



## MEMORANDUM OF MEETING

**Project:** Kennett Pike Bikeway Concept Development Study

**Subject:** Project Kickoff Meeting

**Location:** Kennett Township Building  
801 Burrows Run Road  
Chadds Ford, Pennsylvania 19317

**Date/Time:** Tuesday, September 25, 2007 6:30 PM

**Attended by:**

*Working Group*

John Haedrich	Kennett Township - Project Lead
Tom Nale	Kennett Township - Project Lead
Bob Johnston	Gilmore & Associates
Tom Comitta	Thomas Comitta Associates, Inc.
Jim Bilella	Urban Engineers
John Federico	Urban Engineers

*Steering Committee*

Frank Parchen	Kennett Township Safety Committee
Wendy Cooper	Kennett Township Planning Commission / Winterthur Museum
Joyce Bedsole	Bethany Presbyterian Church
Charles Shattuck	Bicyclist
Nancy Arnosti	Rollerblader
Fran Demillion	Brandywine Bicycle Club
Nancy Tully	Brandywine Bicycle Club
Don Coats	Centerville - Delaware Civic Association
Evangeline Linkous	Delaware Valley Regional Planning Commission (DVRPC)
Chris Blazakis	Greenville Meadows Resident
James Minnella	Kennett Pike Resident
William Tilson	Kennett Area Park Authority
Tom Griffin	Kennett Consolidated School Board
David Jones	Longwood Gardens
Dr. Laurie Strine	Longwood Veterinary Center
Lou Hionis	Mendenhall Inn

The Kennett Pike Bikeway Project Kickoff Meeting was held on Tuesday, September 25<sup>th</sup> at 6:30 PM to introduce this project to the Steering Committee. There were a total of 6 attendees from the Working Group and 16 attendees from the Steering Committee. The meeting consisted of several presentations and was open to questions and comments throughout. All of the presentations are posted on Kennett Township's website at:  
<http://www.kennett.pa.us/html/bikeway.html>

A brief summary of each presentation is provided below:

- John Haedrich of the Kennett Township Planning Commission began the meeting with introductions and then presented an overview presentation of the Kennett Pike Bikeway Project, as follows:
  - *Project Organization* – The Project Leaders will be John Haedrich, Tom Nale, and Lisa Moore. The Consultants are Urban Engineers, Thomas Comitta Associates, and Gilmore Associates. Together, the Project Leaders and Consultants make up the Working Group. The Steering Committee is made up of members of the community and will act as a sounding board representing public interests. The Kennett Board of Supervisors will be the responsible party for this project.
  - *Project History* – Grant applications were submitted to PENNDOT and DCNR in 2005 and awarded to Kennett Township in 2006. Consultant were then selected based on recommendations from the Project Leaders.
  - *Funding Details* – Funding for this project represents a combination of Federal, State, and Local sources. The total amount of funding is approximately \$925,000.
  - *Project Goals* – The overall goal of this project is to conceive, design, and construct a workable bikeway/walkway along Kennett Pike between Route 1 to the north and the Pennsbury Township line to the south.
- Tom Comitta of Thomas Comitta Associates presented a profile of opportunities and constraints based on existing conditions along Kennett Pike. The presentation covered existing bicycle facilities, multiple use of shoulders, existing bicycle signage, scenic resources, existing streetscape elements, bicycle crossings, bicycle racks, and rest stops.
- Jim Bilella of Urban Engineers presented an overview of the PENNDOT planning, design, and construction process. He described the study area in greater detail and then discussed Urban's tasks. Jim said that the project should be completed within approximately 6 months from this kickoff meeting.. John Federico of Urban Engineers discussed PENNDOT's design considerations and terminology in greater detail.

- John Haedrich of Kennett Township Planning Commission said the project’s next steps will consist of the consultants establishing base conditions and developing base mapping. These items will be reviewed at the next meeting, the date of which is to-be-determined.

In addition to the formal presentations, questions and comments from the Steering Team were fielded throughout the night. A summary of these comments is bulleted below:

- A Steering Committee member asked if PENNDOT has been receptive to this project. John Haedrich responded that PENNDOT is supporting the project as is evidenced by the awarding of the grant, but has not had much direct involvement with the project to-date. PENNDOT will be more involved in the design and construction phases (versus the planning phase). Urban will be coordinating with PENNDOT as the project proceeds.
- A Steering Committee member said that the Hillendale Road/Kennett Pike intersection was ranked as a high accident location by PENNDOT. Jim Bilella noted that Urban will be investigating accident data as part of their scope of work. John Haedrich mentioned that in a Regional Traffic Study, the intersection has received a high priority to correct the “failing rating” that the intersection now has.
- The Mendenhall Inn recently paid for new curb along southbound Kennett Pike across from the inn.
- John Haedrich emphasized that continuity of the bikeway will be a key consideration. He also said that it will be important to avoid sign clutter.

**Action Items**

As a result of the meeting discussion, the following actions will be taken:

Item	Activity	Action
1.	Establish base conditions and develop base mapping	Consultants
2.	Schedule the next Working Group and Steering Committee meetings	Working Group

It is believed that the enclosed represents an accurate description of the major events that transpired at this meeting. Your notification of any errors or omissions is essential, as the foregoing is intended to be part of the record, and is the basis upon which we will proceed.

Respectfully submitted,

URBAN ENGINEERS, INC.

John Federico, PE

cc: Attendees  
Project File