW Bldg)	-389.62	389.62
Bill	25552	01/23/2020		Clear Diesel	General Fund	409.360 · Utilities (PW Bldg)	-241.21	241.21
Bill	28329	01/30/2020		Clear Diesel	General Fund	409.360 · Utilities (PW Bldg)	-39.39	39.39

**Kennett Township
Check Detail
May 6, 2020**

Type	Num	Date	Name	Memo	Fund	Account	Paid Amount	Original Amount
Bill	28330	01/30/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-259.12	259.12
Bill	30853	02/06/2020	Clear Diesel		General Fund	409.360 · Utilities (PW Bldg)	-281.77	281.77
Bill	30854	02/06/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-326.65	326.65
Bill	33236	02/13/2020	Clear Diesel		General Fund	409.360 · Utilities (PW Bldg)	-79.54	79.54
Bill	33237	02/13/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-262.63	262.63
Bill	35691	02/20/2020	Clear Diesel		General Fund	409.360 · Utilities (PW Bldg)	-195.67	195.67
Bill	35692	02/20/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-285.96	285.96
Bill	38398	02/27/2020	Clear Diesel		General Fund	409.360 · Utilities (PW Bldg)	-113.44	113.44
Bill	38399	02/27/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-324.11	324.11
Bill	39891	03/05/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-317.65	317.65
Bill	42252	03/12/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-248.67	248.67
Bill	42251	03/12/2020	Clear Diesel		General Fund	409.360 · Utilities (PW Bldg)	-503.03	503.03
Bill	44757	03/19/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-289.59	289.59
Bill	47468	03/26/2020	Clear Diesel		General Fund	409.360 · Utilities (PW Bldg)	-118.38	118.38
Bill	47469	03/26/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-224.28	224.28
Bill	50378	04/03/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-260.55	260.55
Bill	52408	04/09/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-118.93	118.93
Bill	52407	04/09/2020	Clear Diesel		General Fund	409.360 · Utilities (PW Bldg)	-137.58	137.58
Bill	54618	04/16/2020	Gasoline		General Fund	409.360 · Utilities (PW Bldg)	-157.31	157.31
TOTAL							-8,810.02	8,810.02
Bill Pmt -Check	1359	05/06/2020	M&P Custom Designs			100.59 · New Fulton Consolidated		-148.24
Bill	46171	04/15/2020	Equipment Repair		General Fund	409.370 · Repair & Maintenance (PW Bldg)	-148.24	148.24
TOTAL							-148.24	148.24
Bill Pmt -Check	1360	05/06/2020	Otis	370257		100.59 · New Fulton Consolidated		-993.06
Bill	NQP05742520	04/20/2020	Township Bldg Elevator Service/May-Jun 2020		General Fund	406.450 · Contracted Services (Twp Bldg)	-993.06	993.06
TOTAL							-993.06	993.06

TOTAL BY FUND	
General Fund	\$ (14,333.75)
Sewer	\$ (15,646.18)
Sewer:Creek Rd	\$ (58.93)
GRAND TOTALS	
General Fund	\$ (14,333.75)
Sewer	\$ (15,705.11)
	<u>\$ (30,038.86)</u>

Kennett Township
ACH (Pulled by Vendor)
April 2020

Type	Num	Date	Name	Memo	Fund	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	04/06/2020	Standard Insurance Company	00 164617 0001		100.21 · EMS xx3003 New		-1,674.83
Bill	164617112019	11/14/2019		Insurance For Police	General Fund	410.198 · Life, Disability, H&L Insurance	-679.03	679.03
Bill	164617032020A	03/16/2020		Police Insurance	General Fund	410.198 · Life, Disability, H&L Insurance	-995.80	995.80
TOTAL							-1,674.83	1,674.83
Bill Pmt -Check	ACH	04/06/2020	Standard Insurance Company	00 164617 0001		100.59 · New Fulton Consolidated		-176.97
Bill	164617032020B	03/16/2020		Public Works Insurance	General Fund	487.198 · Life & Disability Insurance	-176.97	176.97
TOTAL							-176.97	176.97
Bill Pmt -Check	ACH	04/08/2020	Peco-Payment Processing			100.59 · New Fulton Consolidated		-113.13
Bill	012010320	04/08/2020		Electric/Traffic Light/Mar20	General Fund	430.360 · Electric, Street Lights	-113.13	113.13
TOTAL							-113.13	113.13
Bill Pmt -Check	ACH	04/09/2020	Peco-Payment Processing	Acct# 35521-01808		100.25 · Fulton GF Old Account x0780		-171.01
Bill	018080320	03/18/2020		Electric/Garage/Mar 2020	General Fund	409.360 · Utilities (PW Bldg)	-171.01	171.01
TOTAL							-171.01	171.01
Bill Pmt -Check	ACH	04/09/2020	Peco-Payment Processing			100.59 · New Fulton Consolidated		-834.24
Bill	017060320	03/18/2020		Electric/Township Bldg/Mar 20	General Fund	406.360 · Utilities (Twp Bldg)	-834.24	834.24
TOTAL							-834.24	834.24
Bill Pmt -Check	ACH	04/10/2020	Peco-Payment Processing			100.41 · Sewer Fund x3012 New		-667.48
Bill	009050320	03/18/2020		Electric/Mcfarland PS/Mar 20	Sewer	429.360 · Utilities (Sewer)	-154.17	154.17
Bill	016070320	03/18/2020		Electric/ Ashford PS 1/ Mar 20	Sewer:Ashford	429.360 · Utilities (Sewer)	-37.85	37.85
Bill	016090320	03/18/2020		Electric/ Ashford PS 2/Mar 20	Sewer:Ashford	429.360 · Utilities (Sewer)	-46.99	46.99
Bill	081630320	03/18/2020		Electric/ Creek Rd. PS/Mar 20	Sewer:Creek Rd	429.360 · Utilities (Sewer)	-121.03	121.03
Bill	420030320	03/18/2020		Electric/Victoria Gardens/Mar 20	Sewer	429.360 · Utilities (Sewer)	-213.89	213.89
Payroll								
Bill	790190320	03/18/2020		Electric/ Mcfarlan PS/Mar 20	Sewer	429.360 · Utilities (Sewer)	-93.55	93.55
TOTAL							-667.48	667.48
Bill Pmt -Check	ACH	04/10/2020	Cintas Corporation	75334		100.59 · New Fulton Consolidated		-743.37
Bill	100579425	03/10/2020		Uniform Cleaning	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-160.32	160.32
Bill	100582898	03/17/2020		Uniform Cleaning	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-160.32	160.32
Bill	100589856	03/31/2020		Uniform Cleaning	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-140.91	140.91
Bill	100593378	04/07/2020		Uniform Cleaning	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-140.91	140.91
Bill	100586393	05/24/2020		Uniform Cleaning	General Fund	409.250 · Maintenance Supplies (PW Bldg)	-140.91	140.91
TOTAL							-743.37	743.37

Kennett Township
ACH (Pulled by Vendor)
April 2020

Type	Num	Date	Name	Memo	Fund	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	04/10/2020	Peco-Payment Processing			100.59 · New Fulton Consolidated		-834.24
Bill	017060320A	04/10/2020		Duplicate Payment Credit Issued	General Fund	406.360 · Utilities (Twp Bldg)	-834.24	834.24
TOTAL							-834.24	834.24
Bill Pmt -Check	ACH	04/10/2020	Pitney Bowes	0010338250		100.59 · New Fulton Consolidated		-942.66
Bill	3310459479A	01/10/2020		Duplicate Payment	General Fund	406.450 · Contracted Services (Twp Bldg)	-184.83	184.83
Bill	3310789035	03/09/2020		Postage Meter Lease	General Fund	406.450 · Contracted Services (Twp Bldg)	-573.00	573.00
Bill	3311025414	04/09/2020		Postage Meter Lease	General Fund	406.450 · Contracted Services (Twp Bldg)	-184.83	184.83
TOTAL							-942.66	942.66
Bill Pmt -Check	ACH	04/13/2020	Peco-Payment Processing			100.59 · New Fulton Consolidated		-385.74
Bill	230030320A	04/13/2020		Duplicate Payment Credit Issued	General Fund	409.360 · Utilities (PW Bldg)	-385.74	385.74
TOTAL							-385.74	385.74
Bill Pmt -Check	ACH	04/14/2020	Peco-Payment Processing			100.41 · Sewer Fund x3012 New		-142.04
Bill	820670320	03/20/2020		Electric/ Baltimore Pike PS/ Mar 20	Sewer	429.360 · Utilities (Sewer)	-142.04	142.04
TOTAL							-142.04	142.04
Bill Pmt -Check	ACH	04/14/2020	AmTrust North America	17595455		100.59 · New Fulton Consolidated		-18,369.00
Bill	17595455	03/31/2020		Workers' Comp.	General Fund	486.354 · Worker's Comp. Insur. (General)	-18,354.00	18,354.00
Bill	17595455A	04/14/2020		Possible Overcharge of Installment fee	General Fund	486.354 · Worker's Comp. Insur. (General)	-15.00	15.00
TOTAL							-18,369.00	18,369.00
Bill Pmt -Check	ACH	04/14/2020	Peco-Payment Processing			100.59 · New Fulton Consolidated		-385.74
Bill	230030320	03/19/2020		Electric/ E Baltimore Pike PW/Mar 20	General Fund	409.360 · Utilities (PW Bldg)	-385.74	385.74
TOTAL							-385.74	385.74
Bill Pmt -Check	ACH	04/17/2020	Verizon 0001-06	Acct# 752-732-472-0001-06		100.25 · Fulton GF Old Account x0780		-156.31
Bill	0001060420	04/06/2020		Internet/Garage/Apr 2020	General Fund	409.360 · Utilities (PW Bldg)	-156.31	156.31
TOTAL							-156.31	156.31
Bill Pmt -Check	ACH	04/17/2020	Verizon 0001-08	Acct# 250-749-125-0001-08		100.25 · Fulton GF Old Account x0780		-143.42
Bill	0001080420	04/02/2020		Centrex/Garage/Apr 2020	General Fund	409.360 · Utilities (PW Bldg)	-143.42	143.42
TOTAL							-143.42	143.42
Bill Pmt -Check	ACH	04/21/2020	Peco-Payment Processing			100.41 · Sewer Fund x3012 New		-156.97
Bill	003040320	03/18/2020		Electric/ Rosedale PS/Mar 20	Sewer	429.360 · Utilities (Sewer)	-156.97	156.97

Kennett Township
ACH (Pulled by Vendor)
April 2020

Type	Num	Date	Name	Memo	Fund	Account	Paid Amount	Original Amount
TOTAL							-156.97	156.97
Payroll	ACH		Payroll Factory		100.59 - New Fulton Consolidated			-192,914.06
Payroll		04/02/2020		Payroll Check Date 4/2	General Fund	Various Salary GLs to be allocated, improved	-60,760.46	60,760.46
Payroll		04/16/2020		Payroll Check Date 4/16	General Fund	reporting underway	-64,635.40	64,635.40
Payroll		04/30/2020		Payroll Check Date 4/30	General Fund		-67,518.20	67,518.20

TOTAL BY FUND	
General Fund	\$ (217,844.72)
Sewer	\$ (760.62)
Sewer:Ashford	\$ (84.84)
Sewer:Creek Rd	\$ (121.03)
GRAND TOTALS	
General Fund	\$ (217,844.72)
Sewer	\$ (966.49)
	<u><u>\$ (218,811.21)</u></u>

Kennett Township
ACH (Pushed to Vendor)
May 7, 2020

Type	Invoice Date	Num	Memo	Account	Fund	Split	Amount
AECOM Technical Services, Inc.							
Bill	01/15/2020	2000311882	Engineering/Consulting Pat's Pizza Plan	408.310 · Engineering Services - General	Escrow:Pat's Pizza	200.261 · Accounts Payable	1,099.71
Bill	01/15/2020	2000311854	Engineering/Consulting Community Sewage Oversight	429.310 · Engineering Services - Sewer	Sewer	200.261 · Accounts Payable	2,178.21
Bill	01/15/2020	2000311865	Engineering/Consulting Sweetbriar	408.310 · Engineering Services - General	Escrow:Stonehouse/Sweetbriar	200.261 · Accounts Payable	2,952.16
Bill	01/15/2020	2000311840	Engineering/Consulting Sinclair Springs	408.310 · Engineering Services - General	Escrow:Sinclair Springs	200.261 · Accounts Payable	3,043.74
Bill	04/08/2020	2000343675	Engineering/Consulting Smith Property	408.310 · Engineering Services - General	Escrow:Smith Escrow	200.261 · Accounts Payable	4,101.35
Bill	04/08/2020	2000343655	Engineering/Consulting Enterprise	408.310 · Engineering Services - General	Escrow:Enterprise Rent-A-Car	200.261 · Accounts Payable	4,751.99
Bill	04/08/2020	2000343666	Engineering/Consulting Pat's Pizza Plan	408.310 · Engineering Services - General	Escrow:Pat's Pizza	200.261 · Accounts Payable	6,541.14
Bill	04/08/2020	2000343713	Engineering/Consulting SWM Plan	408.312 · Engineering Services - MS4	General Fund	200.261 · Accounts Payable	7,933.04
Bill	04/08/2020	2000343824	Engineering/Consulting Avello	408.310 · Engineering Services - General	Escrow:Avello	200.261 · Accounts Payable	8,218.51
Bill	04/08/2020	2000343816	Engineering/Consulting Novak Plan	408.310 · Engineering Services - General	Escrow:Novak	200.261 · Accounts Payable	8,301.64
Bill	04/08/2020	2000343841	Engineering/Consulting MS4 Services	408.312 · Engineering Services - MS4	General Fund	200.261 · Accounts Payable	21,908.06
Bill	04/08/2020	2000343681	Engineering/Consulting Flats at Kennett	408.310 · Engineering Services - General	Escrow:The Flats	200.261 · Accounts Payable	24,423.40
Bill	04/08/2020	2000343704	Engineering/Consulting Granite Ridge	408.310 · Engineering Services - General	Escrow:Granite Ridge	200.261 · Accounts Payable	25,005.34
Bill	04/08/2020	2000343691	Engineering/Consulting Kennett General Services	408.310 · Engineering Services - General	General Fund	200.261 · Accounts Payable	25,795.10
Bill	04/08/2020	2000343831	Engineering/Consulting Frick Plan	408.310 · Engineering Services - General	Escrow:Frick	200.261 · Accounts Payable	26,044.50
Bill	04/08/2020	2000343836	Engineering/Consulting Kennett Gateway	408.310 · Engineering Services - General	Escrow:Kennett Gateway	200.261 · Accounts Payable	30,255.47
Bill	04/08/2020	2000343867	Engineering/Consulting Kennett General Sewer	429.310 · Engineering Services - Sewer	Sewer	200.261 · Accounts Payable	51,809.05
Bill	04/08/2020	2000343658	Engineering/Consulting Kennett Trail Design	461.455 · Grant Expenses (Open Sp. Reimb)	General Fund	200.261 · Accounts Payable	51,892.18
Bill	04/08/2020	2000343697	Engineering/Consulting Chandler Mill Bridge	461.455 · Grant Expenses (Open Sp. Reimb)	General Fund	200.261 · Accounts Payable	56,363.32
Total AECOM Technical Services, Inc.							56,363.32
All Covered							
Bill	04/14/2020	945631	IT services	407.452 · IT Services (General)	General Fund	200.261 · Accounts Payable	505.00
Total All Covered							505.00
Blankrome							
Bill	03/11/2020	1879181	Asset Recovery	482.450 · Contracted Services (Investig.)	General Fund	200.261 · Accounts Payable	48,940.50
Bill	04/16/2020	1887213	Asset Recovery	482.450 · Contracted Services (Investig.)	General Fund	200.261 · Accounts Payable	84,154.50
Total Blankrome							84,154.50
Cintas Corporation							
Bill	04/14/2020	100596557	Uniform Cleaning	409.250 · Maintenance Supplies (PW Bldg)	General Fund	200.261 · Accounts Payable	140.91
Total Cintas Corporation							140.91
Eckert Seamans Cherin & Mellott, LLC							
Bill	04/16/2020	1554334	Benefits Issues	482.450 · Contracted Services (Investig.)	General Fund	200.261 · Accounts Payable	3,292.63
Total Eckert Seamans Cherin & Mellott, LLC							3,292.63
Payroll							
Independence Blue Cross							
Bill	04/07/2020	200407004757	Medical May 2020	487.196 · Medical & Dental Insurance	General Fund	200.261 · Accounts Payable	18,641.11
Bill	04/07/2020	200407004757	Medical May 2020	410.196 · Medical & Dental Insur (Police)	General Fund	200.261 · Accounts Payable	28,938.50
Bill	04/07/2020	200407004757	Medical May 2020	429.196 · Medical & Dental Insur, Sewer	Sewer	200.261 · Accounts Payable	30,013.42
Total Independence Blue Cross							30,013.42
John Deere Financial							
Bill	04/01/2020	P04456	Public Works Supplies	409.250 · Maintenance Supplies (PW Bldg)	General Fund	200.261 · Accounts Payable	51.07
Total John Deere Financial							51.07
Keystone Municipal Services, Inc.							
Bill	04/10/2020	30801	Building Inspections	414.307 · Building Permit Reviews	General Fund	200.261 · Accounts Payable	260.00
Total Keystone Municipal Services, Inc.							260.00

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Netcarrier Telecom, Inc.							
Bill	04/01/2020	643435	Phones/Township Bldg/April20	406.360 · Utilities (Twp Bldg)	General Fund	200.261 · Accounts Payable	331.76
Total Netcarrier Telecom, Inc.							<u>331.76</u>
OfficeTeam							
Bill	04/15/2020	55701789	Temp Personnel	401.450 · Contracted Services (Admin)	General Fund	200.261 · Accounts Payable	979.20
Bill	04/22/2020	55730813	Temp Personnel	401.450 · Contracted Services (Admin)	General Fund	200.261 · Accounts Payable	2,203.20
Total OfficeTeam							<u>2,203.20</u>
Rothwell Document Solutions							
Bill	04/17/2020	149830	Admin Printer Copies	406.450 · Contracted Services (Twp Bldg)	General Fund	200.261 · Accounts Payable	49.11
Bill	04/17/2020	149830	Police Printer Copies	410.450 · Contracted Services (Police)	General Fund	200.261 · Accounts Payable	114.85
Total Rothwell Document Solutions							<u>114.85</u>
Trash Tech							
Bill	04/15/2020	0000395478	Trash/Township Bldg. May 2020	409.450 · Contracted Services (PW Bldg)	General Fund	200.261 · Accounts Payable	116.00
Total Trash Tech							<u>116.00</u>
TOTAL							<u><u>177,546.66</u></u>

TOTAL BY FUND	
Escrow:Avello	\$ 285.47
Escrow:Enterprise	\$ 650.64
Rent-A-Car	
Escrow:Frick	\$ 249.40
Escrow:Granite Ridge	\$ 581.94
Escrow:Kennett Gateway	\$ 4,210.97
Escrow:Novak	\$ 83.13
Escrow:Pat's Pizza	\$ 2,888.86
Escrow:Sinclair Springs	\$ 91.58
Escrow:Smith Escrow	\$ 1,057.61
Escrow:Stonehouse/Sweetbriar	\$ 773.95
Escrow:The Flats	\$ 2,515.34
General Fund	\$ 140,450.77
Sewer	\$ 23,707.00
GRAND TOTALS	
Escrow	\$ 13,388.89
General Fund	\$ 140,450.77
Sewer	\$ 23,707.00
	<u><u>\$ 177,546.66</u></u>

**TOWNSHIP OF KENNETT
COUNTY OF CHESTER
COMMONWEALTH OF PENNSYLVANIA
RESOLUTION NO. 2020-8**

**A RESOLUTION OF KENNETT TOWNSHIP, CHESTER COUNTY,
PENNSYLVANIA, EXPRESSING SERIOUS AND IMMEDIATE
CONCERNS ABOUT PROPOSED ACTIONS REGARDING
CHESTER WATER AUTHORITY IN LIGHT OF GOVERNOR
WOLF'S DECLARATION OF FISCAL EMERGENCY FOR THE
CITY OF CHESTER**

WHEREAS, on April 13, 2020, Governor Wolf issued a Declaration of Fiscal Emergency for the City of Chester; and

WHEREAS, of particular concern is a statement made in the "Concise Statement of Facts Supporting the Determination of Fiscal Emergency in the City of Chester" referenced in Governor Wolf's recent declaration, which states in part:

"The City [of Chester] has two significant business-type assets, the water system owned by the Chester Water Authority and the parking system owned by the City. The City considered a potential sale of the utility assets of the Authority, which if consummated, could generate millions of dollars...The City has been engaged in multiple lawsuits related to the sale of the Authority...defeat would result in the loss of a huge source of potential revenue for the City."; and

WHEREAS, Kennett Township staunchly believes that the City of Chester does not have a legitimate ownership claim over utility assets that belong to Chester Water Authority; and

WHEREAS, previous attempts by the City of Chester to claim ownership are currently under litigation in the Delaware County Orphan's Court; and

WHEREAS, attempts by the City of Chester to repeatedly "sell" or "monetize" assets of Chester Water Authority would constitute a grave conversion of hundreds of millions of dollars from ratepayers throughout Delaware and Chester counties; and

WHEREAS, Chester Water Authority is an independent municipal authority with its own governing board and decades of faithful service to over 200,000 ratepayers across Delaware and Chester counties; and

WHEREAS, Chester Water Authority has been a longtime source of clean, high-quality drinking water for the residents of Kennett Township and has protected the community from unnecessary rate hikes for both its residential and business customers; and

WHEREAS, the proposed sale of Chester Water Authority to a private, for-profit company would have a detrimental impact on the utility rates for both Kennett Township's residential and business customers; and

WHEREAS, Kennett Township is concerned that either Governor Wolf or the Pennsylvania Department of Community and Economic Development may attempt, under the guise of the Fiscal Emergency, to order a sale of the Chester Water Authority, thereby sacrificing the independent integrity of the Authority; and

WHEREAS, Kennett Township is concerned that such a sale of the Authority at this time would be an egregious abuse of power when the public is rightfully distracted with the COVID-19 pandemic.

NOW THEREFORE, BE IT RESOLVED that we, the Board of Supervisors of Kennett Township, hereby urge, in the strongest possible terms, that Governor Wolf and the Pennsylvania Department of Community and Economic Development immediately and publicly commit to Chester Water Authority's continued existence as an independent municipal water authority, to protect public access to the Octorara Reservoir, and to advocate for the best interest of over 200,000 Chester Water Authority ratepayers.

RESOLVED this 6th day of May, 2020.

**KENNETT TOWNSHIP
BOARD OF SUPERVISORS**

Attest:

Dr. Richard L. Leff, Chair

Eden R. Ratliff, Township Manager

Whitney S. Hoffman, Vice-Chair

Scudder G. Stevens, Supervisor