



## MEMORANDUM OF MEETING

**Project:** Kennett Pike Bikeway Concept Development Study

**Subject:** Steering Committee Meeting

**Location:** Kennett Township Building  
801 Burrows Run Road  
Chadds Ford, Pennsylvania 19317

**Date/Time:** Wednesday, March 5, 2008  
6:30 PM – 8:30 PM

**Attended by:**

*Working Group*

John Haedrich	Kennett Township
Tom Nale	Kennett Township
Bob Johnston	Gilmore & Associates
Tom Comitta	Thomas Comitta Associates, Inc.
Dennis Burgeson	Urban Engineers
John Federico	Urban Engineers

*Steering Committee*

Fran Demillion	Brandywine Bicycle Club
Nancy Tully	Brandywine Bicycle Club
Rev. Jimmy Montgomery	Hamorton United Methodist Church
Carol Riper	Hillingham Homeowners Association
Tom Griffin	Kennett Consolidated School Board
Frank Parchen	Kennett Township
Jennifer Holl	Kennett Township Historical Society
Bob Crandell	KPA, Pennsbury Township
Tom Brightman	Longwood Gardens
Dr. Laurie Strine	Longwood Veterinary Center
Chris Alonzo	Resident
Charles Shattuc	Resident
Nancy Arnosti	Resident
Tom Smyth	Resident
Sig Geist	Resident

A Kennett Pike Bikeway Project Steering Committee Meeting was held on Wednesday, March 5<sup>th</sup> at 6:30 PM. There were a total of 6 attendees from the Working Group and 16 attendees from the Steering Committee. The meeting began with a brief project overview by John Haedrich, as follows:

- *Project Organization* – The Project Leaders will be John Haedrich and Tom Nale of Kennett Township. The Consultants are Urban Engineers, Thomas Comitta Associates, and Gilmore Associates. Together, the Project Leaders and Consultants make up the Working Group. The Steering Committee is made up of members of the community and will act as a sounding board representing public interests. The Kennett Board of Supervisors will be the responsible party for this project.
- *Project History* – Grant applications were submitted to PENNDOT and DCNR in 2005 and awarded to Kennett Township in 2006. Consultant were then selected based on recommendations from the Project Leaders.
- *Funding Details* – Funding for this project represents a combination of Federal, State, and Local sources. The total amount of funding is approximately \$925,000.
- *Project Goals* – The overall goal of this project is to conceive, design, and construct a workable bikeway/walkway along Kennett Pike (PA52) between Route 1 to the north and the Pennsbury Township line to the south.

Bob Johnston then presented an overview of the data collection efforts to date. Gilmore has developed topographic mapping for the entire stretch of PA52 between Route 1 and the Pennsbury Township line, including contours and aerial images. PENNDOT's right-of-way line extends 30' to both sides of the approximate roadway centerline.

The meeting was then divided into four separate breakout groups, as follows (the Group Leader is denoted in parentheses):

- Aesthetics/Landscaping/Environmental (Tom Comitta / Dennis Burgeson)
- Bikeway Design (John Federico)
- Hamorton Intersection/Longwoods Connection (Bob Johnston)
- Mendenhall Village (Tom Nale)

Attendees were encouraged to join the group that best matched their interests. Each group worked on their particular issue for about 45 minutes. The entire group then reconvened and each Group Leader gave a brief summary of the items covered by their group. Individual notes from each breakout group are attached.

### **Next Steps**

John Haedrich said that the next two Steering Committee meetings are tentatively scheduled for Thursday, April 17 and Wednesday, May 21 at the Kennett Township building. He encouraged Steering Committee members to meet either formally or informally in the interim to further discuss ideas. Meeting minutes and additional project materials will be posted on Kennett Township's website at: <http://www.kennett.pa.us/html/bikeway.html>

It is believed that the enclosed represents an accurate description of the major events that transpired at this meeting. Your notification of any errors or omissions is essential, as the foregoing is intended to be part of the record, and is the basis upon which we will proceed.

Respectfully submitted,

URBAN ENGINEERS, INC.



John Federico, PE

cc: Attendees  
Project File