



Board of Supervisors Reorganization Agenda

January 3, 2022 | 7:00 p.m. | Hybrid Meeting Via 801 Burrows Run Road & Zoom

1. **Call to Order (Eden R. Ratliff)**
2. **Swearing In**
 - a. **New Supervisor – Geoffrey Gamble, Esq.**
 - b. **New Auditor – Jeanne McManus**
3. **Board of Supervisors Positions**
 - a. **Nomination for Position of Chair of the Board of Supervisors**
 - b. **Nomination for Position of Vice-Chair of the Board of Supervisors**
 - c. **Appointment of Township Secretary – Eden R. Ratliff**
 - d. **Appointment of Township Treasurer – Amy Heinrich**
 - e. **Appointment of Vacancy Board Chairman**
4. **Board of Supervisor Representative Appointments**
 - a. **Appointment of PA State Association of Township Supervisors (PSATS) Convention Voting Delegate – Richard Leff**
 - b. **Appointment of Chester County Association of Township Officials (CCATO) Representative – Richard Leff**
 - c. **Appointment of Chester County Tax Collection Committee (CCTCC)**
 - i. **Primary Voting Delegate – Eden R. Ratliff**
 - ii. **First Alternate – Amy Heinrich**
 - d. **Appointment of Kennett Fire and EMS Regional Commission**
 - i. **Voting Commissioner**
 - ii. **Alternate Voting Commissioner**
5. **Appointment of Staff & Consultants**
 - a. **Township Manager – Eden R. Ratliff**
 - b. **Director of Finance & HR Director – Amy Heinrich**
 - c. **Director of Planning & Zoning/Codes Enforcement Officer – Diane Hicks**
 - d. **Building Code Official – Rich O'Brien (Keystone Municipal Services inc.)**
 - e. **Chief of Police – Matthew Gordon**
 - f. **Right-To-Know Officer – Eden R. Ratliff**
 - g. **Fire Marshal – Bruce Mitchell**
 - h. **Deputy Fire Marshal – A.J. McCarthy**
 - i. **Deputy Fire Marshal – Keystone Municipal Services**
 - j. **Emergency Management Coordinator – Jeff Hammaker**
 - k. **Recycling Coordinator – Denise Serino**
 - l. **Township Solicitor – Dave Sander, Kilkenny Law, LLC**
 - m. **Township Engineer – Stan Corbett, AECOM**
 - n. **Zoning Hearing Board Solicitor – Brendan P. Burke**
 - o. **Township Auditor – Mallie LLP**
 - p. **Township Real Estate Tax Collector – Berkheimer Associates**
 - q. **Township Earned Income Tax Collector – Keystone Municipal Services**
 - r. **Township Landscape Architect – Thomas Comitta Associates**
 - s. **Historic Consultant – Robert Wise, Richard Grubb & Associates**
6. **Committee Appointments**
 - a. **See Appendix A**
7. **Proposed Resolutions:**

- a. [Resolution 2022-1 Consultant Appointments](#)
 - b. [Resolution 2022-2 Cash Escrow](#)
 - c. [Resolution 2022-3 Township Fee Schedule](#)
 - d. [Resolution 2022-4 Township Holidays](#)
8. 2022 Township Public Meeting Schedule – See Appendix B
 9. 2022 Emergency Services
 - a. [Adoption of 2022 Fire, Rescue, and Ambulance Services Agreement](#)
 - b. [Resolution 2022-5 Emergency Service Providers](#)
 10. [Kaolin RE Holdings Corporation Dedication and Waivers](#)
 11. Public Comment
 12. Adjournment

Topic: 2022 Board of Supervisors Organizational Meeting
Time: Jan 3, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting: <https://us02web.zoom.us/j/85917894873>
Dial by Phone: +1 929 205 6099 US (New York)

Meeting ID: 859 1789 4873
Passcode: 785516

Board of Supervisors Reorganization Agenda

Appendix A

Kennett Township Committee Appointments

1. Building Code Appeals Board
 - Jeremy Abelson – *Three-year term effective January 3, 2022 through December 31, 2024*
2. Environmental Advisory Committee
 - Matt Sabo – *Three-year term effective January 3, 2022 through December 31, 2024*
 - *Appoint as Chair for the year of 2022*
 - Chris Bish – *Three-year term effective January 3, 2022 through December 31, 2024*
3. Kennett Township Historical Commission
 - Lars Farmer – *Five-year term effective January 3, 2022 through December 31, 2026*
4. Land Conservation Advisory Committee
 - Jeff Yetter – *Three-year term effective January 3, 2022 through December 31, 2024*
 - Linda Dillow – *Three-year term effective January 3, 2022 through December 31, 2024*
 - Whitney Hoffman – *Three-year term effective January 3, 2022 through December 31, 2024*
 - Pat Muller – *Three-year term effective January 3, 2022 through December 31, 2024*
5. Planning Commission
 - James Guthrie – *Four-year term effective January 3, 2022 through December 31, 2025*
 - Jim Przywitowski – *Four-year term effective January 3, 2022 through December 31, 2025*
6. Trails and Sidewalks Committee
 - Rudy Karkosak – *Five-year term effective January 3, 2022 through December 31, 2026*
7. Zoning Hearing Board
 - John Haedrich – *Five-year term effective January 3, 2022 through December 31, 2026*
8. Brandywine Valley Scenic Byway
 - John Haedrich – *One-year term effective January 3, 2022 through December 31, 2022*
 - Tom Nale – *One-year term effective January 3, 2022 through December 31, 2022*

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Appendix B

2022 Township Public Meeting Schedule

All meetings are hybrid – in person in the Public Meeting Room or virtual via Zoom. Meeting details including how to join can be found on the Township’s website calendar.

Board of Supervisors

1st & 3rd Wednesday of the month at 7:00 p.m.

Environmental Advisory Council (EAC)

4th Tuesday of the month at 7:00 p.m.

Kennett Township Historical Commission

1st Thursday of the month at 7:00 p.m.

Land Conservation Advisory Committee (LCAC)

*Will meet in Executive Session (not a public meeting)
the 3rd Thursday of the month at 7:00 p.m.*

Planning Commission

2nd Tuesday of the month at 7:00 p.m.

Trails and Sidewalks Committee

1st Tuesday of the month at 1:00 p.m.

Zoning Hearing Board

As Needed