

# Kennett Township Historical Commission

## September Agenda

September 22, 2020 - 7:00 Zoom Meeting

**Zoom Meeting:** <https://us02web.zoom.us/j/87490216388>

Dial by Phone: +1 929 205 6099 US (New York)

Meeting ID: 874 9021 6388

Passcode: 948931

1. Review minutes of August 25, 2020 meeting
2. Treasurer's report
  - a. Need to submit budget for 2021
3. Board of Supervisors Meeting report(s) including updates on projects
  - a. Pines
  - b. Isaac Allen House
  - c. Spar Hill Farm
4. Sub-Committee Report(s) including discussion on annual program
  - a. Below are the possible dates in October to hold a virtual public event :

Thursday, October 8<sup>th</sup>  
Monday, October 12<sup>th</sup>  
Wednesday, October 14<sup>th</sup>  
Thursday, October 16<sup>th</sup>  
Monday, October 19<sup>th</sup>  
Thursday, October 22<sup>nd</sup>  
Monday, October 26<sup>th</sup>  
Thursday, October 29<sup>th</sup>

5. KTHC Business Old Business:
  - a. Clifton Mill
  - b. Marshall Mill House
  - c. Access to the History Room
    - i. Note From Sara Meadows - I have started looking through the History Room files – it is going to take a while but I am slowly working out a system that will make it easier for others to access the records. There is no space to work in the “History Room”, so I am removing one box of files at a time. The time I can enter the room is also restricted but at least I have started. One thing I realized/remembered is that copies of the agendas and minutes should be posted on the website and a copy of each should be filed in the History Room. That’s how it was done in the past. I sent Diane & Gretchen copies of all that has been created for 2020, so far, and told them that I would let you know so that you can provide copies to them in the future. The KTHC still has a “mail box” next to the Receptionist’s office, so the History Room copies can be put there.

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6. KTHC New Business
  - a. From Diane Hicks: What are our thoughts about establishing a Historical Review Board (HARB). This Board would review permit applications involving historical properties within our Township. The Borough of Kennett has one as do other municipalities. It has come up through our update of the Zoning Code. The current process is that for demolition of a historical property review goes through the Historical Commission and then on the Planning Commission. There may be little change in the process other than more properties would come under review
  - b. Note from Diane Hicks: Next month, the Zoning Review will address Historical Resource Protection Standards and I will forward to the Committee the paperwork on that for review.
7. Additional comments, concerns, and ideas from members

**CONCLUDE MEETING**